



सत्यमेव जयते

कार्यालय महानिदेशक लेखापरीक्षा (गृह, शिक्षा एवं कौशल विकास)  
**Office of the Director General of Audit**  
(Home, Education and Skill Development)

इन्द्रप्रस्थ एस्टेट, नई दिल्ली-110 002  
Indraprastha Estate, New Delhi-110 002

**No.: Admn.I/4-30(P-I)/2021-22/1330**

**Dated:19.05.2021**

**To**

**All Heads of Departments,**

**(As per Mailing List)**

**Sub:- Filling up the posts of Auditors on deputation basis in the cadre control of O/o the Director General (Home, Education & Skill Development) New Delhi.**

Sir/Madam,

Applications are invited, through proper channel, for filling up vacancies in the cadre of Auditor in the cadre control of this office in pay level 5 of Pay Matrix carrying Grade Pay of Rs. 2800/- on deputation basis from Auditors/Accountants of the IA&AD offices/Organized Accounts Offices subject to the following conditions:

- (i) The deputation will be initially for a period of one year extendable on yearly basis subject to administrative convenience. The period may be reduced if administrative exigencies arise or if performance of candidate is not satisfactory.
- (ii) Period of deputation including in another ex-cadre post held immediately preceding the appointment in this office shall ordinarily not exceed three years.
- (iii) The maximum age limit for appointment by deputation shall not exceed 56 years as on closing date of application.
- (iv) The deputation will be subject to the recruitment rules in force.
- (v) The Auditors to be recommended should not be due for promotion to Sr. Auditor cadre/AAO cadre for at least next one year.
- (vi) Deputationists will be entitled for deputation allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.
- (vii) The place of posting shall be New Delhi.
- (viii) Selection of the candidates for deputation will be decided by the Administration of this office. The selected candidates will be posted to any office under cadre control of this office i.e. O/o the DGA (Home, Education & Skill Development) New Delhi, O/o the PAG (Audit) New Delhi, O/o the DGACR, New Delhi and O/o the PDA (Health, Welfare & Rural Development).

2. The Candidates who fulfill the criteria may submit their applications giving full service particulars and bio-data in the proforma enclosed through the Head of office which should reach this office on or before 04.06.2021 (through e-mail only). While forwarding the application by the respective offices, the following documents/certificates should be furnished.

(a) Certificate to the effect that:

- (i) The particulars given by the applicant in the bio-data are correct.
- (ii) No vigilance/disciplinary case is pending against the applicant.
- (iii) In case of selection the applicant will be relieved immediately for taking up his/her assignment.

(b) Attested copies of APARs of the applicant for the last 5 years/available years.

3. This issues with the approval of the Director General of Audit (Home, Education & Skill Development).

**Encl: Proforma for bio-data.**

**Yours faithfully,**

**Sd/-  
Director (Admn.)**

**PROFORMA**

1.	Name of the Applicant, in full	
2.	Designation	
3.	Residential Address and Mobile No.	
4.	Name of the parent office	
5.	Pay Level	
6.	Present Basic Pay	
7.	Date of Appointment	
8.	Whether SAS Passed	
10.	Educational Qualification (attested copies to be furnished)	
11.	Any other qualification	
12.	Detail of working experience	
13.	Details of deputation assignment held during last 5 years	
14.	Any other relevant details	

Signature of the Applicant

Name.....

Place:

Date: