



सत्यमेव जयते

Office of the Principal Accountant General (A & E)-I, M.P.

Bhopal Branch, 53, Arera Hills, Hoshangabad Road, Bhopal – 462011

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लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth
In Public Interest

No.WM-1/Gr-1/AT/2020/ 2100

Dated 2 / 12/2020

To

All Sr.Divisional Accounts Officers/
Divisional Accounts Officers-I/II
Divisional Accountants

Subject:- Annual Transfer 2021 –regarding.

In terms of instructions issued by the Office of the Comptroller & Auditor General of India vide circular No.502-(staff(Appt)/131-2015 dated 20th March 2015 and DO No.06-staff (Appt) 131-2015 dated 6th January 2016, all Sr. Divisional Accounts Officers/Divisional Accounts Officers-I/II, Divisional Accountants who are due for transfer in the year 2021 are directed to submit their duly completed performance indicator in the prescribed format uploaded with this circular by 30th January 2021.

Options/Preferences for posting in stations(s) will be called for subsequently from the officials later on.

Dy. Accountant General (Works Accounts)

FORM- B
(Should be sent in A4 size paper only)
PERFORMANCE INDICATORS

FOR
DIVISIONAL ACCOUNTS OFFICER/DIVISIONAL ACCOUNTANT

NAME OF DA/DAO

Division in which posted and date of posting

Date of taking over charge of division

1. SUBMISSION OF MONTHLY ACCOUNT DURING TENURE OF DAO/DA

(Due date-10th of each month except March for which due date is 13th)

Month	Actual despatch in Post Office					
	2018		2019		2020	
	Regd No	Date	Regd No	Date	Regd No	Date
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						

2 . FORM - 51 CLEARANCE

S.No	Particulars	Number of forms	Month pertaining to the form 51
1	Number of form 51 pending as on 01.01.2018		
2	Number of Form 51 added during your tenure in the division		
3	Number of Form 51 which have been cleared during your tenure		
4	Number of Form 51 pending (position as on 31-12-2020)		

(Note: Kindly attach photocopy of the last two Form 51 sent to this office)

3. Details of Audit Para Part A & Part B

S.No	Particulars	No.of Audit para's		Year for which pertais	
		Part 2A	Part 2 B	Part 2A	Part 2 B
1	Opening balance as on 01.01.2018				
2	Addition of Audit paras during your tenure				
3	No of Audit Paras disposed during your tenure				
4	No of Audit Paras pending as on 31.12.2020				

CERTIFICATE

Certified that the information furnished above are true to the best of my knowledge and belief.

Date:

Place :

Signature

(Name)

Designation