

OFFICE OF THE ACCOUNTANT GENERAL (A&E) PUNJAB CHANDIGARH

Office Order No. TM-II/ Transfer & Posting/201-22/ 9

Dated: 21-6-21

An office order has been prepared regarding work distribution of MTSs of Account Wing which is as following:

Sr. No.	Name & Designation	Work Distribution
1.	Praveen Kumar, MTS	Record Management Cell
2.	Sandeep Kumar, MTS	Record Management Cell
3.	Abinash Kumar, MTS	Record Management Cell
4.	Dipak Kumar II, MTS	Record Management Cell
5.	Subham, MTS	Record Management Cell
6.	Raj Kumar, MTS	(Sh. Pramod Kumar, Sr. AO) C-I, C-II,
7.	Mohinder Singh, MTS	(Sh. Pramod Kumar, Sr. AO) C-III, C-IV,
8.	Suresh Pal, MTS	(Sh. Tarsem Singh, Sr. AO) Loan, Deposit, Misc. Correspondence, Account Current, AC/ DC & GIA
9.	Ramesh Chand, MTS	(Smt. Shampa Das, AO) Book-I, Book-II, Budget, Appropriation, GST
10.	Suresh Kumar II, MTS	DAG (A/cs) cell
11.	Sunil Negi, MTS	(Smt. Rajbala, Sr. AO) TM-I, TM-II, TIH, Works A/c-I and Works A/cs-II
12.	Anil Kumar II, MTS	(Sh. SanjivThakur, Sr. A.O.) VLC & Data Analytics, CFRA cell, and IT Support cell.

Sr. No.	LEAVE ARRANGEMENT		Remarks
	Column 2	Column 3	
1.	Suresh Kumar II, MTS	Sunil Negi, MTS	each other
2.	Ramesh Chand, MTS	Anil Kumar II, MTS	each other
3.	Raj Kumar, MTS	Mohinder, MTS	Column 3 will work in absence of column 2
4.	Mohinder, MTS	Suresh Pal, MTS	-do-
5.	Suresh Pal, MTS	Raj Kumar, MTS	-do-
6.	MTSs of Record Section will be managed by the Section itself.		

-Sd-
Sr. Accounts Officer(TM-II)

Endt. No. TM-II/Transfer & Posing/2021-22/Dated: 425-439

D7: 21-6-21

Copy forwarded to the following for information & necessary action:-

1. Admn-I Section
2. Admn-II Section
3. Admn-III Section
4. In house Training Cell
5. IT Support Cell
6. Hindi Cell (for Hindi Translation)
7. In House Training Cell
8. IT Support Cell
9. Hindi Cell (For Hindi Translation)

Note: - Hindi version will follow


 21.06.21
 Asstt. Accounts Officer (TM-II)