

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) झारखण्ड, राँची

कार्यालय आदेश

का.आ.सं- प्रशि एवं परीक्षा(ले.प.)/व.ले.प.अ प्रोन्नति/2019-20/21

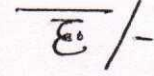
दिनांक- 21.10.2020

विषय:- AAO से Sr AO में प्रोन्नति हेतु आयोजित की जाने वाली प्रशिक्षण एवं परीक्षा के सम्बन्ध में।

मुख्यालय से प्राप्त पत्रांक 420/Trg Div/373/2019 दिनांक 24.09.2020 के आलोक में AAO से Sr AO में प्रोन्नति हेतु प्रशिक्षण अनुलग्नक "क" के अनुसार आयोजित की जानी है। यह प्रशिक्षण दिनांक 27.10.2020 से 17.11.2020 तक SAI Portal के माध्यम से आयोजित होगी। प्रशिक्षण उपरांत प्रोन्नति हेतु परीक्षा दिनांक 24.11.2020 को आयोजित की जायेगी। उक्त परीक्षा के पूर्व आयोजित होने वाले प्रशिक्षण के लिए अनुलग्नक 'ख' में वर्णित AAO सम्मिलित होने के पात्र हैं।

प्रशिक्षण में उपस्थिति अनिवार्य है। प्रशिक्षणार्थी अपनी उपस्थिति प्रशिक्षण एवं परीक्षा अनुभाग में प्रतिदिन सुबह 10:00 बजे दर्ज कराएंगे। प्रशिक्षण के दौरान अनुपस्थित रहने पर उपरोक्त परीक्षा में सम्मिलित होने से वंचित किया जा सकता है।

संलग्नक:- अनुलग्नक "क" एवं "ख"।



वरिष्ठ उप महालेखाकार/ प्रशासन

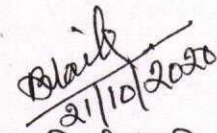
सं- प्रशि एवं परीक्षा(ले.प.)/व.ले.प.अ प्रोन्नति/2019-20/405-417

दिनांक- 21.10.2020

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रसारित:-

प्रतिलिपि आवश्यक क्रियार्थ प्रेषित:-

1. महालेखाकार (लेखापरीक्षा), झारखण्ड, राँची के सचिव
2. वरीय उप महालेखाकार/उप महालेखाकार/AMG-I/AMG-II/AMG-III/AMG-IV
3. निदेशक, पी.डी.ए.सी शाखा राँची
5. प्रधान निदेशक, RTI Ranchi
6. वरीय लेखा अधिकारी/प्रशासन O/o the Pr. Accountant General (A&E) Jharkhand Ranchi
7. वरीय लेखापरीक्षा अधिकारी/प्रशासन O/o the Director General of Audit(Steel)
8. वरिष्ठ लेखापरीक्षा अधिकारी - प्रशासन
9. समस्त अनुभाग
10. सम्बन्धित एसोसिएसन एवं प्रशिक्षक
11. सूचना पट्ट



वरिष्ठ लेखापरीक्षा अधिकारी / प्रशि. एवं परी.

Annexure- A

सत्र का समय


Session I : 10.00 AM to 11.15 AM Session II : 11.30 AM to 12.45 PM
 Session III : 02.45 PM to 04.00 PM Session IV : 04.15 PM to 05.30 PM

दिनांक /दिन	सत्र	विषय वस्तु	संकाय	कार्यालय		
27.10.2020 (Tuesday)	I	Inauguration followed by Ice Breaking (including Group Photo)	Shri J B Gupta, DAG	O/o Pr. AG (Audit) Jharkhand		
	II	An Overview of role and responsibilities of SAO/AO/AAO	Shri Krishna Kumar, Sr. AO	O/o Pr. AG (Audit) Jharkhand		
	III	Role Change: Leadership	Shri Prabhas Dubey, Sr. AO	O/o Pr. AG (Audit) Jharkhand		
	IV	Strategic Leadership and competency mapping	Shri MC Sinha, Retd. Sr. AO	Retd. Sr. AO		
28.10.2020 (Wednesday)	I&II	Style Guide and Guidelines – how to draft a effective audit report	Shri AK Pandey, Sr. AO	O/o Pr. AG (Audit) Jharkhand		
	III	Audit Mandate of SAI India	Smt. Jyoti P. Toppo, Sr. AO	O/o RTI, Ranchi		
	IV	IFMS And its implementation	Shri Prabhat Kr. Gupta, Supervisor	O/o A.G. (A&E), Jharkhand		
29.10.2020 (Thursday)	I	Gender Sensitization	Smt. Jyoti P. Toppo, Sr. AO	O/o RTI, Ranchi		
	II	Ethics & Governance Thin line between Courtesy & Bribe	Faizan Ahmad, DAG	O/o A.G. (A&E), Jharkhand		
	III	Handling Administrative Matters- Roster, DPC etc.	Shri Himanshu Kumar, Sr AO	O/o Pr. AG (Audit) Jharkhand		
	IV	Management-HR Issues, Staff Associations etc.	Shri Prabhas Dubey, Sr AO	O/o Pr. AG (Audit) Jharkhand		
02.11.2020 (Monday)	I	Disciplinary Issues& RTI Cases	Shri Krishna Kumar, Sr. AO	O/o Pr. AG (Audit) Jharkhand		
	II					
	III	Mandate: Court Judgments and their Impact on Audit	Faizan Ahmad, DAG	O/o A.G. (A&E), Jharkhand		
	IV	Procurement of Goods and Services – GeM Portal	Shri Prabhat Kr. Gupta, Supervisor	O/o A.G. (A&E), Jharkhand		
03.11.2020 (Tuesday)	I	Using CAATs (Computer Assisted Audit Techniques): IDEA Refresher	Shri Sanjeeva Kumar, Sr. AO	O/o PD Commercial Audit, MAB Ranchi		
	II					
	III				Data Analytics, Visualisation and	Shri Gautam Kumar, AAO
	IV				Tableau	
04.11.2020 (Wednesday)	I	Overview of wings/branches of IAAD and their mandate	Shri Debasish Goswami, DAG	O/o Pr. AG (Audit) Jharkhand		
	II	The International Standards of	Smt. Jyoti P. Toppo,	O/o RTI, Ranchi		

	III	Supreme Audit Institutions (ISSAI) and Forum for INTOSAI Professional Pronouncements (FIPP)	Sr. AO	
	IV	Financial Attest Audit (scope, Objectives and criteria)	Shri Uttam Mehra, Sr.AO	O/o Pr. AG (Audit) Jharkhand
05.11.2020 (Thursday)	I	Compliance Audit (scope, Objectives and criteria)	Shri A.K. Pandey, Sr. AO	O/o Pr. AG (Audit) Jharkhand
	II	Performance Audit (scope, Objectives and criteria)	Shri Uttam Mehra, Sr. AO	O/o Pr. AG (Audit) Jharkhand
	III	Introduction to Revenue Audit: Direct Taxes	Shri Suryanarayan Kumar, Sr. AO	O/o PD (Central) Lucknow Ranchi Branch
	IV	Audit of GST (Goods and Services Tax)	Shri Shailesh Singh, Sr. AO	O/o Pr. AG (Audit) Jharkhand
06.11.2020 (Friday)	I	Government Accounts	Shri Bhaskar Majumdar, Sr. AO	O/o A.G. (A&E), Jharkhand
	II	Understanding Finance Accounts & SFRs	Shri Ajoy Kumar, Sr. AO	O/o Pr. AG (Audit) Jharkhand
	III			
	IV	Ind AS	Shri Debasish Goswami, DAG	O/o Pr. AG (Audit) Jharkhand
09.11.2020 (Monday)	I	Use of Sampling in Audit	Shri Himanshu Kumar, Sr. AO	O/o Pr. AG (Audit) Jharkhand
	II	International Financial reporting Standards	Faizan Ahmad, DAG	O/o A.G. (A&E), Jharkhand
	III	Overview of Defence Audit	Faizan Ahmad, DAG	O/o A.G. (A&E), Jharkhand
	IV	Commercial Auditing	Shri Shyam Ji Dubey, Sr. AO	O/o Pr. AG (Audit) Jharkhand
10.11.2020 (Tuesday)	I	Overview of Railway Audit	Shri Walter Toppo, Retd. Sr. AO	Retired Sr. Audit Officer
	II	Audit of Contracts	Shri J.B. Gupta, DAG	O/o Pr. AG (Audit) Jharkhand
	III	• An introduction to Embassy Audit Functioning of India Audit Offices abroad	Shri Niraj Kumar Sinha, Sr AO	O/o Pr. AG (Audit) Jharkhand
	IV	• Short-term Embassy Audit Key areas of audit		
11.11.2020 (Wednesday)	I	• Purpose and importance of accounting in Government • Check and Compilation of accounts Maintenance of Classified and Consolidated Abstracts	Shri JK Verma, Sr AO	O/o A.G. (A&E),

	II	<ul style="list-style-type: none"> Debt, Deposit and Remittances ✓ Accounting of transactions under the Debt, Deposit and Remittance Heads <p>Checks exercised in Accounts offices to ensure accuracy of balances under Dept, Deposit and Remittance Heads</p>		Jharkhand
	III	<ul style="list-style-type: none"> Goods and services Tax ✓ Input Tax Credit, Computation of GST Liability <p>Procedures of GST – registration, tax invoice, credit and debit notes, electronic way bill, accounts and records</p>	Shri Shailesh Singh, Sr AO	O/o Pr. AG (Audit) Jharkhand
	IV	<ul style="list-style-type: none"> Inter Government and inter-departmental adjustments <p>Checks and Balances</p>	Shri PP Mahto, Retd. Sr. AO	Retd. Sr. AO
12.11.2020 (Thursday)	I	<ul style="list-style-type: none"> Structure of VLC database ✓ Different Modules in VLC ✓ Flow of Transactions 	Shri Ranjit Roy, AAO	O/o A.G. (A&E), Jharkhand
	II	<ul style="list-style-type: none"> Accounting of Loans and Advances ✓ Loans and Advances by Government ✓ Subsidiary Loan Register ✓ Loan Expenditure by Public Work Department <p>Payment in discharge of Loan</p>	Shri PP Mahto, Retd. Sr. AO	Retd. Sr. AO
	III	<ul style="list-style-type: none"> Guidance Note of GASAB <p>Accounting for Fixed Assets under Cash Basis of Accounting</p>		
	IV	<ul style="list-style-type: none"> AQMF System of Quality Control in Audit Process – ✓ Planning Audit <p>Execution of Audit Plan</p>	Shri Surendra Kumar. Sr. AO	O/o Pr. AG (Audit) Jharkhand
13.11.2020 (Friday)	I	<ul style="list-style-type: none"> Revenue for both Union and State Government ✓ Revenue Receipts ✓ The Revenue Basket ✓ Analysis of Tax Revenue of States ✓ Grants-in-Aid <p>Revenue (Tax) Buoyancy</p>	Shri Ajay Prakash, Retrd AO	Retd. AO
	II	<ul style="list-style-type: none"> Companies Act 2013 ✓ Preparation of Balance Sheet and statement of Profit & Loss <p>National Financial Reporting Authority</p>	Faizan Ahmad, DAG	O/o A.G. (A&E), Jharkhand
	III	<ul style="list-style-type: none"> Corporate Governance & Ethics ✓ Clause 49 of SEBI and Provisions of Companies Act 2013 <p>Understanding Business Ethics</p>		
	IV	<ul style="list-style-type: none"> Public Debt ✓ Classification, Purpose ✓ Methods of Debt Redemption ✓ Effects of Public Debt on Production, Distribution and Consumption <p>Level of Income and employment</p>	Shri Debasish Goswami, DAG	O/o Pr. AG (Audit) Jharkhand
16.11.2020	I	<ul style="list-style-type: none"> Auditing Process and Criteria for PPP Audit 	Shri RK Verma, Sr AO	O/o Pr. AG (Audit) Jharkhand

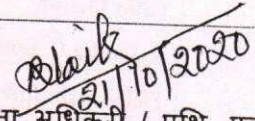
(Monday)		<ul style="list-style-type: none"> ✓ Audit Methodology ✓ Audit of Project Formulation and Approvals ✓ Audit of Financing Risk ✓ Audit of Viability Gap Funding 		
	II	<ul style="list-style-type: none"> • International Financial Management ✓ Foreign Exchange Market ✓ Exchange Risk Management ✓ Mode of Payment in International Trade ✓ Open Account, Bank Transfer, Letter of Credit ✓ Consignment Sale 	Faizan Ahmad, DAG	O/o A.G. (A&E), Jharkhand
	III	<ul style="list-style-type: none"> ✓ Standing orders on Role of Audit in relation to Cases of Fraud and Corruption Issued by C&AG of India 	Shri Rajesh Kumar, Sr AO	O/o Pr. AG (Audit) Jharkhand
	IV	<ul style="list-style-type: none"> Audit of Railway Stores ✓ Classification of Stores, Funds, Accounting Procedure ✓ Purchase of Stores ✓ Receipt and Custody of Stores related registers 	Shri Walter Toppo, Retd. Sr. AO	Retired Sr. Audit Officer
17.11.2020 (Tuesday)	I	<ul style="list-style-type: none"> • Planning, works, Commercial Operations & Telephone Revenue Accounts ✓ Work Orders ✓ Measurement Books ✓ Acceptance And Testing ✓ Contractor's ledger (Running and Final Bill) Contribution Works 	Shri Rajesh Kumar, Sr AO	O/o Pr. AG (Audit) Jharkhand
	II	<ul style="list-style-type: none"> • Defence Capital Procurements Revitalizing Defence Industrial Ecosystem through Strategic Partnerships 	Faizan Ahmad, DAG	O/o A.G. (A&E), Jharkhand
	III	Feedback & Vaediction	Shri Baleshwar Naik, Sr AO	O/o Pr. AG (Audit) Jharkhand


 वरिष्ठ लेखापरीक्षा अधिकारी / प्रशि. एवं परी.

Annexure-B

Sl. No.	Name S/Shri/Ms.	Designation	Remarks
A. Civil Audit			
1	Manoj Kumar No 05	AAO	
2	Rabindra Singh	AAO	
3	Manoj Kumar No 06	AAO	
4	Shambhu Prasad Gupta	AAO	
5	Kumar Alok	AAO	
6	Shambhu Kumar Bhagat	AAO	
7	Sushil Kumar Sinha	AAO	
8	Pankaj Pandey	AAO	
9	Deepak Kumar Verma	AAO	
10	Sanjay Kumar Verma No 01	AAO	
11	Jitesh Kumar Prinkle	AAO	
12	Anil Kumar Jha	AAO	
13	Rohit Kumar Sinha	AAO	
14	Shantanu Kumar Barat	AAO	
15	Rajesh Kumar No 02	AAO	
16	Sudhir Kumar	AAO	
17	Barun Kumar Sinha	AAO	
18	Madsudan Prasad Yadav	AAO	
19	Ajay Kumar Barnwal	AAO	
20	Sushil Kumar	AAO	
21	Dilip Mishra	AAO	
22	Rajendra Prasad No 02	AAO	
23	Debashish Mukherjee	AAO	
24	Arun Kumar Sinha	AAO	
25	Rekha Sinha	AAO	
26	Pawan Kumar Sinha	AAO	
27	Narendra Kumar	AAO	
28	Manoj Kumar No 07	AAO	
29	Rajesh Kumar Pathak	AAO	
30	Gopal Narayan Das	AAO	
31	Sunil Kumar No 02	AAO	

32	Kishore Soreng	AAO	
33	Sanjay Kumar No 01	AAO	
34	Sosan Savita Kujur	AAO	
35	Ranjan Kumar Mishra	AAO	
36	Shilpi Lakra	AAO	
37	Vikash Kumar Sinha	AAO	
38	Rinki Ranjan	AAO	
39	Manoj Kumar No 09	AAO	
40	Sanjay Kumar No 04	AAO	
41	Priyaranjan Sathyarthi	AAO	
42	Rambriksh Das	AAO	
B. A & E Office			
43	Subhaashish Kumar Sarangi	AAO	
44	Rabindra Banerjee	AAO	
45	MD. Ashique	AAO	
46	Asai Mai Pareya	AAO	
47	Imitiyaz Ahmad	AAO	
48	Subhash Chandra Gupta	AAO	
49	Pravin Kumar	AAO	
50	Deepak Dayal Prasad	AAO	
51	Arpita Dutta	AAO	
52	Rajesh Kumar Prasad	AAO	
53	Rajib kumar Sahu	AAO	
54	Baldeo Prasad	AAO	
55	Ajitabh Krishna	AAO	O/o the Pr AG (A&E) Bihar, Patna
56	Dheeraj Kumar	AAO	O/o the Pr AG (A&E) Bihar, Patna
C. MAB Office			
57	Ravi Kumar	AAO	


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