



प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय
आन्ध्र प्रदेश
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT)
ANDHRA PRADESH

No.AG (Audit)/Admn.I/HR.II/L.&A/F.96/2021-22/

Date 17.05.2021

CIRCULAR No.-01

* * *

Sub: Application for Loans & Advances (PCA) under Demand No.27 - Major Head - 7610 for the year 2021-22.

The officers/officials of this office, who intend to obtain advance for the purchase of Personal Computer, may submit their applications (along with proforma) on or before **21.05.2021** for the financial year 2021-22.

Sl. No	Nature of Advance	Eligibility	Amount admissible*
1	Personal Computer Advance	All government employees	Rs.50.000/- or actual price of PC, whichever is lower

*subject to eligibility

The officers and officials may send their applications to "Sr.Audit Officer (Admn.I), O/o AG (Audit), AP at Hyderabad." through e-mail to saoadmin-apaudit@cag.gov.in.

However, it shall be ensured that all the hard copies in original shall reach Admn.I/HR-II at the earliest.

All applications received up to the prescribed date i.e., 21.05.2021 will be considered for empanelment and panel will be valid up to **31-03-2022**.

Applications received after due date will not be considered and applications once received may not be withdrawn.

Senior Audit Officer (Admn.I)

To
Notice Boards
All Headquarters Sections
SAO/Coordination, Camp office, Vijayawada
SAO - IS Wing for uploading in office website.

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT)
ANDHRA PRADESH :: HYDERABAD

Form - VI

(See GOI (1) Below Rule 2 of Compendium of rules on Advances to Government servants I)

Application for an advance for purchase of Motor Car/Motor Cycle/Scooter/Moped/Personal Computer

1. **Name of the Applicant** :
2. Applicant's Designation & Section :
3. Personnel No.(Old & New) & Gradation No :
4. Basic Pay + GP :
5. Anticipated price of Motor Cycle/Motor Car/Personal Computer :
6. Amount of Advance required :
7. Date of Superannuation :
8. Number of instalments in which the advance is desired to be repaid :
9. Whether advance for similar purpose was obtained previously and if so-- :
 - i) date of drawal of the advance :
 - ii) the amount of advance and/or interest thereon still outstanding, if any :
10. Whether the intention is to purchase- :
 - a) a new or an old Motor Cycle/Motor Car/ Personal Computer :
 - b) if the intention is to purchase Motor Car/Motor Cycle/Personal Computer from a person having official dealings with the Government servant, whether previous sanction of the competent authority has been obtained as required under Rule 18(3) of the Central Civil Services (Conduct) rules, 1964 :
11. Whether the officer is on leave or is about to proceed on leave-- :
 - (a) The date of commencement of leave :
 - (b) The date of expiry of leave :
12. Are any negotiations or preliminary enquiries being made so that the delivery may be taken of the Motor Car/Motor Cycle/Personal Computer within one month from the date of drawal of the advance? :
13. (a) Certified that the information given above is complete and true :
 - (b) Certified that I have not taken delivery of the Motor Car/Motor Cycle/Personal computer on account of which I apply for the advance, that I shall complete negotiations for the purchase of pay finally and take possession of the same before the expiry of one month from the date of drawal of the advance :

Signature of the Applicant

Date: