

**OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT (CENTRAL), Chennai**  
"Lekha Pariksha Bhavan", 361, Anna Salai, Teynampet, Chennai – 600 018.  
**CIRCULAR NO.23**

No. DGA(C)/ Admn/ Unit – I/ 11-04/ 2020-21/120

Date: 08-01-2021

**विषय /Sub:** Advisory related to COVID-19 for officers/officials of IA&AD

\*\*\*\*\*

Keeping in view the local condition of reduction in number of active COVID-19 cases in Tamil Nadu State as well as relaxations issued by Govt. of Tamilnadu and increase in workload in the functional wings due to commencement of local audits, this Office (including Branch Office, Madurai) shall be fully functional with 100% attendance for staff in all cadres with immediate effect.

Regarding the exemption given for physically handicapped staff and pregnant women, the same may be decided by the concerned Group Officers depending upon their work requirement.

The instructions issued already in earlier circulars regarding precautionary measures to be taken by the Office in prevention of spread of Novel Coronavirus (Covid-19) and DOs and DONTs to be adhered to by the staff members should be strictly adhered to.

(Vide Orders of PDA(C) dated 07-01-2021)

  
Dy. Director/Admn

Copy to:

1. All Group Officers
2. All Branch officers (For circulation)
3. Data Manager/EDP (request to upload the circular in office web page).
4. Notice Board

(Vide Orders of PDA(C) dated 07-01-2021)