

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I)
MADHYA PRADESH, GWALIOR**

No. Admn-11/Gr.4/Del.of power/F-22/O.O./25

Dated : 02.06.2020

OFFICE ORDER

In exercise of the powers conferred under Rule 13(3) of Delegation of Financial Power Rules, 1978 read with Sl.No.7 of the Comptroller and Auditor General's Manual of Standing Orders, Volume-II (3rd Edition) , financial powers vested in the Principal Accountant General (G&SSA),M.P. Gwalior are re-delegated to DAG (Admn) and Sr. Audit Officer (Ex. Branch & Gen. Section) in this office in supersession of earlier officer order in this regard to the extent shown in the statement (Annexure) enclosed herewith subject to-

1. Observation of other rules/provisions issued by Government/CAG from time to time.
2. The Budget provision for the financial year.

It may be ensured that all rules and regulations and principles of financial propriety be ensured/complied to while exercising the power. Due diligence and prudence shall be followed/applied.

A monthly return on the powers being delegated to Sr. Audit Officer (Ex. Branch & Gen. Section) should be submitted to DAG (Admn) by Sr. A.O./ Executive Branch & General Section.

The revised delegation of powers will be effective with effect from date of issue of this order.

(Authority: This issues with the approval of Principal Accountant General)

Sd/-
Deputy Accountant General/Admn

No. Admn-11/Gr.4/Del.of power/F-22/O.O./25/STR-1/88, Dated : 03-06-2020

Copy forwarded for information and necessary action:

1. Secretary to the Principal Accountant General (Audit-I), Madhya Pradesh , Gwalior
2. Secretary to the Director General of Audit (CR), AGCR Building, Indraprastha Estate, New Delhi-110002
3. Secretary to the Accountant General (E&RSA), Madhya Pradesh, 53, Arera Hills, Hoshangabad Road, Bhopal

- 4.Sr. Dy. Accountant General/Admn, O/o the Accountant General (E&RSA), Madhya Pradesh, 53, Arera Hills, Hoshangabad Road, Bhopal.
5. Dy. Accountant General/General Sector, SS-I, II, III
- 6.Dy. Director/CRA, O/o The Director General of Audit (CR) New Delhi at Gwalior
- 7.Sr. Dy. Accountant General/Admn, O/o the Principal Accountant General (A &E)-I, Madhya Pradesh, Gwalior with respect to disaster management.
- 8.Dy. Director of Audit (P&T), Annexe, Sanchar Bhawan, BSNL compound, Hoshangabad Road, Bhopal, M.P.
- 9.Sr. Audit Officer/Admn-11, 12,13, 14, CC, Legal Cell, ITA, OAD SS-I(HQ). OAD(M),OAD-11, OAD-21, General Section, Executive Branch,
- ✓ 10. Sr. Audit Officer/IS &DAC- Please upload on intranet & internet.
- 11.Shri Ambuj Kumar Pandey, AAO/OE-14 for uploading on intranet & internet.
12. Guard file
13. Notice board.

DL
3/6/2020
Sr. Audit Officer/ OE-11

ANNEXURE

(Read with Office Order No. Admn-11/G-4/Delegation-of-powers/OO/25 Date: 02.06.2020)

POWERS UNDER DELEGATION OF FINANCIAL POWER

Sl. No.	Item No.	Sl. Nature of power	Existing Powers of A.G.	Proposed re-delegation		Remarks
				DAG (Admn)	Sr.AO/GS & Ex. Br.	
1.	9(i)(a)	Write-Off of losses on irrecoverable losses of stores and public money due to theft, fraud, negligence etc.	Rs. 20000/- (Raised to Rs. 20000/- vide HQ Circular No.12/ NGE/2002 issued vide No. 330 NGE (App)/ 38-2002 dated 03.04.2002)	Rs. 2000/-	Nil	
2.	9(i)(b)	Write-Off of losses on irrecoverable losses of stores and public money other than due to theft, fraud, negligence etc.	Rs. 50000/- for stores; Rs. 5000/- for public money. (Raised to Rs. 50000/- for stores vide HQ circular dated 03.04.2002)	Rs. 2500/-	Nil	
3.	9(iii)	Write-off of deficiency and depreciation in the value of stores (other than a motor vehicle or a motor cycle)	Rs. 2500/-	Rs.1000/-	Nil	

4.	14	Contingent expenditure on items other than those in respect of which specific limits/scales have been prescribed by Govt.	<p>Head of Departments</p> <p>Rs. 60000 p.a. in each case (non-recurring)</p> <p>Rs. 25000 p.a. in each case (recurring)</p> <p>Head of office</p> <p>Rs. 1000 per month in each case (recurring) (already granted by MSO(A) Vol.II)</p>	<p>Rs. 45000/- p.a. in each case (non-recurring)</p> <p>Rs. 15000 p.a. in each case (recurring)</p> <p>Rs. 7500 p.a. in each case (recurring)</p> <p>Rs. 500/-p.a. in each case (recurring)</p>	<p>Rs. 15000/- p.a. in each case (non-recurring)</p>	<p>These powers shall be exercised subject to the instructions contained in the rules for the supply and use of stationery and stores and other general or special instructions issued from time to time.</p>
5.	17(a)	Local purchase of stationery	Full powers	Full powers	Rs.15000/- p.a.	These powers shall be exercised subject to the instructions contained in the rules for the supply and use of stationery and stores and other general or special instructions issued from time to time.
6.	17(b)	Local purchase of rubber stamps and office seals	Full powers	Full powers	Rs. 700/- p.a.	Purchase should be made with caution and only from reputed firms to avoid the possibility of counter foiling of stamps and seals
7.	18(i)	Incurring expenditure on	(i) Full powers	Full powers	Nil	

		Freight & demurrage / wharfage charges					
8.	18(ii)	Maintenance, upkeep and repairs of motor vehicles	Full powers	Full powers	Rs.15000/- p.a.		
9.	18(iii)	Petty works and repairs	(i) Execution of petty works and special repairs to Department owned buildings & including sanitary water supply and electric installation in such building:- Rs. 10000/- in each case.	Rs. 10000/- in each case	Nil		
			(ii) Orders of repairs to Govt. building:- Full powers	Full powers	Nil		
			(iii) Repairs & alteration to hired & requisitioned buildings:- Rs. 5000/- p.a.(non-recurring) and Rs. 2000/- p.a.(recurring)	Rs. 5000/- p.a. (non recurring) Rs. 2000/- p.a. (recurring)	Nil		
10.	18(iv)	Other Stores required for the working of an office establishment	Full powers	Full powers	Rs.15000/- p.a.		
11.	18(ix)	Local printing and binding in emergent cases (where the work is not executed through Chief Controller Printing & Stationery	Rs. 40000/- p.a.(Raised to Rs. 40000/- HQ circular dated 27.12.2001)	Rs.30000/-	Rs. 15000/- p.a.		
12.	18(xiii)	Hiring of office furniture, electric fans, heaters, coolers, clocks and call bells	Full powers	Full powers	Rs. 15000/- p.a.		

13.	18(xiv)	Purchase, hiring, maintenance and repair of office machines etc. detailed in item 26 of Schedule V to DFP Rules	Full powers	Rs. 15000/- p.a.	The expenditure on the purchase, hire, upkeep of and repairs to such machines shall be incurred subject to general or special orders issued by the Ministry of Finance or Department of Supply from time to time in the behalf. The powers delegated are only for repairs and purchase of spare parts.
14.	38 (a)	Light refreshments at formal inter-departmental or other meeting/ conferences	Rs.50/- per head per official meetings subject to Rs 2000 p.a.	Rs.50/- per head per official meetings subject to Rs 2000 p.a.	
15.	38 (b)	Hospitality and entertainment other than light refreshments	Rs. 1000/- p.a.	Rs. 1000/- p.a.	
16.	6(i)	Sanctioning grants-in-aid e.g. to staff recreation clubs of IA&AD.	Full powers subject to specific allotment under relevant unit of appropriation	Full powers subject to specific allotment under relevant unit of appropriation	Nil
17.	18(vi)	Liveries, clothing and other articles	Full powers	Deleted (As per 7 th CPC, it is	Nil

				now Dress Allowance paid yearly under "Salary"		
18.	18(vii)	Postal and telecommunication charges	Full powers	Full powers	Full powers	
19.	18(viii)	Printing and binding through Chief Controller Printing & Stationery	Full powers	Full powers	-	
20.	18(x)	Purchase of publication, official and non-official	Full powers	Full powers	-	
21.	18(xi)	Staff paid from contingencies	Full powers	Full powers. All contracts for outsourcing should be made with prior approval of HOD. Regular periodical payments as per contract may be made by the HoO.	Nil	All contracts for outsourcing of outsource staff should be made with prior approval of HOD. Regular periodical payments as per contract may be made by DAG(Admn).
22.	18(xii)	Supply of water for drinking etc. and dusting of offices.	Full powers	Full powers	Full powers	
23.	18(xx)	Legal Charges- Fees to Barristers,	Full powers	Full powers- when fees are	Nil	

	(a)	Pleaders etc.		paid at the approved rate, scales etc. otherwise no powers.	
24.	18(xx)(b)	Other legal charges	Rs 5000/-	Rs 5000/-	Nil
25.	18(xxi)	Electricity, gas and water charges.	Full powers	Full powers	Full powers
26.	19	Sanctioning permanent advance for subordinate officers	Full powers for officers under their control.	Full powers for officers under their control.	Nil
27.	21	Grant of advances for law suits in which Govt. is a party	Full powers	Full powers	Nil
28.	(Under Section B)	Power to sanction the undertaking of work for which honorarium is offered and the grant or acceptance thereof	Full powers upto a maximum limit of Rs 2500 in each case.	Full powers upto a maximum limit of Rs 2500 in each case.	Nil
29.	26	Grant of advances in connection with Leave Travel Concession	Full powers	Full powers	Nil
30.	27	Advance for the purchase of conveyance	Full powers	Full powers	Nil
31.	28	Sanctioning advances of pay and T.A. on transfer	Full powers	Full powers	Nil

32.	29	Sanctioning advance of T.A. of journeys on tour	Full powers	Nil	
33.	12	Power to sanction daily allowance to the members of Inspection Staff on Sunday and Holidays when they have to stay, while on tour, at a place of duty in relaxation of S.R. 72	Full powers to all Group officers with respect to staff under them upto 60 Kms.	Nil	
34.	Office Memorandum No.250 dated 19.11.2008	Power to sanction Special Casual Leave to Govt. Employees with disabilities for four days in a calendar year for specific requirements.	Full powers to all Group officers with respect to staff under them	Nil	

Sr. Audit Officer/Admn.-11

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2/6/2020

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