

Filling up of vacancies in on deputation basis.

Applications invited from:

All interested and eligible officers/officials only.

Last date to submit Applications to Admn-1 Section through proper channel forwarded through concerned wing/section:

1. PAG (Audit-I), Bengaluru-30.09.2024.
2. DGA (Infrastructure)-30.092024.
3. RCB&KI, Hyderabad-26.09.2024



भारतीय लेखापरीक्षा और लेखा विभाग
क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, सैफाबाद, हैदाराबाद - ५०० ००४

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
REGIONAL CAPACITY BUILDING & KNOWLEDGE INSTITUTE,
SAIFABAD, HYDERABAD - 500 004.



No.DG/RCB&KI /Hyd/Admn/2023/I -13/Deputation/2024-25/51
Dated: 23/09/2024

To

All the Heads of Offices,
(IA&AD as per mailing list)

Sub: Extension of last date for filling up of vacancy of SAO/AAO Faculty Member (Civil) in RCB&KI, Hyderabad on Deputation basis-reg.

Sir/Madam,

Applications are invited from the eligible SAOs/AAOs for the post of Faculty Member (Civil) in the Regional Capacity Building & Knowledge Institute (RCB&KI), Hyderabad on deputation basis.

Eligibility criteria:

- Holding Senior Audit Officer post on regular basis in the parent cadre
(OR)
Assistant Audit Officers having minimum service of 5 years as AAO
- Considerable working experience in Field Audit
- Experience/Ability to handle sessions
- Should not have crossed the age of 56 years on the date of application

Work requirements:

- Preparation of course schedule, coordinating & conducting Courses, preparation of course material, handouts, Audio visual aids
- Preparation of course material and related training material pertaining to Knowledge Centre topic allotted.
- Preparation of Structured Training Modules (STMs) and Case Studies on allotted subjects/courses
- Correspondence work related to obtaining Administrative Sanction of Director General regarding payment of Honorarium to resource persons/guest faculties in respect of courses coordinated.
- Correspondence/consolidation work relating to submission of Performance Monitoring Framework (PMF) on RCB&KI, Hyderabad to CAG's office.
- Handling sessions in General courses as per approved course schedules.
- Developing courseware on the allotted Knowledge Centre Topics
- Supervision of all monthly/quarterly returns/correspondence with Headquarters Office.

- i. Preparation/update of Official Manual.
- j. Any other work assigned by the Director General/Principal Director from time to time.

The applications of SAOs/AAOs working in IA&AD who are fulfilling the eligibility criteria and willing to be considered for deputation to RCB&KI, Hyderabad may be forwarded to this office on or before **30.09.2024**, along with their bio data (in enclosed format), Certified copies of APARs for the last five years duly attested on each page, and Vigilance Clearance certificate. It may be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicants.

2. The initial period of deputation will be for three years and may be extended thereafter, subject to continued suitability of the applicant and administrative convenience. Training Allowance at prescribed rates (12% at present) would be admissible as per instructions prevailing from time to time. The RCB&KI, Hyderabad, however, reserves the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.

3. The applications of the Officers/Officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective parent Office(s).

4. A reference is invited to Headquarters Circular No 269/Trg. Div/42-A/2019 dated 18.09.2019 wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RCB&KI/KCs were issued for strict compliance. The instructions in the said circular are re-iterated below:

- a. Field offices shall display the deputation notifications issued by RCB&KI/KCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.
- b. Field offices shall forward all applications received from their offices/staff against the position advertised by RCB&KI/KCs to the concerned Institute/Centre without withholding any application.
- c. On completion of selection process, field offices shall obligatorily relieve the selected officers(s) for teaching/administrative assignments at RCB&KI/KCs at the earliest.
- d. However, clause at (b) above regarding instruction to field offices not to withhold any applications received from their officers/staff against positions advertised by RCB&KI/KCs will not apply in case of applications who have been reverted/repatriated in the last six (6) months from RCB&KI/KCs to their parent offices as per Headquarters Circular No. 398/Trg.Div/42-A/2019 dated 14.07.2020. This may please be noted before forwarding the applications.
- e. The institute works from Monday to Saturday (except Second Saturday).

This issues with the approval of Director General.

Yours faithfully,

J. Krishnanna Raju
24/9/24
Senior Audit Officer/Admn

PROFORMA

For Serving officials (SAOs/AAOs)

NAME IN FULL (CAPITAL LETTERS)	
DATE OF BIRTH	
QUALIFICATION 1. EDUCATIONAL 2. PROFESSIONAL	
DATE OF ENTRY INTO GOVERNMENT SERVICE	
DATE OF ENTRY INTO IAAD	
DATE OF PASSING OF EXAMS 1. SOG/SAS (WITH STREAM) 2. RA 3. CPD I 4. CPD II 5. CPD III 6. OTHER EXAMINATIONS	
DATE OF PROMOTION 1. SO 2. AAO 3. SAO	
BASIC PAY AS ON 01.01.2024 WITH PRESENT PAY (LEVEL/MATRIX)	
PARENT OFFICE	
EXPERIENCE IN RELEVANT FIELD	
CONTACT DETAIL 1. MOBILE NO 2. OFFICIAL E-MAIL ID 3. PRESENT ADDRESS 4. PERMANENT ADDRESS	
ANY OTHER RELEVANT INFORMATION	

Signature of the applicant

कार्यालय महानिदेशक लेखापरीक्षा (इन्फ्रास्ट्रक्चर)
तृतीय तल, ए-स्कंध, इन्द्रप्रस्थ भवन, इन्द्रप्रस्थ एस्टेट, नई दिल्ली - 110002

Office of the Director General of Audit (Infrastructure)
3rd Floor, A-Wing, Indraprastha Bhawan, I.P. Estate, New Delhi - 110002

संख्या: Admin/7(587)/Hiring of Consultants/2018-19/Vol-II/5537-दिनांक: 23 Sep 2024
5550

NOTICE

Applications are invited for hiring of 03 Consultants i.e. retired Senior Audit officers against vacancy in the cadre of Senior Audit officers on short term basis in accordance with terms and conditions prescribed by Headquarters Office vide Circular No. 30 issued under letter number 1346-Staff (App-I)/22-2016 dated 26 Sep 2023 to work as consultant on short term contract basis in the office of the Director General of Audit (Infrastructure), New Delhi. The following terms and conditions are applicable to the officers hired on short term contract basis as consultant:-

1. The engagement of the Consultant will be governed by the Headquarters' Circular No. 30 issued under letter number 1346-Staff (App I)/22-2016 dated 26 Sep 2023.
2. **Age Limit:** Age should not be beyond 65 years as on 23 Sep 2024.
3. **Tenure:** Retired person would be initially appointed for a period of 12 months, extendable up to a maximum of five terms of 12 months each or attaining 65 years of age, whichever is earlier and also subject to performance and requirement of service.
4. **Remuneration and allowances:** Remuneration and allowances payable to retired official will be governed by OM No 3-25/2020-E-III A dated 09 Dec 2020 issued by Department of Expenditure, Ministry of Finance, Government of India, New Delhi which are as under :-
 - (a) The retired official shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of contract.
 - (b) An appropriate and fixed amount as transport allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
 - (c) No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.

5. **Leave:** Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired official hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown would be dealt with in a similar way as in the case of serving officers/officials as these event are beyond the control of any individual.

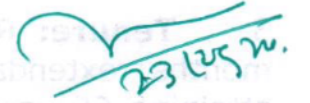
6. If retired official hired on short term contract basis remains absent, beyond paid leave in a month for reasons other than those indicated above. His / her remuneration shall be deducted on pro-rata basis as under

$$\frac{\text{(Fixed Monthly Remuneration)} \times \text{(Number of days of absence on working days)}}{22}$$

7. Statutory deductions levied by Union / Government shall be made as per rules.

8. The appointment will be purely on short term contract basis and will be subject to termination at any time as per administrative convenience or as and when regular vacancy will be filled.

Interested retired officials of IA&AD, fulfilling the eligibility criteria and willing for above assignment may submit their Biodata with APAR grading of last five years of service in this office. Applications along with copy of pay slip of the month of superannuation and copy of PPO to ascertain pension being drawn is to be sent to this office by post or email at pdainfradl@cag.gov.in latest by **07 Oct 2024**.



(अजय कुमार कृपाशंकर)
निदेशक (प्रशासन)

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु निम्नलिखित को प्रेषित है:

1. महानिदेशक सचिवालय
2. निजी सहायक, निदेशक (Admin & IT) / (Infrastructure-I) / (Infrastructure -II)
3. निजी सहायक, उप-निदेशक (Aviation) / (RT&H)
4. सभी निवासी लेखा परीक्षा दल / स्थानीय लेखापरीक्षा दल
5. मुख्यालय स्थित सभी अनुभाग (Email)
6. IA&AD के सभी कार्यालय (Email)
7. सूचना पट्ट

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I), KARNATAKA,
BENGALURU – 560 001

No. Pr.AG (Audit-I)/Admn I/A6/2024-25/ 168

Date: 20.09.2024

CIRCULAR

Applications are invited from willing officials for appointment to the post of Welfare Assistant on deputation basis in the Office of The Principal Accountant General (Audit-II), Karnataka, Bengaluru in Level - 08 of the Pay Matrix under CCS (Revised Pay) Rules, 2016: -

The eligibility criteria is as follows:

- (i) Holding analogous posts on regular basis in the parent cadre or department
or
- (ii) With three years' combined service in the grade of Senior Accountant / Senior Auditor (Level 6) and Assistant Supervisor (Accounts/Audit) (Level 7) rendered after appointment thereto on a regular basis in the parent cadre or Department;
and
- (iii) Possessing three years' experience in the field of welfare or community activities, housekeeping, sports and cultural activities, personal administration including settlement of personal claims.
- (iv) The maximum age limit shall not exceed 56 years on the closing date of receipt of applications.

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed three years.

Applications of willing and eligible officials (in the proforma enclosed) who are clear from vigilance and disciplinary angle and who can be spared immediately on selection may be forwarded, duly approved by the Head of the Department, along with attested copies of APARs for the last five years to this office latest by **04.10.2024**.

Sd/-

Sr. Deputy Accountant General (Admn)

Copy to:

1. All IA&AD offices (as per the mailing list)
2. Offices of the Pr.AG (Audit-II), Pr.AG (Audit-I) and PDA (Central), Bengaluru
3. All Notice Boards
4. Hindi Cell for translation and return.

M. A. Ujayanthi
Senior Audit Officer (Admn)

PROFORMA

1.	Name & Designation	
2.	Date of birth and Age as on the last date of receipt of application	
3.	Category	
4.	Present place of posting	
5.	Date of appointment in the Government service, cadre	
6.	i. Post held ii. Date of promotion to the present post iii Date of confirmation & post in which confirmed iv. Basic Pay and Grade Pay v. Pay Band	
7.	Education Qualification	
8.	Particulars of Welfare or Community Activities House Keeping, Sports and Cultural Activities, Personnel Admn. Including Settlement of personal claims duly supported by documents.	Separate sheet may be attached if needed
9.	Knowledge of Computers	
10.	Any other achievements	

Signature of the candidate

Date:

Place: