

**OFFICE OF THE DIRECTOR GENERAL OF AUDIT (HOME EDU. & SKILL DEVELOPMENT) INDERPRASTHA ESTATE, NEW DELHI-110002**

No. Trg.& Exam/3-8/SAS/2020-2021/ 750

Date: 13/01/2021

**Training and Examination Section**

**Sub: SAS pre examination Training.**

In terms of HQrs circular Nos. 06 of 2020 and 10 of 2020, revised cutoff dates have come into being for assessing eligibility to appear in the SAS examinations (Exam 1 and Exam 2) to be held in calendar year 2021.

Due to paucity of time to conduct the preliminary examination again, it has been decided to include the prospective candidates in the pre-examination mandatory training for SAS examination, which is scheduled to commence on 28.01.2021.

Only those candidates, who fulfill the eligibility criteria set out in the Para 9.2.4 of Chapter IX (Revised) of MSO (Administrative) Vol. I as amended from time to time, as on 01<sup>st</sup> March 2021 and 01<sup>st</sup> September 2021, for Exam 1 and Exam 2 respectively, will be permitted to take part in the said training. Those who would be completing 2 years of service as on 1<sup>st</sup> March 2021 (for Exam-1) and 1<sup>st</sup> September 2021 (for Exam-2) will also be eligible to apply; however, their admission to the training will be provisional and subject to HQrs instructions on the subject (HQrs had been permitting such officials who had completed 2 years (instead of 3 years) of service as on the cutoff date to appear in the SAS examination in the past).

It may be noted that these candidates who will undergo training (without passing the preliminary examination), will have to appear in the preliminary examination which will be held after the completion of training. Notification for the preliminary examination will be issued in due course. Those candidates who fail in the preliminary examination to be held after the completion of training/do not fulfill other conditions for appearing in SAS exam, will not be allowed to appear in the SAS Examination, eventhough they may have completed the training.

Interested candidates, fulfilling eligibility as on 1<sup>st</sup> March 2021/1<sup>st</sup> September 2021, and who have not undergone mandatory training for SAS in the past, may submit their applications to this section latest by **18.01.2021**. Applications received thereafter cannot be accepted. Application forms should be complete in all respects and particulars should be verified by Estt. Section, before submission to this section.

**Note: These instructions shall not apply to the 36 candidates of this office cadre, who have already cleared the SAS preliminary examination held in July 2020.**



**Sr. Audit Officer (Trg. & Exam)**

**Copy to.**

1. All Group Officers of the O/o the DGA (H,E&SD), New Delhi
2. Sr. Admn. Officer (Estt.), Office of the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi-110002 with the request to kindly intimate to the officials on deputation.
3. Sr. Audit Officer (Admin.), O/o the DGA (H,W&RD), New Delhi, with the request to circulate this circular in your office (including field parties).
4. Sr. Audit Officer (Admin.), O/o the DGA (CR), New Delhi with the request to circulate this circular in your office (including field parties).
5. Sr. Audit Officer (Admn.), O/o the PAG (Audit), Delhi, New Delhi with the request to circulate this circular in your office (including field parties).
6. Secretary to the DGA (H,E&SD), New Delhi.
7. Secretary to the DGA (H,W&RD), New Delhi.
8. Secretary to the DGA (CR), New Delhi.
9. Secretary to the PAG (Audit), Delhi, New Delhi.
10. Sr. Audit Officer (Admin), O/o the PAG, Punjab, Chandigarh with request to inform Sh. Chetan Thakur, Sr. Auditor.
11. Sr. Audit Officer (Admin), RTI, Allahabad with request to inform Sh. Harshvardhan, DEO Grade B.
12. Sr. Audit Officer (Admin), O/o the PAG (A&E), Patna with request to inform Smt. Madhu Kumari, Sr. Auditor.
13. Sr. Audit Officer (Admin), O/o the AG, Haryana, with request to inform Sh. Vikas Chahal, Sr. Auditor
14. All Groups/sections of O/o the DGA (H,E&SD), New Delhi - with the request to intimate all officials including posted field parties.
15. Audit Officer (Data Analytic Wing) with request to upload the circular on the official website of DGA (H,E&SD).
16. All Notice Boards.
17. Circular File

अधीनस्थ लेखापरीक्षा सेवा परीक्षा, 2021 में प्रथम बार बैठने के लिए प्रारम्भिक परीक्षा हेतु आवेदन-पत्र

1. (i) परीक्षार्थी का पूरा नाम व पदनाम  
(हिन्दी व अंग्रेजी में) -----  
(ii) कर्मचारीकोड -----
2. शैक्षिक योग्यता व जन्म तिथि -----
3. अनुभाग एवं कार्यालय का नाम -----
4. क्या अनुसूचित जाति या अनुसूचित जनजाति के हैं -----
5. क्या आप प्रतिनियुक्ति पर हैं ? (हाँ/नहीं) -----
6. नियुक्ति की तिथि 1. भारत सरकार सेवा में -----  
2. भा.ले.एवं ले.प.वि.में -----  
3. इस कार्यालय में -----
7. (कार्यालय/अनुभाग का नाम) -----  
(क) लिपिक/टंकण -----  
(ख) लेखापरीक्षक/ व.लेखापरीक्षक -----  
(ग) आशुलिपिक -----
8. इस कार्यालय में नियुक्ति कैसे हुई ? सीधी भर्ती/परस्परिक स्थानांतरण
9. उत्तर देने के लिए माध्यम का विकल्प दर्शाए -----  
(अंग्रेजी/ हिन्दी)
10. लेखापरीक्षा कार्यालय में 01.03.2021 (For Exam 1) अथवा 01.09.2021 (For Exam 2) तक सेवा की कुल अवधि: (कृपया जिस परीक्षा में सम्मिलित होना चाहते हैं उस पर सही का निशान लगाए)

	वर्ष	माह	दिन
लिपिक/टंकण/आं.प्र.सं.			
वरिष्ठ लेखापरीक्षक/ लेखापरीक्षक			
आशुलिपिक			
पर्यवेक्षक			
कनिष्ठ अनुवादक/वरिष्ठ अनुवादक			
निजि सचिव/निजि सहायक			

11. अनुभागीय/ दूरभाष/ मोबाईल नं. -----

(अभ्यर्थी के हस्ताक्षर)

नोट: अधूरा आवेदन-पत्र अस्वीकृत कर दिया जाएगा।

निम्नलिखित में शाखा अधिकारी/वर्ग अधिकारी की सिफारिश

1. क्या उपस्थिति में नियमित एवं पाबंद हैं: -----
2. चरित्र: -----
3. दक्ष या अदक्ष: -----
4. कार्य की आदतें: -----
5. अनुभाग अधिकारी के रूप में कार्य करने की प्रवृत्ति : -----
6. परीक्षा देने के तैयारी तथा परीक्षा उत्तीर्ण करने के प्रत्याशी: -----
7. सामान्य अभ्यक्तियां: -----

प्रमाणित किया जाता है कि मैंने परीक्षार्थी की परीक्षा में बैठने की उपयुक्तता से अपने आपको व्यक्तिगत रूप से संतुष्ट कर लिया है।

वरिष्ठ लेखापरीक्षा अधिकारी

वर्ग अधिकारी

प्रशिक्षण एवं परीक्षा अनुभाग  
कार्यालय महानिदेशक लेखापरीक्षा (गृह, शिक्षा एवं कौशल विकास)  
नई दिल्ली - 110002