

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), WEST BENGAL,
TREASURY BUILDINGS, KOLKATA - 700 001

Circular No. Pen. Co-ordn./ 57/Vol-IIA/114 Vol-VIII/110

11/01/2021

- (Under Special Seal)
1. The General Manager/Manager of all concerned Link Branches of Public Sector Banks in Kolkata -do-
 2. All Accountants General. -do-
 3. Pay & Accounts Officer, No. V, Tis Hazari, New Delhi. -do-
 4. Director, Directorate of Accounts and Treasuries, Govt. of Pondicherry, Kamaraguru Pallam, New Municipal Road, Puducherry-605001 -do-
 5. Asstt. Military Attache (P), Embassy of India, Military Pension Branch, Kathmandu, Nepal-1. -do-
 6. Controller of Accounts, Ministry of External Affairs, New Delhi, PIN-110021 -do-
 7. Director of Accounts, Govt. of Arunachal Pradesh, Naharlagun, PIN-791110 -do-
 8. Director, Directorate of Accounts, Pension Section, Fezenda Buildings, Panaji, Goa, 403001 -do-
 9. P. A. O., Andaman, Andaman & Nicobar Island, Port Blair, PIN-744101 -do-
 10. Secretary, Finance Department, Govt. of Sikkim, Gangtok, Sikkim, PIN-737101 -do-
 11. Director of Treasuries and Accounts, Govt. of West Bengal, Mitra Buildings, 3rd Floor, 8, Lyons Range, Kolkata-1 for information.
 12. Principal Director of Audit (Central), Kolkata, G.I. Press Building, 8, K. S. Roy Road, Kolkata-700 001.
 13. Chief Accountant, Reserve Bank of India, Department of Govt. & Bank Accounts, Byculla Office Building, 4th floor, Opp. Mumbai Central Railway Station, Byculla, Mumbai-400 008.
 14. OSD & Ex-officio Joint Secretary, Finance (e-governance group) Department, Nabanna (12th floor), Room No.1205, 325 Sarat Chandra Chatterjee Road, Shibpur, Howrah-711102

INTERNAL

15. All Branch Officers in Pension Group
16. All Asstt. Accounts Officers/Section Officers in Pension Group of this office.
17. Branch Officer-in-charge of AM, and O & M Section of this office.
18. Branch Officer, Legal Cell.
19. Secretary to Pr. A.G.
20. Internal Audit Officer
21. Branch Officer-Pension EDP is requested to upload the circular in the web- site of this office under for general viewing as well as Employee log in as well as P-SAI software

Subject : Acceptance of duly filled and certified Life certificates to be submitted by the pensioners/family pensioners to the Bank Branch through messengers

In continuation to this office circular No. Pen.Co-ordn/57/Vol-II(A)/114/Vol-VIII/99 dated 8/12/2020 it is stated that the Govt. of West Bengal, Finance Department, Pension Branch in their memo no. 400-F(pen) dated 18-11-2020 have extended the benefit for acceptance of duly filled in and certified life certificate of the pensioners/family pensioners to the Bank branch/Treasuries through messengers. However, Life Certificates can also be submitted digitally using Adhar Based Jeevan Praman application .

In the current pandemic situation pensioners/family pensioners may submit Life Certificates duly verified by the authorized persons (as per list annexed) physically to the Pension Disbursing Bank branches/Treasuries, through messengers/post, who are not able to submit their Life Certificate digitally using the Jeevan Praman application.

All Pension Disbursing Authorities are, therefore, requested to accept the duly verified Life Certificates submitted through messenger/post and should not insist upon the physical appearance of the pensioners/family pensioners in the Bank branches/ Treasuries. Accordingly, they are requested to make necessary arrangement for Drop Boxes or Special Counters for the submission of the duly verified Life Certificates by the messengers/post.

Encl:- As stated above


Sr.Accounts Officer

Annexure

List of Officers/persons authorized to verify the Life Certificate :-

1. Group 'A' officers of Central /State Government,
2. Officers of Reserve Bank of India/Public Sector Bank,
3. Registrar of Sub-Registrar appointed under Indian Registration Act 1908,
4. Police Officer not below the rank of Sub-Inspector, in charge of a Police Station,
5. Post Master/Department Sub-Post Master/Inspector of Post Office,
6. Head of Gram Panchayet /Panchayet Samity /Zilla Parisad,
7. Head of any Non-Government School/College,
8. Any Registered Medical Practitioner,
9. M.P./M.L.A./Councillor/Chairman of any Municipal Corporation and
10. Managing Director/Director/Ex-Director of any State or Central PSUs


Sr.Accounts Officer