

OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT
Industry & Corporate Affairs, New Delhi-110002

OFFICE ORDER NO:- 13

In line with the re-distribution of work order no.- 12 dated 15.04.2020, the Competent Authority has ordered the renaming and re-distribution of work among various AMGs/Groups, with immediate effect, as tabulated below:

Erstwhile AMG /Group	Renamed as	Name of Group Officer	Branch Officers at AMG (Hqrs)	Assignments
AMG-III	AMG-I	Ms. Hansha Mishra Director	1. Ms. Sarita, SAO 2. Mrs. Archana Taneja, SAO (Comm.)	1. Ministry of Corporate Affairs 2. Ministry of Commerce and Industry 3. Ministry of Textiles 4. Department of Investment and Public Asset Management
AMG-I	AMG-II	Shri Mrinal Chawla Dy. Director (Administration) shall hold the additional charge of AMG-II	1. Sh. Vipin Wason, SAO 2. Sh. Pawan Kumar, SAO (Comm.)	1. Department of Financial Services 2. Ministry of Tourism
AMG-II	AMG-III	Shri Harash Kapur, Dy. Director	1. Mrs. Asha Sunny Matthew, SAO 2. Sh. Anup Kumar Verma, SAO (Comm.)	1. Ministry of Heavy Industries 2. Department of Chemical and Petrochemicals 3. Ministry of Micro, Small & Medium Enterprises. 4. Appropriation and Finance Accounts

Branch officers of erstwhile AMGs, in coordination with their counterparts, shall ensure the smooth inter-section transfer of records in view of above redistribution. The same should be completed latest by 23.04.2021.

Branch officers are also directed to ascertain the manpower requirement for their respective AMGs in all the cadres in view of above redistribution and send the requisition for surrender or requirement, as the case may be, to the Sr. AO (Administration) positively by 20.04.2021.

Accordingly, from 26.04.2021, all documentation in diary, dispatch and other official communication in the office, should invariably follow the above classification of the Group.

Hindi version shall follow.

- Sd./-

Dy. Director (Administration)

ADMN-I/112/Misc/2020-21/ 57-64

Date:

16 APR 2021

Copy is forwarded by e-mail for information and necessary action:

1. Secretary to Director General of Audit, Industry and Corporate Affairs, New Delhi
2. All Group Officers.
3. Sr. Audit Officer (All sections).
4. Sr. Audit Officer (Establishment) for necessary action.
5. Sr. Audit Officer (Co-ordination) - for uploading on the website and doing needful in respect of allocation of official designation based email ids.
6. AAO (All Sections/Cells)
7. Rajbhasha Section (for Hindi translation)
8. Office Order Book.

Sr. Audit Officer (Administration)