



सत्यमेव जयते

कार्यालय प्रधान महालेखाकार (लेखाएवंहक), पश्चिमबंगाल
ट्रेजरी बिल्डिंग्स, 2, गवर्नमेंटप्लेस, वेस्ट, कोलकाता-700001
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E), WEST BENGAL
TREASURY BUILDINGS, 2, GOVERNMENT PLACE WEST, KOLKATA- 700001



NO. PAGAEWB/03/57/01/Review for Grading/501

Date: 13.08.2021

The process of Categorization of the divisions in the state of West Bengal is required to be formulated in terms of C & AG's guidelines. Accordingly, the information as per the Pro-forma enclosed is required to be submitted to the undersigned within 25.08.2021 positively through email to sahap.wbl.ae@nic.in.

DAOs/DAs of the concerned divisions are instructed to ensure submission of the information within stipulated time positively. .

[Authority: Pr. AG (A&E), West Bengal dated 12.08.2021]

Sd/-

Dy. Accountant General (A/cs & VLC)

NO. PAGAEWB/03/57/01/Review for Grading/502-505

Date: 13.08.2021

Copy forwarded for information and necessary action to:

1. All Divisional Officers/Executive Engineers with a request to download the order from the official website of the O/o the Pr. Accountant General (A&E), West Bengal [www.agwb.cag.gov.in].
2. All DAOs/DAs with the instruction to download the order from the office website.
3. Sr.AO / ITSC with the request to upload the order to this office website.
4. Secretary, West Bengal Divisional Accounts Officers & Divisional Accountants Association.

Sr. Accounts Officer/WM

Proforma

(For NH & MED Divisions only)

1	Name of the Division			
2	Name of the Department			
3	Complete postal address of the division			
4	Phone number of the division			
5	Email ID of the division			
6	Name of the Divisional Officer			
7	Name of the DAO/DA attached with the division			
8	Regular / additional charge of the DAO/DA			
9	Territorial jurisdiction of the division			
10	Creation of the Division (More than 5 years / less than 5 years)			
11	Number of the sanctioned post of DAO/DA in the division			
12	Total Expenditure	2018-19	2019-20	2020-21
a	Booked under State Account			
b	Booked under Central Account			
	Total			
13	Number of Staff/Officers in position			

DAO/DA

Divisional Officer

Proforma

(Other than NH & MED Divisions)

1	Name of the Division	
2	Name of the Department	
3	Complete postal address of the division	
4	Phone number of the division	
5	Email ID of the division	
6	Name of the Divisional Officer	
7	Name of the DAO/DA attached with the division	
8	Regular / additional charge of the DAO/DA	
9	Territorial jurisdiction of the division	
10	Creation of the Division (More than 5 years / less than 5 years)	
11	Number of the sanctioned post of DAO/DA in the division	
12	Number of Staff and Officers in position	

DAO/DA

Divisional Officer