

OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), BIHAR, PATNA

No. Estt. (Au)/COVID-19/2021-22/ C-34

Date:30.04.2021

OFFICE ORDER

In pursuance of Headquarters letter number 192/Estates/11-2020 dated 19.04.2021, all officials below the rank of Deputy Accountant General were instructed to work from home until further order vide this office order No. Estt. (Au)/COVID-19/2021-22/ C-27 dated 20.04.2021. It was also instructed that all officials working from home shall remain available through electronic mean for smooth functioning of the office.

In this regard, despite the above instructions of late it has been observed that some officials are found not picking up their cell phone/not answering the call made from the office and not even calling back when circumstances so warrant. This issue has been taken seriously by the competent authority.

In view of the above it is once again directed to all the officials /officers to be available through electronic means while working from home and attend office as and when called for. In case of non availability of the official through electronic mean or not attending office, he/she will be treated absent. Further, if any official who is unable to work from home due to justified reason, may inform office at appropriate time and apply for leave. All branch officers, Sr AOs and sectional heads are again directed to assign the work to the officials who are working from home and monitor it effectively.

(Authority: Order of the Accountant General dated 30 .04.2021)

Sd./-

Dy. Accountant General (Admn)

Copy for information and necessary action to:

1. Secretary to AG (Audit) Bihar Patna.
2. All Group Officer's Secretariat.
3. Sr. Audit Officer/ All AMGs/Sections.
4. Office order file.
5. Notice Board and WhatsApp Group of all Associations.

Sd./-

Sr. Audit Officer (Admn)