

Filling up of vacancies in on deputation basis.

Applications invited from:

All interested and eligible officers/officials only.

Last date to submit Applications to Admn-1 Section through proper channel forwarded through concerned wing/section:

1. O/o PDA CE (Agri, Food & Water Resources), New Delhi – 20.07.2026
2. O/o DG, (iCED), Jaipur – 13.07.2026
3. O/o RCB&KI, Shillong– 14.07.2026
4. O/o PAG (Audit-II), Tamil Nadu & Puducherry – 13.07.2026
5. O/o PAG (A&E), Chhattisgarh, Raipur– 20.07.2026
6. O/o PAG (Audit), Telangana, Hyderabad– 24.07.2026
7. O/o The Director Centre of Excellence for Financial Audit, Hyderabad - 24.07.2026

कार्यालय प्रधान निदेशक लेखापरीक्षा,
केन्द्रीय व्यय
(कृषि, खाद्य एवं जल संसाधन),
आठवां एवं नवां तल, सी.ए.जी. संकाय भवन,
10, बहादुर शाह ज़फर मार्ग,
नई दिल्ली-110002



OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT,
CENTRAL EXPENDITURE
(AGRICULTURE, FOOD & WATER RESOURCES),
8TH & 9TH FLOOR, CAG ANNEXE BUILDING,
10, BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110002

संख्या: 35/डी.जी.ए.सी.ई./ए.एफ.डब्ल्यू.आर./प्रशासन/I/1475649/2026

दिनांक: 12-06-2026

To,

All Heads of the Department,

(as per mailing list).

Subject: Filling up vacancies in various cadres on deputation basis in O/o the PDA, CE (AFWR) New Delhi.

Sir/Madam,

Subject: Filling up the posts of Sr. Auditor and Auditor in this office on Deputation Basis.

Applications are invited for filling up the posts of Sr. Auditor and Auditor in this office on deputation basis on the usual terms and conditions as stipulated in DoPT O.M. No. F.No.2/6/2016-Estt. (Pay-II) dated 22.04.2016, as amended from time to time, read with CAG's Deputation Policy, 2025 issued vide Letter No. 60-Staff (App)-1/14-2023 dated 27.01.2025.

2. Vacancies are presently available in the **Regional/Branch Offices of this office: Chandigarh, Delhi, Mumbai, Bhopal, Chennai, Kochi, Hyderabad and Thiruvananthapuram.**

3. The eligibility criteria for deputation are as under: -

Sl. No.	Name of the Post	Level in Pay Matrix	Eligibility/Experience
1.	Sr. Auditor	Level-6	Holding the post of Sr. Auditor in any office of IA&AD.
2.	Auditor	Level-5	Holding the post of Auditor in any office of IA&AD.

4. Directly recruited officials shall ordinarily be eligible to apply for deputation only after successful completion of probation and completion of 05 years of regular service.

5. The deputation shall initially be for a period of one year and may be extended on a yearly basis subject to administrative convenience, satisfactory performance, and the provisions contained in the prevailing deputation rules/policies issued by the competent authority from time to time.

6. The total tenure of deputation shall ordinarily not exceed five years, in

accordance with the applicable deputation guidelines/rules in force from time to time.

7. There shall be a mandatory cooling-off period as prescribed under the prevailing deputation policy/rules before applying for another deputation.
8. The official can be repatriated to his/her parent office at any time in administrative interest or in case the performance/conduct is found unsatisfactory.
9. The age of the willing officers/officials should not exceed 56 years as on the closing date of application.
10. Deputed officials will be entitled to Deputation Allowance as admissible under the relevant instructions/orders issued by DoPT and other competent authorities from time to time.
11. Candidates selected for deputation will be liable to be posted at any of the above stations or anywhere under the cadre controlling authority of this office.
12. On completion of the approved deputation tenure, the official shall stand relieved from this office. No salary shall be admissible beyond the approved tenure period.
13. Applications of willing and eligible candidates along with Bio-data, Vigilance Clearance Certificate, Integrity Certificate, attested copies of APARs for the last 05 years and No Objection Certificate (NOC) from the Cadre Controlling Authority may be forwarded to this office through proper channel on or before 30.07.2026.

Encl: Biodata form.

DEEPALI BARNWAL
SENIOR AUDIT OFFICER
वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)

ANNEXURE**BIO-DATA**

Latest Passport Size Photo	

1.	Name in full (Shri/Smt./Ms.) (In capital letter)	
2.	Present Post Held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications (i) Educational (ii) Professional	
7.	Office to which the applicant belongs (i) Parent Office (ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry in IA&AD	
11.	Date of promotion as Sr. Auditor/Auditor	

12.	Proficiency in Computers (Details may be given)	
13.	Present Pay and Pay Level	
14.	Details of MACP (I, II or III), if Any granted and date of grant of MACP	
15.	Mobile Number and official email ID/Email ID	
16.	Choice of Station(s) for Deputation (in order of preference)	First Preference:
		Second Preference:
17	Any other relevant details	

Date:

Place:

(Signature of the applicant)

Signature of the Head of the Department (with stamp)

Phone : 011-23239419, 23239420

Fax : 91-23239416

Email: dgaafwr@cag.gov.in

Digitally signed by
Deepali Barnwal
Date: 12-06-2026
10:28:01

कार्यालय महानिदेशक,
अंतर्राष्ट्रीय पर्यावरणीय लेखा
परीक्षा एवं सतत विकास केंद्र
(आईसीडीडी),
आरटीआई कैंपस, एजी
कॉलोनी, बजाज नगर,
जयपुर--302015



Office of the Director General,
International Centre for
Environment Audit and
Sustainable Development
(iCED),

RTI Campus, A.G. Colony,
Bajaj Nagar, Jaipur -302015

सं. DG/iCED/Admn./2026-27/F-161/Vol.XII/ 109,

दिनांकित: 17/06/2026

सेवा में,

भारतीय लेखापरीक्षा एवं लेखा विभाग के समस्त विभागाध्यक्ष (ई-मेल सूची के अनुसार)

विषय: iCED, जयपुर में प्रतिनियुक्ति के आधार पर रिक्त पदों को भरे जाने के संबंध में।

महोदय/महोदया,

iCED, जयपुर में प्रतिनियुक्ति के आधार पर लेखापरीक्षक/वरिष्ठ लेखापरीक्षक/सहायक पर्यवेक्षक (02 पद) तथा डाटा एंटी ऑपरेटर (01 पद) के पदों को भरने हेतु भारतीय लेखापरीक्षा एवं लेखा विभाग के उपयुक्त अधिकारियों/कर्मचारियों की सेवाओं की आवश्यकता है। रिक्तियों की संख्या में परिवर्तन किया जा सकता है।

2. आवश्यक एवं वांछनीय योग्यताओं का विवरण परिशिष्ट-I में संलग्न है। आवश्यक योग्यताएं रखने वाले इच्छुक अधिकारियों/कर्मचारियों के नाम, उनके संवर्ग नियंत्रक प्राधिकारी के माध्यम से निम्नलिखित दस्तावेजों सहित अग्रेषित किए जाएं:-

(i) विधिवत भरा हुआ बायोडाटा (परिशिष्ट-III);

(ii) विगत तीन वर्षों अर्थात् 2022-23, 2023-24 एवं 2024-25/2025-26 की एपीएआर का सारांश (परिशिष्ट-II) तथा प्रत्येक पृष्ठ पर विधिवत सत्यापित एपीएआर की प्रतियां; तथा

(iii) सतर्कता अनापत्ति प्रमाण-पत्र, जिसमें यह प्रमाणित किया गया हो कि आवेदक के विरुद्ध कोई विभागीय/न्यायालयीन/सतर्कता संबंधी मामला न तो लंबित है और न ही विचाराधीन है तथा उसकी सत्यनिष्ठा संदेह से परे है।

3. पात्र अभ्यर्थियों के आवश्यक दस्तावेजों को स्कैन कर इस कार्यालय को iced@cag.gov.in पर इस अधिसूचना के जारी होने की तिथि से एक माह के भीतर ई-मेल द्वारा भेजा जाए। डाक में होने वाली संभावित देरी से बचने हेतु दस्तावेज संबंधित संवर्ग नियंत्रक कार्यालयों द्वारा ई-मेल के माध्यम से ही प्रेषित किए जाएं।
4. सफल अभ्यर्थियों का चयन चयन समिति द्वारा किया जाएगा तथा सक्षम प्राधिकारी द्वारा अनुमोदित किया जाएगा। सक्षम प्राधिकारी के निर्देशानुसार आवश्यकतानुसार साक्षात्कार भी आयोजित किया जा सकता है।
5. प्रतिनियुक्ति की प्रारंभिक अवधि तीन वर्ष होगी, जिसे अभ्यर्थी के कार्य निष्पादन एवं प्रशासनिक सुविधा के आधार पर आगे बढ़ाया जा सकता है। तथापि, यदि किसी प्रतिनियुक्त कर्मचारी का कार्य निष्पादन अथवा आचरण सक्षम प्राधिकारी की संतुष्टि के अनुरूप नहीं पाया जाता है अथवा अन्य प्रशासनिक कारणों से आवश्यकता होती है, तो iCED, जयपुर को उसे किसी भी समय मूल कार्यालय में प्रत्यावर्तित (Repatriate) करने का अधिकार सुरक्षित रहेगा।
6. भारत सरकार के प्रतिनियुक्ति संबंधी दिशा-निर्देशों के अनुसार दो प्रतिनियुक्तियों के मध्य, विभाग के बाहर की प्रतिनियुक्ति सहित, तीन वर्ष की अनिवार्य "कूलिंग ऑफ" अवधि का पालन किया जाना आवश्यक है। अतः iCED, जयपुर में प्रतिनियुक्ति हेतु नाम अग्रेषित करने से पूर्व उक्त शर्त का कड़ाई से अनुपालन सुनिश्चित किया जाए।
7. चयनित अधिकारियों/कर्मचारियों को समायोजन (Absorption) का कोई अधिकार प्राप्त नहीं होगा।
8. मुख्यालय कार्यालय के परिपत्र सं. 269/Trg.Div/42-A/2019 दिनांक 18.09.2019 की ओर ध्यान आकृष्ट किया जाता है, जिसके माध्यम से प्रशिक्षण संस्थानों/केन्द्रों में प्रशासनिक एवं संकाय स्टाफ की उपलब्धता बढ़ाने हेतु क्षेत्रीय कार्यालयों के लिए विस्तृत निर्देश जारी किए गए थे। उक्त निर्देशों को पुनः निम्नानुसार दोहराया जाता है:-

(क) क्षेत्रीय कार्यालय प्रशिक्षण संस्थान/केन्द्र द्वारा जारी प्रतिनियुक्ति अधिसूचनाओं को सूचना पट्ट पर प्रदर्शित करेंगे तथा कर्मचारियों के मध्य प्रसारित करेंगे, जिससे अभ्यर्थियों को आवेदन करने हेतु पर्याप्त समय उपलब्ध हो सके।

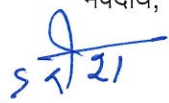
(ख) क्षेत्रीय कार्यालय प्रशिक्षण संस्थान/केन्द्र द्वारा विज्ञापित पदों के विरुद्ध प्राप्त सभी आवेदन-पत्रों को बिना रोके अग्रेषित करेंगे।

(ग) प्रशिक्षण संस्थान/केन्द्र में प्रतिनियुक्ति की प्रारंभिक अवधि तीन वर्ष होगी, जिसे पैतृक कार्यालय एवं iCED की पारस्परिक सहमति से वर्षवार बढ़ाया जा सकता है। तथापि, प्रशिक्षण संस्थान/केन्द्र को किसी भी समय प्रतिनियुक्त कर्मचारी को मूल कार्यालय में प्रत्यावर्तित करने का अधिकार सुरक्षित रहेगा।

9. प्रतिनियुक्त अधिकारियों/कर्मचारियों को समय-समय पर संशोधित कार्मिक एवं प्रशिक्षण विभाग (DoPT) के प्रासंगिक निर्देशों के अनुसार प्रतिनियुक्ति भत्ता देय होगा।
10. आवेदन की अंतिम तिथि को अभ्यर्थी की आयु 56 वर्ष से अधिक नहीं होनी चाहिए।
11. iCED, जयपुर में लेखापरीक्षक, वरिष्ठ लेखापरीक्षक एवं सहायक पर्यवेक्षक के पदों पर प्रतिनियुक्ति हेतु आवेदन आमंत्रित करने संबंधी दिनांक **06.02.2026** की पूर्व अधिसूचना प्रशासनिक कारणों से सक्षम प्राधिकारी के अनुमोदन से निरस्त की जाती है। अतः उक्त अधिसूचना के प्रत्युत्तर में आवेदन करने वाले अधिकारियों/कर्मचारियों सहित सभी पात्र अभ्यर्थियों को, यदि वे उक्त पदों हेतु विचार किए जाना चाहते हैं, तो नवीन आवेदन प्रस्तुत करना होगा। पूर्व अधिसूचना के संदर्भ में प्राप्त आवेदन वर्तमान चयन प्रक्रिया हेतु विचारणीय नहीं होंगे।
12. उपर्युक्त किसी भी नियम एवं शर्त में iCED, जयपुर द्वारा अपने विवेकानुसार परिवर्तन किया जा सकता है।

यह महानिदेशक, iCED, जयपुर के अनुमोदन से जारी किया जाता है।

संलग्नक: परिशिष्ट-I, II एवं III

भवदीय,

 उप निदेशक (प्रशासन)
 iCED, जयपुर

(Annexure-I)

Essential and desirable experience and qualification for the deputation

Post and (Pay Level)	Qualification
Auditor/ Sr. Auditor/ Assistant Supervisor (Level -5/6/7) (SAS passed applicants who are likely to be promoted as AAOs/AAO-ad hoc in the next three years need not apply.)	Essential - Applicants should be holding analogous post. - Outstanding APAR grading in any two of the last three years, namely 2022-23, 2023-24, 2024-25. - The age of the candidate should not exceed 56 years on the closing date of application for the post. Desirable Qualification: - Administrative functions, including Notings-drafting, communication with Hqrs and other offices etc. - Experience in Environment Audit.

Data Entry Operator (Level -4/5/6) (SAS passed applicants who are likely to be promoted as AAOs/AAO- ad hoc in the next three years need not apply.)	• Proficiency in Microsoft application (PowerPoint/Excel/Access/Word/Publisher etc.) • Experience in working with Canva, Tableau, Big data, AI etc.
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Annexure-II)

ABSTRACTS OF APARs

in respect of Shri/Smt./Ms. (Name of the
candidate)

2022-23	2023-24	2024-25	2025-26 (If available)

It is certified that:

- I have verified the grading from the original APARs and found correct.
- Copies of APARs are also attached.

Date:

Head of the Office/Sr. AO (Admn)

(Annexure-III)

Proforma regarding the bio-data of the applicant for the Post of

.....

1. Name and Address (in Block Letters)	
2. Designation	

3. Present Office		
4. Parent Office		
5. Date of Birth (in Christian era)		
6. Contact No &		
Email ID (@cag.gov.in)		
7. Qualification)	Educational	
	Professional	
8. Date of entry into Govt. Service		
9. Date of entry into IA&AD		
10. Date of promotion to the present post		
11. Present Pay & Level		
12. Whether belong to SC/ST.		Yes/No
13. Proficiency in Computer: (Details may be given)		
14. Whether applied for deputation in iCED earlier? If yes, when and for which post?		
15. Any other information		

16. Details of experience and post held , in chronological order (including deputation posts):-

Office/ Institution	Post held on regular basis	From	To	Whether on Deputation (Yes / No)	Nature of duties highlighting the experience linked to the post applied for

I have carefully gone through the vacancy circular/advertisement and I am fully aware that the information furnished in the Curriculum Vitae supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Dated signature of the candidate)
Permanent Address:

It is certified that the information furnished by above official is correct as verified from the records of this office. No vigilance or disciplinary case is either pending or contemplated against the above officials. No major/minor penalty has been imposed on the above officials in the past.

Date:

Head of the Office/Sr. AO (Admn)

क्षेत्रीय क्षमता निर्माण और ज्ञान संस्थान
लाचाटेल्ले कॉम्प्लेक्स, लैतुमखराह,
शिलांग - 793003.



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

REGIONAL CAPACITY BUILDING AND
KNOWLEDGE INSTITUTE
LACHATELLETE COMPLEX, LAITUMKHRAH
SHILLONG - 793003.

23 JUN 2026

Date.....

Date: 23.06.2026

संख्या /No. 73-RCB&KI/SHG/Deptn./1-1/2026-27/Vol.XIII/ 287

सेवा में/To

आईए एवं एडीके सभी विभागाध्यक्ष,
(मेलिंग सूची के अनुसार)।
All Heads of Departments of IA&AD,
(As per mailing list).

विषय: आरसीबी एवं केआई, शिलांग में रिक्त पदों को प्रतिनियुक्ति के आधार पर भरना।

Sub: Filling up of vacant posts on deputation basis in RCB&KI, Shillong.

महोदय/ महोदया,

Sir/Madam,

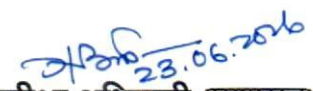
In inviting a reference to this office circular issued, vide letter No. 73-RCB&KI/SHG/Deptn./1-1/2025-26/Vol.XIII/126 dated 14.05.2026 (enclosed) regarding filling up of vacant posts in the cadre of Private Secretary, Senior Auditor/ Senior Accountant, Junior Translator. It is hereby intimated that the last date for submission of application for appointment on deputation basis for the post mentioned in circular has been extended up to 24.07.2026.

यह महानिदेशक के अनुमोदन से जारी किया जाता है।

This issues with the approval of the Director General.

भवदीय/Yours faithfully,

Encl.: As stated


वरिष्ठ लेखापरीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admin)

क्षेत्रीय क्षमता निर्माण और ज्ञान संस्थान
लाचाटेल्ले कॉम्प्लेक्स, लैतुमखराह,
शिलांग - 793003.



REGIONAL CAPACITY BUILDING AND
KNOWLEDGE INSTITUTE
LACHATELLETE COMPLEX, LAITUMKHAH
SHILLONG - 793003.

Date: 14 MAY 2026

संख्या/No. 73-RCB&KI/SHG/Deptn./1-1/2025-26/Vol.XIII/26 Date: 14.05.2026

सेवा में/To

आईए एवं एडीके सभी विभागाध्यक्ष,
(मेलिंग सूची के अनुसार)।

All Heads of Departments of IA&AD,
(As per mailing list).

विषय: आरसीबी एवं केआई, शिलांग में रिक्त पदों को प्रतिनियुक्ति के आधार पर भरना।
Subject: Filling up of vacant posts on deputation basis in RCB&KI, Shillong.

महोदय/ महोदया,
Sir/Madam,

The Regional Capacity Building & Knowledge Institute, Shillong, invites applications from eligible candidates to fill up the vacant Regular Temporary posts on deputation basis as enclosed in Annexure – I.

1. Submission of Applications

Applications should be forwarded to this office on or before 15.06.2026, along with:

- Bio-Data (Annexure – II).
- Certified copies of APARs for the last five years, duly attested on each page (Annexure – III).
- Vigilance Clearance Certificate, certifying that no disciplinary, court, or vigilance case is pending or contemplated against the applicant.

The required documents of the eligible candidates may be scanned and sent by email by the respective parent offices to avoid postal delay.

2. Term & Remuneration

- The term of deputation shall initially be for a period of three (03) years in respect of the posts at Sl. Nos. 1 and 3 of Annexure-I, and for a period of one (01) year, in respect of the post at Sl. No. 2 of Annexure-I.
- While working at RCB&KI, Shillong, the selected official will draw his/her basic pay plus admissible Deputation allowance under extant rules and regulations.

3. Eligibility & Age Limit

- The maximum age for appointment by deputation shall not exceed 56 years as on date of application.

- b) The officials working on deputation shall not have the right for absorption in any post in the Institution.
- c) The applications of the officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective Parent Office(s).

4. Compliance with Headquarters' Instructions

A reference is invited to Headquarters Circular No. 269/Trg.Div./42-A/2019 dated 18.09.2019 (attached herewith), wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCs renamed as RCB&KIs/RCB&KCs were issued for strict compliance. The instructions in the said circular are reiterated below:

- a) Field offices shall **display the deputation notifications issued by RCB&KIs/RCB&KCs** on the notice boards and **circulate among the staff** giving reasonable time to the candidates for responding to the notification.
- b) Field offices shall **forward all applications received from their officers/staff** against the positions advertised by RCB&KIs/RCB&KCs to the concerned Institute/Centre, **without withholding any application.**
- c) On completion of selection process, the field offices shall obligatorily relieve the selected official(s) for administrative assignments at RCB&KIs/RCB&KCs at the earliest.
- d) The RCB&KI, Shillong reserve the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.

Further a reference is invited to Headquarters' letter No. 60-Staff(App-I)/14-2023 dated 27.01.2025 regarding "Revised Deputation Guidelines - Deputation to RCB&KIs/NAAA/iCISA/iCED", which emphasizes uniformity and transparency in the deputation process and adherence to stipulated procedures while filling such posts.

5. Restriction on Reapplications

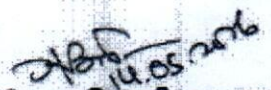
Clause 5(b) regarding instruction to field offices not to withhold any applications received from their officers/staff against positions advertised by RCB&KIs/RCB&KCs will not apply in case of applicants who have been reverted/ repatriated in the last six (06) months from RCB&KIs/RCB&KCs to their parent offices as per Hqrs' Circular No. 398/Trg.Div/42A/2019 dated 14.07.2020 (copy enclosed). This may please be noted before forwarding the applications.

This Circular is also available in the office website of RCB&KI, Shillong under *Public Interface < Circulars/orders.*

This issues with the approval of Director General.

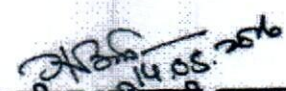
Yours faithfully,

Encl: As stated above.


वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admn)

ANNEXURE - I

Sl. No.	Post	No. of Posts	Purpose	Work Requirements
1.	Private Secretary	01	To provide secretarial and administrative support	1. Holding analogous post on a regular basis in the parent cadre. 2. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS. 3. Good typing and shorthand skills. 4. Sound knowledge of computer applications and office procedures.
2.	Junior Translator	01	Translation of administrative and training-related work	1. Holding analogous post on a regular basis in the parent cadre. 2. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS. 3. Good typing skills in both Hindi and English. 4. Ability to translate STMs, office correspondence, orders, circulars, etc. from English to Hindi and vice versa.
3.	Senior Accountant / Senior Auditor	02	To handle accounts, administrative and training support functions	1. Holding analogous post on a regular basis in the parent cadre. 2. Working knowledge of administrative functions including hostel management, maintenance, e-Tendering, and asset management (IT & non-IT). 3. Experience in correspondence with Headquarters and field offices. 4. Ability to assist Core Faculty (General & IT) in preparation and coordination of training programmes. 5. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS.


 वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
 Senior Audit Officer (Admn)

**APPLICATION FOR THE POST OF PRIVATE SECRETARY/ JUNIOR
TRANSLATOR/ SR. ACCOUNTANT/ SR. AUDITOR/**

1.	Name in full (Shri./Smt./Ms./Kum.)	
2.	Present Post held	
3.	Date of entry into Govt. Service	
4.	Date of entry into IA&AD	
5.	Office to which the applicant belong i. Parent Office ii. Present Office	
6.	Date of Birth	
7.	Qualifications: i. Educational ii. Professional	
8.	Permanent Address	
9.	Present Address	
10.	Date of Joining/ Promotion to the current cadre	
11.	Present Pay and Pay Level	
12.	Whether belonging to SC/ST	
13.	Experience Profile ¹	
14.	Proficiency in computer, details may be given ¹	
15.	Mobile Number & official email ID	
16.	Any other relevant details ¹	

तारीख/Date:

जगह/Place:

(आवेदक के हस्ताक्षर /Signature of Applicant)

यह प्रमाणित किया जाता है कि उपरोक्त दिए गए विवरण कार्यालय रिकॉर्ड के अनुसार सही हैं।
It is certified that the above particulars furnished are correct as per office records.

विभागाध्यक्ष के हस्ताक्षर (मोहर के साथ)
Signature of the Head of the Department (with stamp)

¹ Separate annexure may be attached

ABSTRACTS OF APARs/ ACRs FOR THE LAST FIVE YEARS UP TO 2024-25

(Year-wise APAR grading for the five* years to be given in respect of each official)

1						
2						
3						
4						
5						

** If any of the APARs of the recommended Officer are not available for any of the above period, the grading for the previous period may be given in the above Annexure.*

Indicate numerical grading's only

It is certified that:

- (i) I have verified the grading from the original APARs and found to be correct.
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above Officer/Officials. No major/minor penalty has been imposed on the above Officers/Officials in the past.

Sr. DAG/ DAG/DD//Director (Admn)

O/o_____

Place_____

Date:



संख्या/No. 73-RCB&KI/SHG/Deptn./1-1/2025-26/Vol.XIII/

Date : .04.2026

सेवा में/To

आईए एवं एडीके सभी विभागाध्यक्ष,
(मेलिंग सूची के अनुसार)।
All Heads of Departments of IA&AD,
(As per mailing list).

विषय: आरसीबी एवं केआई, शिलांग में रिक्त पदों को प्रतिनियुक्ति के आधार पर भरना।
Subject: Filling up of vacant posts on deputation basis in RCB&KI, Shillong.

महोदय/ महोदया,
Sir/Madam,

The Regional Capacity Building & Knowledge Institute, Shillong, invites applications from eligible candidates to fill up the vacant Regular Temporary posts on deputation basis as enclosed in **Annexure – I**.

1. Submission of Applications

Applications should be forwarded to this office **on or before 05.06.2026**, along with:

- Bio-Data (**Annexure – II**).
- Certified copies of APARs for the last five years, duly attested on each page (**Annexure – III**).
- Vigilance Clearance Certificate, certifying that no disciplinary, court, or vigilance case is pending or contemplated against the applicant.

The required documents of the eligible candidates may be scanned and sent by email by the respective parent offices to avoid postal delay.

2. Term & Remuneration

- The term of deputation will be initially for a period of 03 (three) years for Sl. No. 1 & 3 at Annexure I and 01 (One) year for Sl No. 2 at Annexure I.
- While working at RCB&KI, Shillong, the selected official will draw his/her basic pay plus admissible Deputation allowance under extant rules and regulations.

3. Eligibility & Age Limit

- The maximum age for appointment by deputation shall not exceed 56 years as on date of application.
- The officials working on deputation shall not have the right for absorption in any post in the Institution.

- c) The applications of the officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective Parent Office(s).

4. Compliance with Headquarters' Instructions

A reference is invited to Headquarters Circular **No. 269/Trg.Div./42-A/2019 dated 18.09.2019** (attached herewith), wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCs renamed as RCB&KIs/RCB&KCs were issued for strict compliance. The instructions in the said circular are reiterated below:

- a) Field offices shall **display the deputation notifications** issued by **RCB&KIs/RCB&KCs** on the notice boards and **circulate among the staff** giving reasonable time to the candidates for responding to the notification.
- b) Field offices shall **forward all applications received from their officers/staff** against the positions advertised by RCB&KIs/RCB&KCs to the concerned Institute/Centre, **without withholding any application**.
- c) On completion of selection process, the field offices shall obligatorily relieve the selected official(s) for administrative assignments at RCB&KIs/RCB&KCs at the earliest.
- d) The RCB&KI, Shillong reserve the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.

Further a reference is invited to Headquarters' letter No. 60-Staff(App-I)/14-2023 dated 27.01.2025 regarding "*Revised Deputation Guidelines – Deputation to RCB&KIs/NAAA/iCISA/iCED*", which emphasizes uniformity and transparency in the deputation process and adherence to stipulated procedures while filling such posts.

5. Restriction on Reapplications

Clause 5(b) regarding instruction to field offices not to withhold any applications received from their officers/staff against positions advertised by RCB&KIs/RCB&KCs will not apply in case of applicants who have been reverted/ repatriated in the last six (06) months from RCB&KIs/RCB&KCs to their parent offices as per Hqrs' Circular No. 398/Trg.Div/42A/2019 dated 14.07.2020 (copy enclosed). This may please be noted before forwarding the applications.

This Circular is also available in the office website of RCB&KI, Shillong under *Public Interface < Circulars/orders*.

This issues with the approval of Director General.

Yours faithfully,

Encl: As stated above.

वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admn)

ANNEXURE – I

Sl. No.	Post	No. of Posts	Purpose	Work Requirements
1.	Private Secretary	01	To provide secretarial and administrative support	1. Holding analogous post on a regular basis in the parent cadre. 2. Proficiency in MS Office and e-Office. 3. Good typing and shorthand skills. 4. Sound knowledge of computer applications and office procedures.
2.	Junior Translator	01	Translation of administrative and training-related work	1. Holding analogous post on a regular basis in the parent cadre. 2. Proficiency in MS Office and e-Office. 3. Good typing skills in both Hindi and English. 4. Ability to translate STMs, office correspondence, orders, circulars, etc. from English to Hindi and vice versa.
3.	Senior Accountant / Senior Auditor	02	To handle accounts, administrative and training support functions	1. Holding analogous post on a regular basis in the parent cadre. 2. Working knowledge of administrative functions including hostel management, maintenance, e-Tendering, and asset management (IT & non-IT). 3. Experience in correspondence with Headquarters and field offices. 4. Ability to assist Core Faculty (General & IT) in preparation and coordination of training programmes. 5. Proficiency in MS Office and e-Office.

वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admn)

**APPLICATION FOR THE POST OF PRIVATE SECRETARY/ JUNIOR
TRANSLATOR/ SR. ACCOUNTANT/ SR. AUDITOR/**

1.	Name in full (Shri./Smt./Ms./Kum.)	
2.	Present Post held	
3.	Date of entry into Govt. Service	
4.	Date of entry into IA&AD	
5.	Office to which the applicant belong i. Parent Office ii. Present Office	
6.	Date of Birth	
7.	Qualifications: i. Educational ii. Professional	
8.	Permanent Address	
9.	Present Address	
10.	Date of Joining/ Promotion to the current cadre	
11.	Present Pay and Pay Level	
12.	Whether belonging to SC/ST	
13.	Experience Profile ¹	
14.	Proficiency in computer, details may be given ¹	
15.	Mobile Number & official email ID	
16.	Any other relevant details ¹	

तारीख/Date:

जगह/Place:

(आवेदक के हस्ताक्षर /Signature of Applicant)

यह प्रमाणित किया जाता है कि उपरोक्त दिए गए विवरण कार्यालय रिकॉर्ड के अनुसार सही हैं।

It is certified that the above particulars furnished are correct as per office records.

विभागाध्यक्ष के हस्ताक्षर (मोहर के साथ)

Signature of the Head of the Department (with stamp)

¹ Separate annexure may be attached

ABSTRACTS OF APARs/ ACRs FOR THE LAST FIVE YEARS UP TO 2024-25

(Year-wise APAR grading for the five* years to be given in respect of each official)

Sl. No.	Name & Designation	2025-26	2024-25	2023-24	2022-23	2021-22
1						
2						
3						
4						
5						

** If any of the APARs of the recommended Officer are not available for any of the above period, the grading for the previous period may be given in the above Annexure.*

Indicate numerical grading's only

It is certified that:

- (i) I have verified the grading from the original APARs and found to be correct.
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above Officer/Officials. No major/minor penalty has been imposed on the above Officers/Officials in the past.

Sr. DAG/ DAG/DD//Director (Admn)

O/o-----

Place-----

Date:

महालेखाकार (लेखापरीक्षा-I) का कार्यालय, कर्नाटक, बेंगलूरु
OFFICE OF THE ACCOUNTANT GENERAL(AUDIT-I) KARNATAKA,
BENGALURU

No. AG(Audit-I)/Admin.I/A2/2026-27/72

Date: 29.06.2026

CIRCULAR/ परिपत्र

Applications are invited from retired Sr. Private Secretary/Private Secretary/ Stenographer Grade I & Grade II for being appointed on short term contract basis to TWO posts of Stenographer (Grade I/Grade II) in the Office of the Accountant General (Audit-I), Karnataka in accordance with the Guidelines issued by the Office of the Comptroller and Auditor General of India in Circular No.25-2025 No.1180-Staff (App.)-I/22-2016 Dt. 08.07.2025 and as amended from time to time.

Terms and conditions of appointment on short term contract are as under:

1. The applicant should not be aged 65 years as on 31-07-2026. No retired officers/officials shall be hired beyond the age of 65 years.

2. Tenure and age limit:

The period of contract shall be initially up to a period of one year extendable based on the performance and requirement of services. The maximum number of terms shall be restricted to five.

3. Remuneration and Allowances:

Remuneration and allowances payable to retired officers/officials shall be governed by OM No. 3-25/2020-E.III A dated 09.12.2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under:

i.) A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.

ii.) An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.

iii.) No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.

4. Leave:

Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service to the retired officers/officials hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown shall be dealt with in a similar way as in the case of serving officers/officials.

If retired officers/officials hired on short term contract basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration X No. of days of absence on working days

22

5. Duties assignable and other conditions:

- i.) To take notes, type them, and dispose of them.
- ii.) In charge of the library of the officers to whom they are attached and will be responsible for the maintenance of the codes and manuals in their charge.
- iii.) Collection of information and
- iv.) Compilation of data in given form.
- v.) Opening new files and maintenance of current files.
- vi.) Sending of routine reminders and acknowledgements.
- vii.) Typing of essential or confidential documents including other typing work considered necessary in administrative interest.
- viii.) Screening of telephone calls and the visitors in a tactful manner.
- ix.) Fixing appointments/cancellation of appointments.
- x.) Keeping an accurate list of engagements, meetings etc, and reminding the officer sufficiently in advance of such engagements, meetings etc.
- xi.) Maintaining proper order, the papers required to be retained by the officer.
- xii.) Keeping a note of file movement.
- xiii.) Destroying by burning the stenographic record of confidential and secret letters after they have been typed and issued.
- xiv.) To assist the officer in the manner desired by him/her.

6. Statutory deductions levied by the Union/Government shall be made as per rules.

7. The appointment is purely on temporary basis and engagement of officer/official can be terminated by the office at any time. The officer/official may also discontinue the engagement by giving one month's notice to the office.

8. The selected officer/official shall sign an agreement of confidentiality containing a clause of Ethics & Integrity and to abide with all applicable rules and regulations.

The office reserves the right to appoint or not to appoint any officer/official with regard to this Circular. Interested retired officers/officials of IA&AD, fulfilling the eligibility criteria and willing for above assignments may submit their applications.

Duly filled application in all respects must reach the undersigned either by post or through e-mail agukarnatakai@cag.gov.in latest by 31-07-2026.



**Deputy Accountant General
(Administration)**

Copy to:

1. All Heads of Department of IA & AD
2. Notice Boards

BIO-DATA

Sl No.	Particulars	
1	Name of the Retired Officer/official	
2	Date of Birth	
3	Qualification A) Educational B) Professional	
4	Date of entry into Govt. Service	
5	Length of Service	
6	Date of Retirement	
7	Post held at the time of Retirement	
8	Post applied for	
9	In case of Voluntary retirement, grounds on which retired	
10	Experience	
11	Additional information, if any	

I hereby declare that the information furnished above is true and correct to the best of my knowledge.

Signature of the Applicant

(Name:)

कार्यालय प्रधान महालेखाकार
(लेखापरीक्षा II),
तमिलनाडू व पुदुचेरी



OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL (AUDIT II),
TAMIL NADU & PUDUCHERRY

No. PAG (Audit-II)/Admn./V/7-445/2026-27/11

Date:02.07.2026

NOTIFICATION

Applications are invited from Retired Senior Audit Officers (Commercial and Civil), Retired Assistant Audit Officers (Commercial and Civil) to work on short term contract basis as consultants in the O/o the Principal Accountant General (Audit II), Tamil Nadu & Puducherry, Chennai in accordance with the terms and conditions prescribed by Headquarters Office Circular No.25-2025, issued vide Lr.No.1180-Staff (App.)-I/22-2016, dated 08.07.2025.

The following broad terms and conditions will be applicable to the contractual Officers/Officials:

1. Age should not be beyond 65 years.
2. Retired persons would be initially hired for a period of one year, extendable up to a maximum of five terms or 65 years of age whichever is earlier, subject to performance and requirement of service.
3. Remuneration and allowances payable will be governed by OM No.3-25/2020-E. III A dated 09.12.2020, issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under.
 - (a) The retired officers/officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - (b) An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed, not exceeding the rate applicable to the appointee at the time of retirement.
 - (c) No annual increment/percentage increase, Dearness allowance and House Rent Allowance shall be allowed during the contract.
4. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired Officer/officials hired on short-term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh strike and lockdown should be dealt with in a similar way as in the case of serving officers/officials.
5. If a retired officer/official hired on short-term basis remains absent, beyond paid leave for a month for reasons other than those indicated above, his/her

remuneration shall be deducted on a pro-rata basis as under:

Fixed monthly remuneration X No. of days of absence on working days 22

6. Statutory deductions levied by the Union/State Government shall be made as per rules.

7. The appointment will be purely on temporary basis and is subject to termination at any time.

8. The retired Officers / officials selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and integrity.

9. The selected officers may be required to join field audit party at any time subject to administrative convenience.

Retired Officers of the IA&AD, who are fulfilling the eligibility criteria and willing for the above assignments, may submit their Bio-data. Applications duly filled in all respects must reach the undersigned either by post or through email at sao-admin.tmn.au@cag.gov.in, latest by 17.07.2026.

(vide orders of Principal Accountant General)

Digitally signed by
Gowthaman Ramadoss
Date: 03-07-2026
08:45:26
Deputy Accountant General/Admin.

Encl : Application form

Copy to:

1. Notice Board
2. SAO/ISTC (for uploading the Notification on the official website)
3. All Heads of Department in IA&AD as per mailing list (Except overseas offices)

"Audit Bhawan", 361, Anna Salai, Teynampet, Chennai – 600 018.
Phone: 044-24316654, Email: agautamilnadu2@cag.gov.in

APPLICATION FORM

AFFIX RECENT
PASSPORT SIZE
PHOTO

Sl. No.	Particulars	
1	Name of the Retired Officer Residential address for communication, email id Mobile Phone No.	
2	Date of Birth	
3	Qualification a) Educational b) Professional	
4	Date of entry into Government service	
5	Name of the Office from which retired	
6	Length of Service	
7	Date of Retirement	
8	Post held at the time of Retirement	
9	In case of Voluntary retirement, ground on which retired	
10	Experience	Attach separate sheet along with copies of APARS for 5 years
11	Additional information, if any, on Professional Experience training, work relevant to the post	
12.	Willing to work in Field Party	YES/NO

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Date:

SIGNATURE OF APPLICANT

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) CHHATTISGARH
ZERO POINT, BALODA BAZAR ROAD, RAIPUR-492005

No. Admn./Deputation/ AAO/O.O.- 84

Date: 06.07.2026

-:Circular:-

Subject: Filling up of posts of Asst. Accounts Officer in the Office of Principal Accountant General (A&E), Chhattisgarh on deputation basis-reg.

Applications were invited for appointment to the post of Assistant Accounts Officer on deputation basis vide this office Circular No. Admn./Deputation/AAO/O.O.-49 dated 25.05.2026.

2. It has now been decided to extend the last date for submission of applications for the aforesaid post up to **31.07.2026**.
3. All other terms and conditions of the original Circular/Office Order dated 25.05.2026 shall remain unchanged.
4. It is requested that the applications of willing and eligible officers may be forwarded through proper channel along with the requisite documents (as required in the original circular) so as to reach this office latest by **31.07.2026**.

(Authority: Principal Accountant General's orders dated : 03.07.2026)


Sr. Deputy Accountant General/ Admn

To,

The Head of the Department in all offices of IA&AD

(As per the mailing list)

प्रधान महालेखाकार का
कार्यालय (लेखपरीक्षा) तेलंगाना,
सैफाबाद, हैदराबाद - 500004



OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL
(AUDIT) TELANGANA,
SAIFABAD, HYDERABAD- 500004

No. PAG(Au)TG/Admn.I/Prom./F. 111/2026-27/

Date: 09.07.2026

NOTICE No. 31.

Applications are invited from eligible officials for the ex-cadre post of Welfare Assistant (Non-Gazetted) in the Office of the Principal Accountant General (Audit) Telangana in the Pay Level 8 of Pay Matrix.

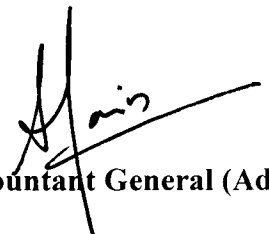
ELIGIBILITY

- (a) (i) Holding analogous posts on regular basis in the parent cadre or department ; or
- (ii) Senior Auditors with three years of regular service in the Pay level 6.; or
- (iii) Assistant Supervisors in Pay Level 7 of the Pay Matrix.
- (b) Possessing three years' experience in the field of welfare or community activities, House Keeping, Sports and Cultural Activities, Personnel Administration including settlement of Personal claims etc.

NOTE: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation or absorption shall not exceed 56 years as on the closing date of receipt of application.

Officials fulfilling the above requirements may submit their applications to reach Administration-I Section O/o PAG(Audit) Telangana, Hyderabad on or before **04-08-2026** in the prescribed proforma.

Encl : Proforma


Deputy Accountant General (Admn)

To
All Notice Boards
All IA&AD offices
All Resident Audit Offices
All Controlling Sections - for information to Inspection Parties
Hindi Anubhag for translation
IS Wing Section- for uploading on the Internet and Intranet

प्रधान महालेखाकार का
कार्यालय (लेखापरीक्षा) तेलंगाना,
सैफाबाद, हैदराबाद - 500004



OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL
(AUDIT) TELANGANA,
SAIFABAD, HYDERABAD- 500004

सं: पीएजी(एयू)टीजी/एडएमएन.आई/प्रोम./एफ. 111/2026-27/

दिनांक: 09.07.2026

नोटिस संख्या 31

प्रधान महालेखाकार (लेखा परीक्षा) तेलंगाना के कार्यालय में, वेतन स्तर 8 पर कल्याण सहायक (अराजपत्रित) के पूर्व कार्यकारी कैडर पद के लिए पात्र अधिकारियों से आवेदन आमंत्रित किए जाते हैं।

वांछनीयता

- (क) (i) मूल संवर्ग या विभाग में नियमित आधार पर अनुरूप पदों पर आसीन होना; या
(ii) वेतन स्तर 6 में तीन वर्ष की नियमित सेवा वाले वरिष्ठ लेखा परीक्षक; या
(iii) पे मैट्रिक्स के वेतन स्तर 7 में सहायक पर्यवेक्षक।
(ख) व्यक्तिगत दावों के निपटान सहित कल्याण अथवा सामुदायिक कार्यकलापों, हाउस कीपिंग, खेल एवं सांस्कृतिक कार्यकलापों, कामक प्रशासन आदि के क्षेत्र में तीन वर्ष का अनुभव रखने वाला व्यक्ति कल्याण अथवा सामुदायिक कार्यकलापों के क्षेत्र में कार्यरत है।

टिप्पणी : केंद्र सरकार के उसी या किसी अन्य संगठन / विभाग में इस नियुक्ति से ठीक पहले आयोजित किसी अन्य पूर्व-कैडर पद में प्रतिनियुक्ति की अवधि सहित प्रतिनियुक्ति की अवधि आमतौर पर तीन वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति या अवशोषण द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन की प्राप्ति की अंतिम तिथि पर के रूप में 56 वर्ष से अधिक नहीं होगी।

उपरोक्त आवश्यकताओं को पूरा करने वाले अधिकारी निर्धारित प्रोफार्मा में 04-08-2026 को या उससे पूर्व, कार्यालय प्रधान महालेखाकार (लेखा परीक्षा) तेलंगाना, हैदराबाद के प्रशासन-I अनुभाग को अपने आवेदन जमा कर सकते हैं।

संलग्नक : प्रोफार्मा

सेवा में,

सभी नोटिस बोर्ड

सभी IA&AD कार्यालय

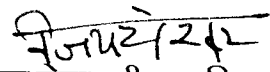
सभी निवासी लेखा परीक्षा कार्यालय

सभी नियंत्रण अनुभाग - निरीक्षण दलों को जानकारी के लिए

आईएस विंग अनुभाग- इंटरनेट और इंट्रानेट पर अपलोड करने के लिए

हस्ता/-

उप महालेखाकार (प्रशासन)

 9/7/2026
वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)

PROFORMA OF APPLICATION FOR
EX-CADRE POST OF WELFARE ASSISTANT

1. Name of the applicant :
2. Designation :
3. Date of Birth :
4. Date of appointment in the department :
5. Date of promotion to the present grade :
6. Current Office & Name of CCA :
7. Particulars of participation in sports :
and cultural activities
8. Details of experience in the field of :
welfare of community activities,
House Keeping, Sports and Cultural
Activities, Personnel Administration
including settlement of Personal
claims etc.
9. Any other information which the :
applicant wishes to furnish

SIGNATURE:

Name in Block Letters:

Emp. ID:

Mobile No.

Section:

Date:

Place:



निदेशक कार्यालय,
वित्तीय लेखापरीक्षा उत्कृष्टता केंद्र, हैदराबाद
Office of the Director
Centre of Excellence for Financial Audit, Hyderabad



No. Director/CoEFA/Hyd./Admin/Deputation/2025/I-56/2026-27/210

Dated: 09-07-2026

To

All Offices of IA&AD as per mailing list (cag-all-offices@gov.nic.in)

Sir / Madam,

Sub: Filling up of one (01) vacant post of Accountant/Senior Accountant/Auditor / Senior Auditor / Assistant Supervisor on a deputation basis at Centre of Excellence for Financial Audit (CoEFA), Hyderabad – reg.

Applications are invited from eligible and suitable officials of the Indian Audit and Accounts Department for filling up of one (01) inter-operable post of Accountant/Senior Accountant/ Auditor / Senior Auditor / Assistant Supervisor on deputation basis at CoEFA, Hyderabad.

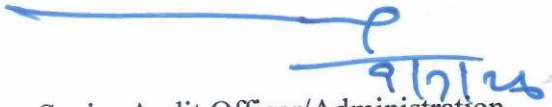
2. Interested officials possessing requisite experience and qualifications may forward their applications, duly filled in, through their respective Cadre Controlling Authority, along with the following documents:

- (i) Biodata
- (ii) Summary of APAR (Annual Performance Assessment Report) for the last three years i.e., 2022-23, 2023-24, and 2024-25/2025-26 (Annexure-II), along with copies of the APAR duly attested on each page; and
- iii) Vigilance Clearance Certificate certifying that no departmental, judicial, or vigilance case is either pending or contemplated against the applicant, and that their integrity is beyond doubt.

3. The required documents of eligible candidates must be scanned and sent to this office by email at: coefahyd@cag.gov.in. To avoid potential delays associated with postal delivery, documents may be forwarded through electronic mail (email) by the respective Cadre Controlling Authorities.

4. The candidate will be selected by a committee constituted by the Competent Authority.
5. The initial period of deputation shall be three years, which may be extended on the basis of continued suitability and administrative convenience. However, if the performance or conduct of any deputed employee is found to be unsatisfactory or due to other administrative contingencies, CoEFA, Hyderabad reserves the right to repatriate the individual to his/her parent office at any point in time.
6. In accordance with the revised deputation guidelines issued by the C&AG of India vide Letter No. 60-Staff(App)-I/14-2023, dated 27-01-2025, a mandatory "cooling off" period of three years must be observed between two successive deputations, including any deputations outside the department. Therefore, strict compliance with this condition must be ensured before forwarding any nominations for deputation to CoEFA, Hyderabad.
7. Selected official shall have no absolute right or claim to permanent absorption in the post.
8. Attention is drawn towards the Headquarters Office Circular No. 269/Trg. Div/42-A/2019 dated 18.09.2019, through which comprehensive guidelines were issued to regional offices to increase the availability of administrative and faculty staff in training institutions/centres. The aforementioned guidelines are reiterated as follows:
 - (a) Regional offices shall display the deputation notifications issued by the training institutes/centres on the notice board and circulate them among the employees, so that candidates have sufficient time available to apply.
 - (b) Regional offices shall forward all application forms received against the posts advertised by the training institutes/centres without withholding them.
 - (c) The initial period of deputation in the Training Institute/Centre shall be three years, which may be extended on a year-to-year basis with the mutual consent of the parent office and CoEFA, Hyderabad. However, the CoEFA, Hyderabad reserves the right to repatriate the deputed employee to their parent office at any time.
9. Deputation allowance shall be payable to the deputed official(s) in accordance with the relevant instructions of the Department of Personnel and Training (DoPT) as amended from time to time.
10. The age of the candidate must not exceed 56 years as on the closing date of applications.
11. The last date of receipt of applications is 07.08.2026. The applications received after the due date will not be considered.
12. Any of the terms and conditions mentioned above may be modified by CoEFA, Hyderabad at its sole discretion.

Encl: Biodata


Senior Audit Officer/Administration