

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I)
MADHYA PRADESH, GWALIOR

Date:- 08.09.2020

Office Order 90

Shri Ankit Sharma, Auditor (04/11124), posted in General Section has intimated that his parents have been tested positive for Covid-19. Therefore, in compliance to the Office Order No.Admn.11/Gr.4/Misc./o.o.42, dated 08.07.2020 and HQs letter No.181-Estates/11-2020, dated 02.07.2020, following officers/officials who came in contact with Shri Ankit Sharma are directed to work from home for a week, i.e. from 07.09.2020 to 11.09.2020. They are also directed to monitor their health and keep their controlling officer informed about it. In case, the officer/official does not develop any symptom, he may physically attend the office after the above period. If the officer/official reports symptoms at the end of above period, he/she shall get tested for Covid-19 and physically attend office only after testing negative. Shri Ankit Sharma shall remain quarantine and shall attend office only after testing negative.

Sl.No.	Name of officer/official, S/Shri	Designation & Prmtt. No.	Posting
1	DOMNIC STUART	WELFARE ASSISTANT 02/10337	WELFARE SECTION
2	GURU SHARAN SINGH	Sr Auditor 03/10447	AMG-V (GS)

All officials are directed to follow the instructions laid down in the office order No. Admn-11/Gr.4/Misc./o.o./31 dated 12.06.2020 strictly and avoid going to other chambers/sections unless it is extremely necessary. Every officer/employee shall maintain the diary of persons coming to close contact as was directed earlier. Wherever feasible, all official works shall be done through e-office. Transfer of physical files should be avoided as far as possible. Physical files shall not be taken out/brought into the office without written permission of concerned Group Officer and without proper sanitization.

(Issued with the approval of the Principal Accountant General.)

Sd/-

Dy. Accountant General/AMG-V (Admn)

Copy to:-

Date:- 08.09.2020

No. Admin-X/Gr.4/Covid-19/STR-1/657

1. Secy. To Principal Accountant General (Audit-I), M.P., Gwalior.
2. Dy. Accountant General/AMG-I, II, III, V & Admn
3. Welfare Officer, O/o PAG (Audit-I), M.P., Gwalior
4. Sr.Audit Officer/Admn, AG Sectt., FAAP, FASS-M, Legal Cell, GS&Ex.Br., Admn 13&14, OAD-21, AMG-1 (HQ), OAD M, OAD II, ITA, to intimate related officials posted in their

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section/group.

- ✓ 5. Sr.Audit Officer/IS&DAC for uploading on internet.
6. Shri Ambuj Kumar Pandey, AAO for works relating to uploading on internet.
7. Concerned Official through their posting section/group.
8. Guard file.
9. Notice Board.

[Signature]
8/9/2020
Sr.Audit Officer/Admn.11

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