

26.06.2020

Office of The Accountant General(A&E)-I, Maharashtra, Mumbai -400020

**OFFICE ORDER**

**Precautionary Measures to contain the spread of Covid 19**

It has been reported that Shri Avinash Chawan –Officer Trainee undergoing on-the-job training in this office has been tested COVID 19 Positive on 25/06/2020. He had last attended office on 22/06/2020.

In view of the above following instructions are hereby issued:-

1. Shri Shri Avinash Chawan –Officer Trainee and the Officers/Officials who came in his contact (direct list as per Annexure-I) are instructed to remain in self home quarantine for next 14 days w.e.f 25/06/2020.
2. Entire Office shall remain closed from 26/06/2020 morning (full day ) to 27.06.2020(morning). As per protocol entire office /staircase leading from ground floor to second floor shall be sealed and deepmechanized disinfection shall be carried out on 26/06/2020.
3. The officers/Officials as per list Annexure -I shall undergo self home quarantine compulsorily as per Ministry of Health directive available at [https://www.mohfw.gov.in/pdf/guidelines from home quarantine.pdf](https://www.mohfw.gov.in/pdf/guidelines%20from%20home%20quarantine.pdf) and guidelines dated 04/06/2020 and closely monitor their health w.e.f 25/06/2020 till 08/07/2020 . These officials shall undergo testing as per ICMR protocol. In case there are officers or officials who are aware of their direct contact with Shri Avinash Chawan, but not mentioned in Annexure-I are required to report immediately to Office for further action in the matter.
4. The other Officers/officials as per Annexure-II who were in indirect contact with Shri Avinash chawan or the officers / officials who are aware of their indirect contact but not mentioned in Annexure-II, shall monitor their health closely. In case they develop any of the symptoms of COVID 19 as notified by M/o Health, they shall also go for COVID 19 testing and intimate the advice tendered by Doctor and report development from time to time.

Sd/-

Geetha Raghu

Dy. Accountant General/Admn

Copy to

- 1.Secretary to A G
- 2.PA to All DAGs
- 3.Office Website
4. PD-HQ, O/O the CAG of India, New Delhi
5. DI-GA wing, O/O the CAG of India, New Delhi

Dy.AccountantGeneral/Admn

**ANNEXURE – I**

List of officials who are to undergo self home quarantined for period 14 days-Direct contact

1. Sh. AK Behra- AG
2. Sh. SS Sarfare, Sr.DAG
3. Ms. Geetha Raghu, DAG
4. Ms. Kaiser kairabadi, welfare officer
5. Sh. Ishaq Bharmal ,SAO-EDP
6. Ms. Sushma Naik, Sr. Acctt. WM
7. Sh. Sreedhar Londhe- Driver of outsourced agency vehicle

**ANNEXURE - II**

List of officers/officials in indirect contact

1. Smt. Sudha Sudhakaran, Sr.AO
2. Smt. Veena Baliga, Sr. AO
3. Smt. Sandhya Amin, AAO/Admn I
4. Smt. Sudhakaruna Chilaka, Steno Gr, I to DAG/Admn
5. Shri Anil Shridharan, Sr. Acctt/Admn-I
6. Shri Mahendra Tendulkar/ Engineer(EDP)