



भारतीय लेखापरीक्षा एवं लेखा विभाग  
कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), पंजाब  
Indian Audit & Accounts Department  
Office of the Principal Accountant General (Audit), Punjab  
Plot No. 21, Sector 17-E, Chandigarh – 160 017

कार्यालय आदेश

का.आ .पेंशन एवं प्रशि.कक्ष /I/653703/2024/दिनांक:26-06-2024

**In House Training of Quarter-II for the year 2024-**  
**25 on 03.07.2024 at 6th floor Training Hall**

Session – I	10.15 AM to 11:30 AM
Tea Break	11:30 AM to 11.45AM
Session – II	11.45 AM to 1:00 PM
Session – III	02:00 PM to 03:15 PM
Tea Break	03:15 PM to 03:30 PM
Session – IV	03:30 PM to 04.45 PM

AMG	Cadre of participation	Topic	Duration/ Session (75 min each)	Schedule of Training	Faculty
From AMG-III	Sr. AO/AAO/ Supr./ Asstt.Supr./ Sr. Ar./ Ar.	Forest Department	01	10:15 am - 11:30 am	Sh. Pawan Kumar, Sr. AO (Retd.)
From AMG-I	Sr. AO/AAO/ Supr./ Asstt.Supr./ Sr. Ar./ Ar.	Transport department	01	11:45 am- 1:00 pm	Sh. Davinder Singh Toor, Sr. AO (Retd.), 3180112
From AMGs/ Sections	All newly joined AAO/Auditors	General Etiquettes	01	02:00 pm- 03:15 pm	Smt. Surjit Kaur Kalsi, Sr. AO (Retd.) 3180275
From AMGs/ Sections	All newly joined AAO/Auditors	e-HRMS.	01	03:30 pm- 04:45pm	Smt. Damanpreet Kaur, AAO 3181357

AUJLA

RANDEEP KAUR

प्रवर उप-महालेखाकार (प्रशासन)

Pen&amp;Trg Cell/ Training Cell/ In House Trg/2024-2025/133-141

दिनांक: 28/06/24

प्रतिलिपि निम्नलिखित को आवश्यक कार्यवाही हेतु प्रेषित की जाती है:-

1. प्रधान महालेखाकार के सचिव |
2. प्रवर उप-महालेखाकार (प्रशासन) के गोपनीय/सहायक
3. व.ले.प.अ. (मुख्यालय – AMG-I/AMG-II/AMG-III/AMG-IV/AMG-V) (प्रशा-I/ प्रशा-II/ प्रशा-III/ओ.ई.-I/ ओ.ई.-II/आर. टी. आई./संपदा प्रबंधन कक्ष/हिंदी कक्ष/राज्य वित्त प्रकोष्ठ /पुस्तकालय अनुभाग/रिपोर्ट्स (सिविल/वाणिज्य/राजस्व) /केंद्रीय समन्वय कक्ष/पी.ए.सी./आ.न.ले.प./) को सूचना हेतु तथा अधीनस्थ कर्मचारियों/अधिकारियों को सूचित करने हेतु।
4. व.ले.प.अ.(ई.डी.पी. सेल), कृपया कार्यालय आदेश को कार्यालय की वेबसाइट पर उपलब्ध करवाने की व्यवस्था करे तथा उपरोक्त प्रशिक्षण के दौरान तकनीकी सहायता हेतु एक कर्मचारी की उपस्थिति सुनिश्चित करें |
5. Welfare Section/care taker/Admin-III:- 6th floor पर बैठने की व्यवस्था करने हेतु तथा पानी आदि की व्यवस्था के लिए MTS की ड्यूटी लगाई जाए।
6. Concerned candidates as per the list attached.
7. सम्बंधित प्रशिक्षण अधिकारी, उपरोक्त विषय पर व्याख्यान देने हेतु | प्रशिक्षक व्याख्यान से पूर्व, व्याख्यान नोट पी.पी.टी. फॉर्म में प्रशिक्षण कक्ष में जमा करे |
8. कार्यालय आदेश फाईल |
9. सभी सूचना पट्ट |

अमन-दीप्ति  
28/06/2024

वरिष्ठ लेखा परीक्षा अधिकारी,  
पेंशन व प्रशिक्षण कक्ष

**List of candidates**

नोट:- सभी कर्मचारी व अधिकारी अपने ए.एम. जी के अनुसार दिए गए विषय के सत्र के अनुसार **अपनी** उपस्थिति दर्ज करें।

Sr. No.	Date & Time	Topic	Duration/ Session (75 min Each)	Name & Designation	PUCDA	Name & Designation	AMGs
01	10:15 am-11:30 am	Forest Department	01	Surender Singh, AAO	3181614	Chandan Kumar, AAO	3181461
				Lakhbeer Singh, AAO	3181510	Ajay Kumar, AAO	3181765
				Mohit Kumar Soran, AAO	3181768	Jagseer, AAO	3181297
				Abhjeet, AAO	3181760	Pravesh Kuamr, AAO	3181480
				Anil Sharma, AAO	3181761	Atul Madaan, AAO	3181769
				Alok Kanwat, AAO	3181766	Chirag Meena, AAO	3181762
				Vinod, AAO	3181767	Gaurav Kashyap, AAO	3181763
02	11:45 am to 1:00 pm	Transport Department	01	Pawan kumar, Sr. AO	3180983	Priyanka Bai Meena, AAO	3181476
				Kavita Gupta, Sr.AO	5011904	Priyanka Gupta, AAO	3181739
				Ravi Kumar, AAO	3180991	Sushil Kumar, AAO	3181004
				Rupansh, AAO	3181270	Sewa Singh, Sup.	3180810
				Mahendra Singh, AAO	3180900	Suresh Kumar Bheem, Asst. Sup.	3180862
				Meena Kumari, AAO	3180821	Sunita Bitan, Asst. Sup.	3180884
				Ramlakhan Meena, AAO	3181512	Manoj Meena, Asst. Sup.	3180997

				Mukesh Kumar, AAO	3181131	Abhinav Belwal, Auditor	3181655
				Jaswant Singh, Sr. Auditor	3181197	Abhishek Sharma, Auditor	3181519
				Kamal, Auditor	3181621	Goldi Kumar, Auditor	3181580
				Kewal Krishan, Auditor	3181038	Megh Singh, Sr. Auditor	3181222
				Mohit Raj Singh, Sr. Auditor	3181266	Navjeet, Auditor	31816003
				Raj Kumar Giri, Auditor	3181319	Satinder Mailk, Sr. Auditor	3181268
				Vikram Joshi, Auditor	3181672	Vivek Chahal, Sr. Auditor	3181632
				Balwinder Singh-I, Asst. Sup.	3180965	Sudarshan Kumar, Sr. Auditor	3181660
03	02:00 pm to 3:15 pm	General Etiquettes	01	Archita, AAO	3181729	Simarn Meena, AAO	3181735
				Rajesh Kumar Kumawat, AAO	3181736	Manish, AAO	3181737
				Arjun Singh Meena, AAO	3181738	Priyanka Gupta, AAO	3181739
				Nancy Garg, AAO	3181741	Anjali, AAO	3181745
				Priyanka Bai Meena, AAO	3181746	Ravi Kumar, AAO	3181743
				Sunita Bairwa, AAO	3181742	Mohd Ashraf, AAO	3181740
				Rajat Kumar, Auditor	3181706	Ayush Arora, Auditor	3181707
				Ankit Kumar, Auditor	3181708	Rahul Nagra, Auditor	3181709
				Punit Jatawat, Auditor	3181710	Sandeep Kumar Goel, Auditor	3181711
				Saroj Kumar, Auditor	3181712	Sonam Devi, Auditor	3181713
				Amit Kumar, Auditor	3181714	Kamal Deep, Auditor	3181715
				Sukesh Rajput, Auditor	3181716	Jai Chand, Auditor	3181718

				Sabi Alam Ansari, Auditor	3181719	Rajeev Kumar Singh, Auditor	3181720
				Naveen Kumar, Auditor	3181722	Kapil Chhabra, Auditor	3181723
				Deepak Siwatch, Auditor	3181724	Ranjeet Singh Dhayal, Auditor	3181727
				Shiv Kumar, Auditor	3181728	Munish, Auditor	3181730
				Jitesh Kumar Narang, Auditor	3181731	Arivnd Kumar Tiwari, Auditor	3181732
				Subham, Auditor	3181733	Yogesh Kudiya, Auditor	3181734
				Pinky Kanaujia, Auditor	3181744	Bhavesk Kumar, Auditor	3181776
				Harsh Chawla, Auditor	3181777		
04	03:30 pm to 4:45pm	e-HRMS.	01	Archita, AAO	3181729	Simarn Meena, AAO	3181735
				Rajesh Kumar Kumawat, AAO	3181736	Manish, AAO	3181737
				Arjun Singh Meena, AAO	3181738	Priyanka Gupta, AAO	3181739
				Nancy Garg, AAO	3181741	Anjali, AAO	3181745
				Priyanka Bai Meena, AAO	3181746	Ravi Kumar, AAO	3181743
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			Harsh Chawla, Auditor	3181777		

*R. Gupta.*  
*28/06/24*  
वरिष्ठ लेखा परीक्षा अधिकारी,  
पेंशन व प्रशिक्षण कक्ष