

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), MANIPUR, IMPHAL-795 001

कार्यालय प्रधान महालेखाकार (लेखा एवं हक), मणिपुर, इम्फाल -795 001

स्थापना (लेखा एवं हक)/आदेश संख्या. 83

दिनांक: 17.06.2020

Regional Training Institute (RTI), Shillong is organizing an online training class on the course "Computer Skills (Advanced)" scheduled to be commenced from 22nd – 24th June 2020. The online training class will be of 3 sessions of 1 hour each a day.

Therefore, following officials are hereby nominated to attend online class on the course "Computer Skills (Advanced)" as scheduled above.

1. Smt. Melory Nepram, Accountant
2. Miss Nivedeeta Verma, DEO
3. Smt. Moirangthem Gayatri Devi, Clerk/ Typist

To get familiar with, detailed guidelines on registration of participants, participants guide for online training and course schedule are enclosed herewith for ready reference. Training will be held in the VC Hall (2nd Floor) together with the officials of Audit Office. The participants are instructed to co-ordinate with Shri Th. Shyamkumar Singh, Asstt. Accounts Officer (EDP) in setting up the system for online training class and also for any technical support/ query.

During the course of online class in the VC Hall (2nd Floor) social distancing and mandatory wearing of face mask should be strictly followed/ adhered to.

[Auth: PAG(A&E)'s order dated 17.06.2020 at P/42ⁿ of file No. Estt(A&E) /1-25/TRG/2019-20/Vol.XIII]

ज्ञापन संख्या. Estt(A&E) /1-25/TRG/2019-20/Vol.XIII/169-174

प्रतिलिपि सुचना के लिए:

- 1) PS to Pr. AG(A&E), Manipur
- 2) PA to DAG(A&E), Manipur
- 3) Sr. AO/ AAO (EDP): He is requested to co-ordinate with the participants during the course of online training for any technical support.
- 4) Welfare Assistant: He is requested to include the above mentioned trainees in the duty roster from 22nd – 24th June 2020 so as to enable attending the online training.
- 5) Nominees/ Participants concerned
- 6) O/o File

वरिष्ठ लेखा अधिकारी (प्रशासन)

दिनांक: 17.06.2020

वरिष्ठ लेखा अधिकारी (प्रशासन)