

कार्यालय महालेखाकार, गोवा
Office of the Accountant General, Goa
'ऑडिट भवन', अल्टो पोरवोरिम, गोवा -403 521
'Audit Bhavan', Alto Porvorim, Goa - 403 521
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No. AG/Goa/Admn./Staff/Enmt. of Retd. Personnel/2020-21 247

Date:

10 DEC 2020

CIRCULAR- 15

Subject: Engagement of Retired personnel as Consultants-reg.

Sir/Madam,

This office intends to engage retired meritorious staff of this department as Consultants in pursuant of Headquarters' Circular No. 06-2015 No.150-Staff (App)/22-2012 dated 10/03/2015. Under the scheme, the appointment of Consultants would be for a period of 11 months extendable up to two years.

The Consultant would be paid monthly consultancy fee fixed by Office of the CAG from time to time. In additional to the Consultancy fees, the non-local Consultants would be compensated to the accommodation facilities where available. Otherwise, they would be compensated to the extent of 75% of HRA which would have been admissible to them in those stations before retirement. The Consultant shall be paid conveyance allowance at a rate not exceeding the rate fixed for grade held by them before retirement. The TA/DA would be payable as per existing rules. The selection of the retired officers as 'Consultant' would be done on the basis of merit and the department reserve the right to reject any application without assigning any reason. Application of the willing candidates along with the Biodata (Annexure) may kindly be forwarded to this office by **18 December 2020**.

Yours faithfully,

Sd/-
Monisha T.M.
Deputy Accountant General

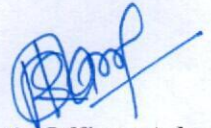
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Copy to :-

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- 2) Notice Board
- 3) Guard File
- 4) Hindi Section


Sr. Audit Officer Admn.

**TERMS AND CONDITIONS FOR ENGAGEMENT AS 'CONSULTANT' IN OFFICE
OF THE ACCOUNTANT GENERAL, GOA**

1. The engagement of the Consultant will be governed by the CAG's instructions issued vide Circular No. 06-2015 No.150-Staff(App)/22-2012 dated 10/03/2015.
2. The Consultants would be initially appointed for a period of 11 months, extendable up to 02 years.
3. (a) The Consultant would be paid consultancy monthly fee fixed by Office of the CAG from time to time.
(b) TA/DA would be payable as per existing rules.
4. The non-local Consultant(s) would be compensated to the extent of 75% of HRA which would have been admissible to them in those stations before their retirement.
5. The Consultant(s) maybe assigned any duty, which his supervisory officer may deem fit. He cannot claim duties similar to the one which he was discharging of a post held by him prior to his retirement. No claims would be entertained in this regard.
6. The Consultant(s) may be assigned duty in Main Office (Porvorim) or at the field unit, as per administrative requirement of the office.
7. Consultant(s) will attend to the instructions of AG/DAG/SAO from time to time. Consultant(s) will make himself available as and when his services are required during the time of discussion even after the time period of his engagement is over.
8. Consultant(s) will conduct himself and the work in accordance with the high standard of the professional and ethical base and integrity having due regard to the nature and purpose of assignment.
9. Due care has to be exercised to ensure that the Consultant(s) will not enter into any correspondence with the auditee units directly except through AG/DAG.
10. The terms of the engagement will become effective on the Consultant's joining the office.
11. The Consultant(s) would submit a monthly report by 5th of the following month on the work done by him in the previous month through his supervisory officers (apart from Daily Work Diary, wherever applicable).
12. The engagement of the Consultant(s) can be terminated by the Accountant General any time, without assigning any reasons.
13. Engagement as 'Consultant' will not constitute any right or claim of any nature to the Consultant(s).

Date:

Signature

Name

**PROFORMA/BIODATA FOR APPOINTMENT AS CONSULTANTS IN OFFICE OF
THE ACCOUNTANT GENERAL, GOA**

Latest Passport Size Photo

1.	Name of the Official (Smt./Shri/Ms.) (in capital letters)	
2.	Date of Birth	
3.	Qualification	
4.	a. Educational	
5.	b. Professional	
6.	Contact number and email ID	
7.	Date of entry in Govt. Service	
8.	Length of service in various grades	
9.	Date of retirement	
10.	Post held at the time of retirement	
11.	In case of voluntary retirement, grounds on which retired	
12.	Experience	
13.	Appreciation/Merits, if any awarded	
14.	Any other relevant details	
15.	Recommendations	

Date:

Place:

(Signature of the applicant)

Signature of Dy. Accountant General/Admin.(with stamp)