## **INSTRUCTION**

1. Go to CAG website landing page and click on Office Login

		LOGIN
		Office Login Candidate Login
	Office Codes	Instructions Demo Test Exam Schedule Test Centres
IMP	DRTANT ANNOUNCEMENTS	
1.	Online registration for Examination-1	of 2020-2021

2. Enter the user id and password with captcha for ERO login

	User ID *			
	Password *			
Ca	otcha Code: UXU	IJTW	Enter Captcha Code	
	Submit	Cancel		

- Post login in dashboard there are section to be noticed. Generate Login ID and View registration data. In Generate Login ID, there are two links are showing as given below
  - A. New Candidate
  - B. Existing Candidate

In View registration data there are two links shown as given below

- a. Candidate List
- b. Registration form

DASHBOARD - ERO						
Office Code : DL001 Office Name : COMPTRO	ROLLER and AUDITOR GENERAL OF INDIA					
GENERATE LOGIN ID	VIEW REGISTRATION DATA					
<ul> <li>New candidate         (First time registration)</li> <li>Existing candidate         (Registered during 2010 to June 2019)</li> </ul>	<ul> <li>Candidate's List (as per login ID)</li> <li>Registration Form (Examination-wise)</li> </ul>					
Past Exam Data (Login Id Generated In Nov-2019)	Search Candidate Current Exam Data Result					
IMPORTANT INSTRUCTIONS FOR ERO						

Click on New Candidate (First time registration)
 Enter the basic details like Candidate Full name, father name, date of birth from the calendar, Gender as male / female.
 Select category as General/SC/ST.
 Select Qualification as Commerce Graduate / Non-Commerce Graduate / Non-Graduate Select correct Exam registration office from the list.

For SAS candidate can select the below designation

CLERK, ACCOUNTANT, AUDITOR, SR.ACCOUNTANT, SR.AUDITOR, DEO GRADE A, DEO GRADE B, DEO GRADE D, STENOGRAPHER GR.I, STENOGRAPHER GR.II, PRIVATE SECRETARY, DIVISIONAL ACCOUNTANT, DIVISIONAL ACCOUNTS OFFICER (GR-II), JR. TRANSLATOR, SR. TRANSLATOR, SUPERVISOR, DR AAO, ASSTT. ACCOUNTS OFFICER (ADHOC)

Other all other post (RA/IE/CPD-I/CPD-II/CPD-III) you can choose rest of designation

Enter valid PAN details, Email ID and Mobile Number. Select Differently Abled as yes or No Click on submit button to go on Application summary.

FULL NAME (as per Service Book)* :	FATHER'S NAME * :
TEST CANDIDATE	TEST FATHER
Note : Do not use title (Shri/Mr/Smt/Ms etc.) before a person's no	ime/ father's name
DATE OF BIRTH * :	GENDER * :
1-Dec-1998	MALE
CATEGORY *:	QUALIFICATION * :
General	COMMERCE GRADUATE
EXAM REGISTRATION OFFICE * :	DESIGNATION *:
DL001 (CAG of India) (NEW DELHI)	CLERK
TEST CITY *:	PAN •:
GWALIOR	КІКІХ1234К
EMAIL ID *:	MOBILE NUMBER • :
TESTMAIL@GMAILCOM	9191919191
Differently Abled * :	
NO	

## 5. Application summary page

Login ID will be generated and application summary page will be shown.

	APPLICATION SUMMARY		
LOGIN ID	CAG013668		
EXAM APPLIED			
CANDIDATE'S FULL NAME	TEST CANDIDATE		
FATHER'S NAME	TEST FATHER	TEST CITY	GWALIOR
DATE OF BIRTH	1-DEC-1998	GENDER	MALE
EMAIL ADDRESS	TESTMAIL@GMAIL.COM	MOBILE NO	9191919191
CATEGORY	GENERAL	QUALIFICATION	COMMERCE GRADUATE
CADRE CONTROLLING AUTHORITY (CCA) OFFICE	DL001 (CAG OF INDIA) (NEW DELHI)	DESIGNATION	CLERK
PAN	KIKIK1234K	DIFFERENTLY ABLED	NO
	PHOTOGRAPH AND SIGNATURE UPLOAD		
PHOTOGRAPH	NOT UPLOADED		
SIGNTAURE	NOT UPLOADED		

## 6. Click on dashboard button

In the View registration data, there is Candidate list link is showing on the right-hand side.



There is view/edit link is there to edit the candidate details.
 In below there is Send Candidate Login Id button is there. On clicking this button message to be sent to respective candidates.

18	KARTHIK	ACCOUNTANT	KARTHIKPARAMASHIVAM@GMAIL.COM	9738953613	ASDFG1234A	CAG000191	korthik123	VERIFICATION PENDING	Sent	View(Ed
19	KARTHIK	SR.ACCOUNTS OFFICER	KARTHIKPARAMASHNAM@GMAILCOM	9738953613	ASDPG1234A	CAG000192	korthik123	VERIFICATION PENDING	Sent	VewEd
20	TEST SRIKANT	SR.ACCOUNTS OFFICER	SRIGHTPATRO23@GMAILCOM	9060015943	BDi06777L	CAG000193	jiQiSu5m	VERIFICATION PENDING	Sent	Vew/tdr
21	JFLSDI/FSF	CLERK	TESTSET@GG.OMM	6789678998	KJUK8766L	CAG000194	d3ody349	VERIFICATION PENDING	Sent	View/Edit

8. Come candidate login page and enter the user id and password with captcha details

User I	D* []			
Passwor	rd *			
Captcha Co	de: E5DJ3C	Ente	er Captcha Code	
	Submit Car	ncel Forget P	assword	

9. On first time it will redirect to change password page. Change the password and again come to candidate login.

10. Once login successful, candidate need to select the exam to appear from the dropdown Post selecting the exam name and declaration check, click on Save & continue

REGISTRATION FORM (FOR CANDIDATE)
SELECT THE EXAM(S) YOU INTEND TO APPEAR
EXAM - 1 NAME
SUBORDINATE AUDIT/ACCOUNTS SERVICE EXAMINATION(SAE)
I have read and fully understood the instructions for online registration
Save & Continue

For SAS , Add another exam intent to appear link not appears.

Add another exam intent to appear link appears for RA/IE/CPD-I/CPD-II/CPD-III post after click on save & continue button.

Candidate may or may not click the Add another exam intent to appear link

If candidate select this link, candidate to select the exam name.

Candidate need to select the exam link generated.

Latest CBT INDEX NO generated automatically

If candidate not select this link, candidate to select the exam name only.

REGISTRATION FORM (FOR CANDIDATE)						
ECT THE EXAM(S) YOU INTEND TO APPEAR						
ECT EXAM NAME						
elect Exam Name						
I have read and fully understood the instructions for online registration						
Save & Continue						
dd Another Exam intent to Appear						

REGISTRATION FORM (FOR CANDIDATE)	
SELECT THE EXAM(S) TOU INTEND TO APPEAR	
SELECT EXAM NAME	LATEST CBT INDEX NO.
SUBORDINATE AUDIT/ACCOUNTS SERVICE EXAMINATION	S124311200B1911858
Select Exam Name SUBORDINATE AUDIT/ACCOUNTS SERVICE EXAMINATION	
I have read and fully understood the instructions for a	Inline registration
	Save & Continue
Add Another Exam intent to Appear	

11. Candidate has been redirected to profile page.

Candidate check the basic details and checks the declaration given below. Click on Save & continue button to enter the examination details.

Candidate's Full Name ① TEST CANDIDATE	Father's Name TEST FATHER	Email ID TESTMAIL@GMAILCOM							
Gender MALE	Date Of Birth 1-DEC-1998	Mobile 9191919191							
PAN	Category	Designation							
KIKIK1234K	GENERAL	CLERK							
QUALIFICATION COMMERCE GRADUATE	CADRE CONTROLLING AUTHORITY (CCA) OFFICE	TEST CITY GWALIOR							
Differently Abled									
NO									
I agree with the particulars mentioned above.									
	Save & Continue								

12. Candidate fill the exam details

Name of exam is read only.

Branch to be selected from the list.

Exam related field to be updated.

Exemption is not mandatory. If candidate intended to fill, they can fill the details.

1. NAME OF THE EXAMINATION			2. BRANCH IN WHICH INTENDED TO APPEAR		
SUBORDINATE AUDITJACCOUNTS SERVICE EXAMINATION			-Select		
EDIUM OF ANSWERING (English/Hind	5)				
-1			PC-4		
Select			Select		
a). Name of Cadre Controlling Author	rity(CCA	)	5(b). Date of joining the Cadre Co	ontrolling Authority(CCA)	
Select					
c). Date of completion of probation			5(d). Whether He/She Has Joined	d on Mutual Transfer	
			Select		
4). Whether Traning is Completed ?					
-Select					
Chances					
Chances availed - 0					
xemption					
Energia Collection dist	CLID I	CT TO ADDIDICATION OF DECLUTS			
Exemption for Non-SAS Exams (Note	e: SUB3	ECT TO VERIFICATION OF RESULT)			
Select Paper		Exam Deatils		Year Of Passing	
-Select-		Enter Exam Deatila		Select	
Add New Row					
Add New Row					
Add New Row					
Add New Row					
Add New Row	SUBJE	CT TO VERIFICATION OF RESULT)			
Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)			
Add New Row Exemption for Pre-CBT Exams (Note Select Paper	: SUBJE	ICT TO VERIFICATION OF RESULT)		Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select-	: SURJE	CT TO VERIFICATION OF RESULT)		Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select-	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select PaperSelect	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number Enter Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select PaperSelect- Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number Enter Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select- Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select- Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number Enter Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select- Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number	Year of Passing Select
Add New Row Exemption for Pre-CBT Exams (Note Select PaperSelect- Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number Enter Index Number	Year of Passing -Select-
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select- Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number Enter Index Number	Year of Passing -Select
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select- Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number Enter Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select- Add New Row	: SUBJE	CT TO VERIFICATION OF RESULT)		Index Number Enter Index Number	Year of Passing
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select- Add New Row Declaration: I hereby declare that	: SUBJE	CT TO VERIFICATION OF RESULT)	n are correct to the best of my knowle	Index Number Enter Index Number	Year of Passing Select
Add New Row Exemption for Pre-CBT Exams (Note Select PaperSelect- Add New Row Declaration: I hereby declare that indidature may be cancelled in case to	: SUBJE	CT TO VERIFICATION OF RESULT)	h are correct to the best of my knowle und to be incomplete/incorrect/false of	Index Number Enter Index Number	Year of Passing Salact
Add New Row Exemption for Pre-CBT Exams (Note Select Paper -Select- Add New Row Declaration: I hereby declare that ndidature may be cancelled in case t plicable rules/directions/instructions	the part	CT TO VERIFICATION OF RESULT)	n are correct to the best of my knowle und to be incomplete/incorrect/false of	Index Number Enter Index Number	Year of Passing -Select-

Candidate need to upload the photo and signature
 After uploading photo and signature Submit button appears.
 Click on the submit button to move on preview page.

UPLOAD PHOTOGRAPH, SIGNATURE AND DO	CUMENTS
• The photograph must be a recent passport size l	poking directly at the camera, in colour preferably, against a white or light background
• If there is a red-eye effect, please edit to remove	it
• If you wear glasses, these should not be tinted g	asses. Check to make sure that the photograph has no reflections. Your eyes and face should be clearly visible
<ul> <li>Wearing of caps, hats or any tinted or dark glass</li> </ul>	es is not acceptable. Religious head wear is allowed but it must not cover the face
<ul> <li>Preferred dimensions of your photograph is given a) Photo size should be equal to or less than 100 b) Signature size should be equal or less than 100</li> <li>Applications which does not conform to the about Click HERE to resize your image.</li> </ul>	n below. -200 KB with 200 dpi. The Dimension should be 3.5 cms (width) X 4.5 cms (height) -200 KB with 200 dpi. The Dimension should be 6 cms (width) X 3 cms (height) re specifications may be rejected.
*Upload Photograph (JPG/JPEG Format only)	STEP 1 STEP 2 Chaose File No fiLhosen Upload
*Upload Signature (JPG/JPEG Format only)	STEP 1 STEP 2 Choose File No fiL.hosen Upload
Note : Application will stand cancelled if the photograp	h and signature is not uploaded by the last date.

14. Candidate able to view the preview details.

Candidate can edit if anything to be changed by clicking on edit button Click on submit button it will redirect to application summary page.

LOGINID	CAG013668			
CANDIDATE'S FULL NAME	TEST CANDIDATE		40000000000000000000000000000000000000	
FATHER'S NAME	TEST FATHER	TEST CITY	GWALIOR	
DATE OF BIRTH	1-DEC-1998	GENDER	MALE	
EMAIL ADDRESS	TESTMAIL@GMAILCOM	MOBILE NO	9191919191	
CATEGORY	GENERAL	QUALIFICATION	COMMERCE GRADUATE	
CADRE CONTROLLING AUTHORITY (CCA) OFFICE	DL001 (CAG OF INDIA) (NEW DELHI)	DESIGNATION	CLERK	
PAN	KIKIK1234K	DIFFERENTLY ABLED	NO	
	SUBORDINATE AUDIT/ACO	OUNTS SERVICE EXAMINATION		
BRANCH	COMMERCIAL AUDIT			
SWITCH OVER BRANCH	NOT APPLICABLE			
PC-1	HINDI	PC-4	ENGLISH	
NAME OF CCA	DL001	DATE OF JOINING THE CCA	15-04-2019	
WHETHER HE/SHE HAS JOINED ON MUTUAL TRANSFER	YES	DATE OF COMPLETION OF PROBATION	16-04-2021	
WHETHER TRANING COMPLETED	EXEMPTED			
	PHOTOGRAPH AN	D SIGNATURE UPLOAD		
PHOTOGRAPH		UPLOADED		
SIGNTAURE		UPLOADED		
<ul> <li>I have read and fully understood the instructions for online r</li> </ul>	egistration.			

## 15. Summary sheet will be generated

	APPLICATION SUMMAR	Y	
LOON ID	CAG013668		
NEW CST INDEX NO	S001230000A21110004		
CANDIDATE'S FULL NAME	TEST CANDIDATE		-
FATHER'S NAME	TEST FATHER	TE ST CITY	GWALIOR
DATE OF BIRTH	1-DEC-1998	GENDER	MALE
EMAIL ADDRE 8 8	TESTMAL@GMAIL.COM	MOBILE NO	9191919191
CATEGORY	GENERAL	QUALIFICATION	COMMERCE GRADUATE
CADRE CONTROLLING AUTHORITY (CCA) OFFICE	DL001 (CAG OF INDIA) (NEW DELHI)	DEBIGNATION	CLERK
PAN	KIKIK1234K	DIFFERENTLY ABLED	ND
	SUBORDINATE AUDIT/ACCOUNT & SERVICE	EXAMINATION	
NEW INDEX NO	BUBORDINATE AUDITIACCOUNTS BERVICE S001330000421110004	EXAMINATION	COMMERCIAL AUDIT MAP WITH EROJ
NEW INDEX NO ENVITOR OVER BRANCH ING FERMIN NON REGUIRED)	SUBORDINATE AUDITIACCOUNT 3 SERVICE	EXAMINATION BRANCH	COMMERCIAL AUDIT IMAP WITH EROj
NEW INCEX NO INVITCH OVER BRANCH (ING FERMI SION REQUIRED) PC-1	NUBORGINATE AUDITACCONNET ESPUCI 500133000A2110004 NA NA	EXAMINATION BRANCH PC-4	COMMERCIAL AUGIT AMP WITH ERG
NEW INCELNO INVITCH OVER BRANCH (ING FERMI SION INEURIED) PC-1 NAME OF FCA	NUBORGINATE AUDITIACCONIETE ERFICI           B00133000A2110004           NA           HRICI           L0001 (CRG OF INDIA (NEW DELW)	EXAMPLATION BRANCH PG-4 DATE OF JOINING THE CCA	COMMERCOL AUGIT MAR WITH ERGT ENGLISH 15-04-2019
NEW INCE: NO           INVITO: OVER BRANCH (IMP PERMISSION REQUIRED)           PC-1           NAME OF CCA           WHETHER HE IHE HAS JOINED ON MUTUAL TRAN IFER	NUBORGMATE AUDITACCOMPT E LERVICE           800133000A2110004           NA           HINDI           DL001 (CAS OF RUDA (HWY DE HID)           YEB	EXAMINATION BRANCH PC-4 DATE OF JOINING THE CCA DATE OF COMPLETION OF PROBATION	COMMERCALAUDIT MAP WITH ERD] ENGLISH ENGLISH 1564-2019 16-64-2011
NEW INDEX NO INTERNAL PERMISSION REQUIRED) PC-1 INAME OF CCA INAME OF CCA WHITHER HE/INE HA & JONED ON MUTUAL TRAN SPER WHITHER TRANNO COMPLETED	NUBORCINATE AUDITIACCONNTA LERVICI           800133000A21110004           NA           HINDL           DLARI (CHG OF INDIA           DLARI (CHG OF INDIA           VEB           VEB           EXEMPTED	EXAMPATION ERANCH PC-4 DATE OF JOINING THE CCA DATE OF COMPLETION OF PROBATION	COMMERCIALAUDIT MAR WITH BRO] BNGLISH 1564-2019 1564-2019
NEW INDEX NO  SINTU OVER BRANCH (NY PRANSINON REGUIRED) PC-1 NAME OF CCA  WHETHER HE HA & JOINED ON MUTUAL TRAN FFER WHETHER TRAINING COMPLETED CHANCES AVALED	NUBORCHATE AUDITIACCONNTA LERVICI           80013300042111004           NA           HINDI           DL001 [CAS OF INDIA (MEY OSLIN)]           V18           EXEMPTED           0	EXAMPATION ERANCH PC-4 DATE OF JOINING THE CCA DATE OF COMPLETION OF PROBATION	COMMERCIAL AUGIT MAP WITH ERO] ENGLISH 1564-2019 16-04-2021
NEW INDEX NO EWTCH OVER BRANCH ING FERMINION REGUREO) PC-1 NAME OF COA WHITHER HE INE MAS JOINED ON MUTUAL TRAN IFER WHITHER TRAINING COMPLETED CHANCE SAVALED EXEMPTION FOR NON-SALE EXAMS	NUBORDINATE AUDITIADEGUNET & LERVICE           500133000A21110004           NA           HNR01           DL001 (CAG OF INDIA (MEV DELH))           YE8           EXEMPTED           0	ERAINATION ERANCH PC-4 DATE OF JONING THE CCA DATE OF COMPLETION OF PROBATION	COMMERCIALAUGIT MAR WITH ERG) EXQLISH 51-04.2019 16-04.2019 16-04.2011
NEW YORK NO WYTCH OVER BRANCH IMP FERMI SION REQUIRED) PC-1 NAME OF CCA WYTCHTER FE THE MAS JOINED ON MUTUAL TRAIN IFER WYTCHTER FE TRAINING COMPLETED OLIANCE I AVAILED EXEMPTION FOR NOL-ALA SEXANS SELECT PAPER E	UDDROMATE AUDITACCONNT & LERVICE           \$0013000042110004           NA           DLOP (CRUID OF INDIA (MEV)           QUAR (CRUID OF INDIA (MEV)           YES           EXAMPTED           0           EXAMPTAL	EXAMINATION ERANCH PC-4 DATE OF JOINING THE CCA DATE OF COMPLETION OF PROBATION VEAR OF PA	COMMERCALAUGIT AMP WITH ERG ENGLISH ENGLISH 15-62-2019 16-64-2021 16-74-204

EXEMPTION FOR PRE-CBT EXAMB					
SELECT PAPER	INDEX NUMBER		YEAR OF PASSING		
PHOTOGRAPH AND BOMATURE UPLOAD					
PHOTOGRAPH		UPLOADED			
SIGNTAURE		UPLOADED			
I HEREBY DECLARE THAT THE PARTICULARS FURNISHED IN THIS APPLICATION FORM ARE CORRECT INFORMATION FURNISHED IN THIS APPLICATION IS FOUND TO BE INCOMPLETE/INCORRECT/FALSE AT AN	TO THE BEST OF MY KNOWLEDGE AND UNDERSTANDING. I HA YY STAGE. I FURTHER DECLARE THAT I SHALL ABIDE BY THE AP	VE VERIFIED MY ELIGIBILITY TO APPLY AGAIN PLICABLE RULES/DIRECTIONS/INSTRUCTION	NST THE CATEGORY TO WHICH I BELONG. I UNDERSTAND THAT MY CANDIDATURE INS OF THE CAG	MAY BE CANCELLED IN CASE THE	
				TE ST CANDIDATE	

