प्रधान महालेखाकार (ले.प.- I) का कार्यालय, केरल,तिस्चनंतपुरम <u>OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT I),</u> <u>KERALA, THIRUVANANTHAPURAM</u>

No. C.Cell/Audit I/APAR - 2020-21/

Date: 29.06.2021

CIRCULAR No.12

In continuation of Circular No. DAG (A)/C.Cell/Audit-I/APAR-2020-21/dated 19.04.2021, the extended timelines for completion of APAR for the year 2020-21, as per DoPT OM dated 17.06.2021 is as follows:

Distribution of blank APAR forms to all concerned for writing the self-appraisal	31 st July 2021
Submission of self-appraisal to Reporting Officer by officer to be reported upon	31 st August 2021
Submission of report by Reporting Officer to Reviewing Officer	30 th September 2021
Report to be completed by Reviewing Officer and to be sent to C.Cell	15 th November 2021

All staff members are directed to follow the time schedule.

[Vide order dated 25.06.2021 of Principal Accountant General]

Sd/-Sr. Audit Officer/ (C. Cell)

- 1. All Group Officers
- 2. All Branch Officers
- 3. All Staff Members
- 4. All sections
- 5. Office website
- 6. Notice Board