

Filling up of vacancies in on deputation basis.

Applications invited from:

All interested and eligible officers/officials only.

Last date to submit Applications to Admn-1 Section through proper channel forwarded through concerned wing/section:

1. iCISA, Noida-23.06.2025
2. CAG HQrs. Office-04.07.2025 (Officers/official are required to apply online on CAG Website till 04.07.2025)



अन्तर्राष्ट्रीय सूचना पद्धति एवं
लेखा परीक्षा केन्द्र (आईसीसा)
भारत के नियंत्रक एवं महालेखा परीक्षक
का अन्तर्राष्ट्रीय प्रशिक्षण केंद्र
www.cag.gov.in/icisa/en



International Centre for Information
Systems & Audit (iCISA)
International Training Centre of Comptroller &
Auditor General Of India
www.cag.gov.in/icisa/en



सं. iCISA/Admn-I-Est10DepM/5/e-file-79914/151

दिनांक: 18.06.2025

सेवा में,

सभी IA&AD कार्यालय
(डाक सूची के अनुसार)

विषय: iCISA, नोएडा में प्रतिनियुक्ति के आधार पर रिक्तियों की पूर्ति।

अन्तर्राष्ट्रीय सूचना प्रणाली एवं लेखा परीक्षा केन्द्र (iCISA), नोएडा में प्रतिनियुक्ति के आधार पर निम्नलिखित दो पदों के लिए आवेदन आमंत्रित किए जाते हैं:

क्रम सं.	पदनाम	वेतन स्तर
1	पर्यवेक्षक / सहायक पर्यवेक्षक / वरिष्ठ लेखाकार / लेखाकार / वरिष्ठ लेखापरीक्षक / लेखापरीक्षक	स्तर 5/6/7/8

1. प्रतिनियुक्ति की अवधि प्रारंभ में 3 (तीन) वर्षों की होगी, जिसे प्रचलित नियमों एवं आदेशों के अनुसार उपयुक्तता/प्रदर्शन के आधार पर बढ़ाया जा सकता है।
2. वे उम्मीदवार जो आईए एंड एडी के बाहर परीक्षाओं में सम्मिलित हो रहे हैं, उन्हें iCISA के प्रतिनियुक्ति हेतु विचार नहीं किया जाएगा।
3. उन आवेदकों को वरीयता दी जाएगी, जिन्हें प्रशिक्षण संस्थानों/केन्द्रों में कार्य का पूर्व अनुभव हो।
4. जिन आवेदकों ने पूर्व में आवेदन किया था, वे भी नवीन आवेदन के साथ पुनः आवेदन कर सकते हैं।
5. वेतन एवं भत्ते प्रचलित नियमों के अनुसार नियत किए जाएंगे।
6. आवश्यक एवं वांछनीय योग्यताएँ परिशिष्ट- I में संलग्न हैं। ऐसे इच्छुक अधिकारियों के नाम, जो इन योग्यताओं को पूरा करते हों, कृपया संवर्ग नियंत्रक प्राधिकरण के माध्यम से बायो-डाटा (परिशिष्ट-II) तथा विगत तीन वर्षों के एपीएआर सारांश (परिशिष्ट-III) के साथ इस कार्यालय को दिनांक 30.06.2025 तक प्रेषित करने की कृपा करें।

संलग्नक: परिशिष्ट - I से III तक

उप निदेशक (प्रशासन)
iCISA, नोएडा



अन्तराष्ट्रीय सूचना पद्धति एवं
लेखा परीक्षा केन्द्र (आईसीसा)
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No. 19/iCISA/Admn-I-Est10DepM/5/e-file-79914

Dated: 18.06.2025

To

All IA&AD Offices
(As per mailing list)

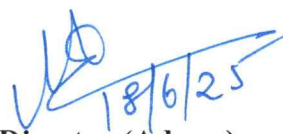
Sub: Filling up of vacancies on deputation basis at iCISA, Noida.

Applications are invited for two vacancies for following posts to be filled on deputation basis at International Centre for Information Systems and Audit (iCISA), Noida as detailed below:-

Sl. No.	Posts	Pay Level
1.	Supervisor / Asst. Supervisor/ Sr. Accountant/ Sr. Auditor/ Auditor	Level 5/6/7/8

1. Tenure of deputation period will be initially of 3 (Three) years which can be extended subject to suitability/performance after following extant rules and orders.
2. Candidates appearing for examinations outside IA&AD will not be considered for deputation to iCISA.
3. Preference will be given to the applicants who have prior work experience in training institutes / centers.
4. The applicants who have already applied earlier can also apply with fresh application.
5. Pay and Allowances would be regulated as per the applicable extant rules.
6. The essential and desirable qualifications is annexed (**Annexure-I**). The Names of willing officials fulfilling the essential and desirable qualifications may please be forwarded through cadre controlling authority along with the **Bio-Data (Annexure-II)** and the abstracts of APARs for the last three years (**Annexure-III**) to this office latest by **30.06.2025**.

Enclosed: Annexure – I to III


Dy. Director (Admn.)
iCISA, Noida

ANNEXURE – I

Essential and desirable experience and qualification for the deputation

Post	Qualification
Supervisor / Asst. Supervisor/ Sr. Auditor / Sr. Accountant/ Auditor/ Accountant (02)	<ul style="list-style-type: none">• Applicants should be holding analogous post.• The age of the applicant should not exceed 55 years on the closing date of receipt of applications.• Applicant can be from any office under IA&AD.• Applicant should have knowledge of Information Technology (IT) <p><u>Desirable/ Preferable</u></p> <ul style="list-style-type: none">• Preference may be given to candidates having professional certifications/IT qualifications/Technical qualifications/IT Experience and those comfortable in using IT systems.

ANNEXURE-II

Proforma regarding the bio-data of the applicant

1. Name	
2. Designation	
3. (i) Date of birth (ii) Age as on 30.06.2025	
4. Qualification (i) Educational (ii) Professional	
5. Office to which belongs (i) Parent Office (ii) Office and station in which working at present	
6. Whether belongs to SC/ST. If yes please mention category	Yes/No
7. Date of entry into Govt. Service	
8. Date of entry in IA&AD	
9. Present Pay & Level	
10. Detailed experience and posts held (Attach separate sheet giving details under this column, duly signed.)	
11. Proficiency in Computer: (Details may be given)	
12. Contact details (Phone/Mobile No. & email address)	Phone/Mobile No.: Email address:
13. Any other information	

The information furnished above are correct to the best of my knowledge.

Dated signature of the candidate

Annexure – III

ABSTRACTS of APARs in respect of (Name of the candidate)

2024-25*	2023-24	2022-23	2021-22

*The applicant, whose APAR for the financial year 2024-25 has been submitted to Reporting/ Reviewing officer, can send grading of last three years before 2024-25.

It is certified that:

- (i) I have verified the grading from the original APARs and found correct
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above officials. No major penalty has been imposed on the above officials in the past.

Date:

Sr. AO (Admn.)

Place: -----

O/o -----

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124



OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEENDAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

दिनांक / DATE 18-06-2025

To

**All Heads of offices in IA&AD
(As per mailing list except Overseas Audit Offices)**

Subject: Filling up of various posts in Headquarters on Deputation basis

Madam/Sir,

The Headquarters requires the services of competent/willing staff in various cadres (SAO/AAO/Sr.Adr/Adr/Steno/PA/PS/DEO) from various field offices, on deputation basis. The terms and conditions of deputation and other terms will be as per extant orders/rules on the subject.


2. The initial period of deputation will be for a period of one year and may be extended thereafter subject to suitability and administrative convenience. Officers/officials applying for deputation should have completed their probationary period.

3. The interested officers/officials may apply directly in the CAG website through the link below <https://cag.gov.in/admin/en/users/login?ref=applicant-proforma-designation>. APARs for the shortlisted applications along with VC/DC will be sought from the respective cadre controlling authorities in due course

The last date for acceptance of applications will be July 04, 2025. Thereafter link will be disabled.

This may be given wide publicity.

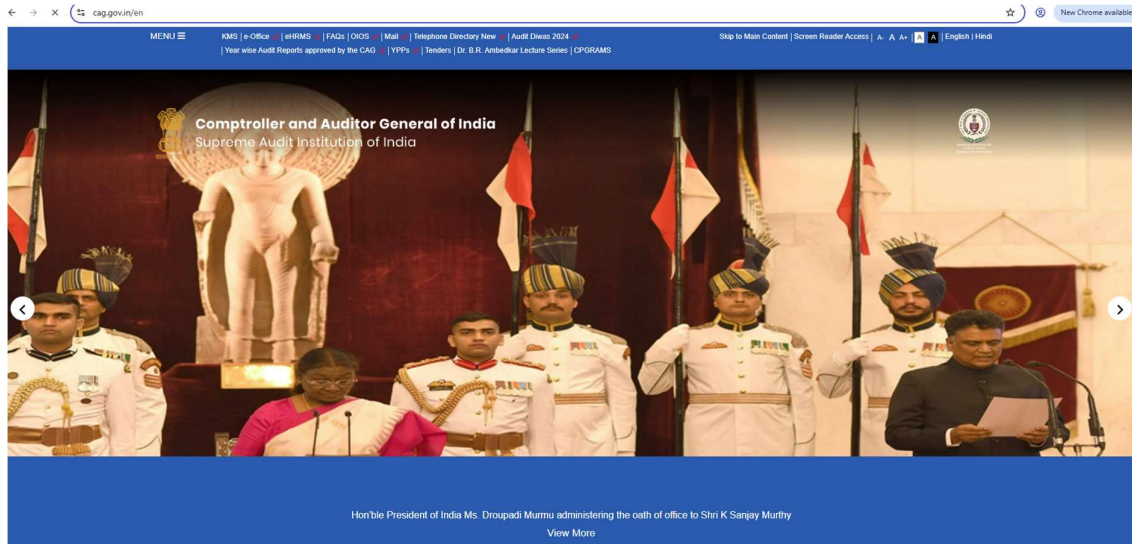
Yours faithfully


(Ranjeet Singh)
Director (Personnel)

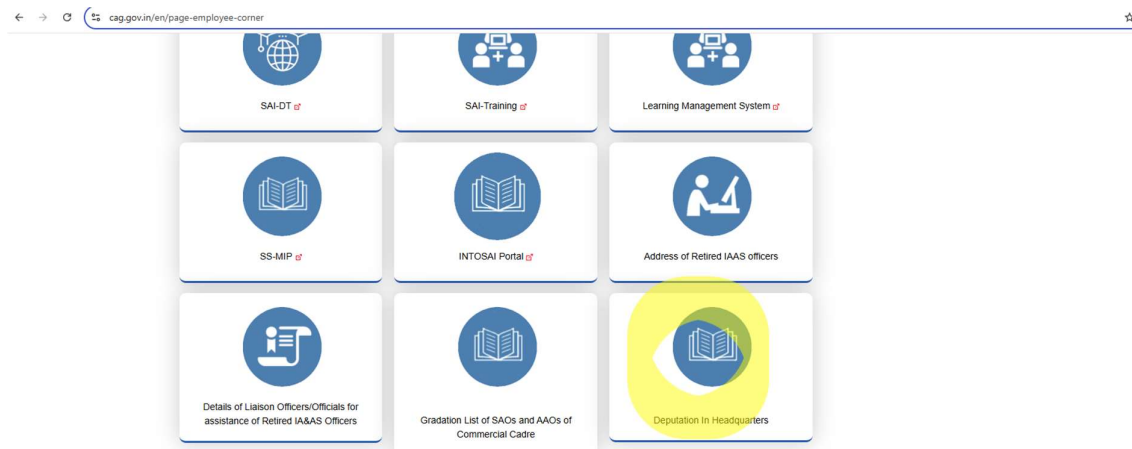
Information relating to applying for deputation and technical support

It is suggested, that for applying for deputation, the cag website (cag.gov.in) may be opened in the web browser in incognito mode, so as to not face any problems related to history and cache memory.

Step 1: Open cag.gov.in (Open in English)



Step 2: Go to Menu-> Employee Corner -> Deputation in Headquarters. Please click on apply for “Deputation in Headquarters”



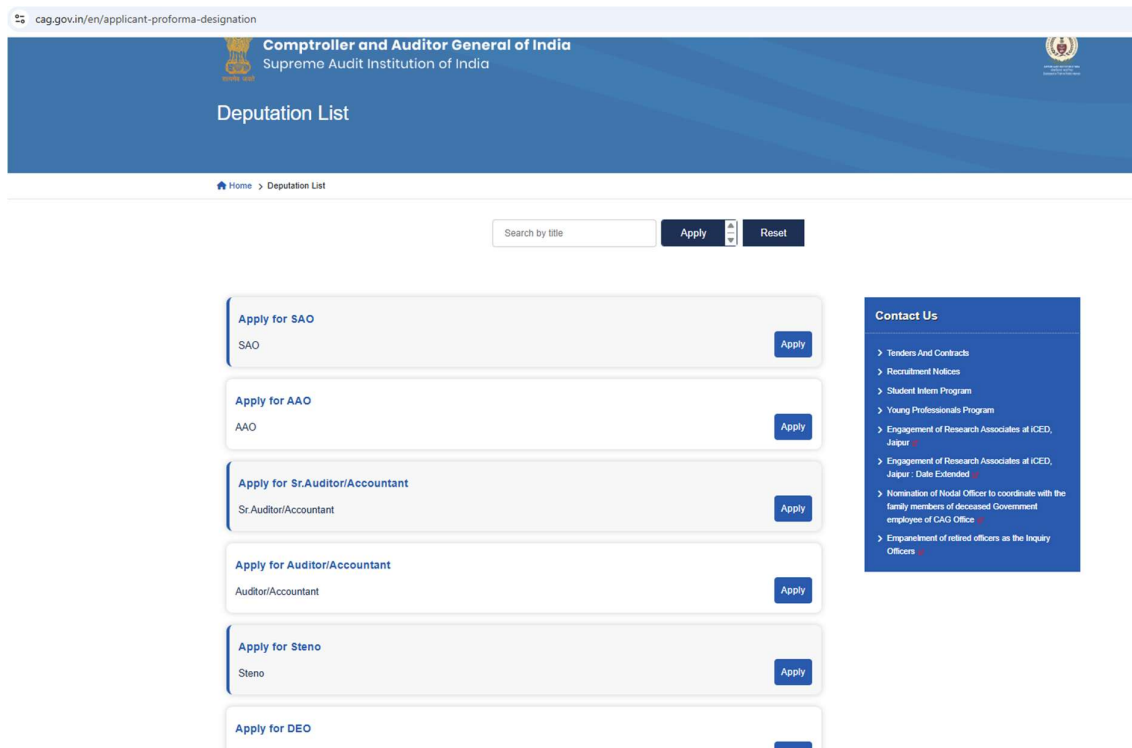
Step 3: On Clicking on “Deputation in Headquarters”, the login window will open. Login using your NIC login ID. This accepts only the cag.gov.in ids assigned to the individual employee. On giving the user id and password along with the captcha code the user will be taken to Step 4.



The screenshot shows the login interface of the Comptroller and Auditor General of India's website. The header includes the CAG logo and the text 'Comptroller & Auditor General of India, Supreme Audit Institution of India'. The login form is centered and contains the following elements:

- Username / Email Id ***: A text input field.
- Password ***: A password input field.
- Captcha**: A text input field next to a captcha image showing the code 'nKM4n'.
- Login**: A blue button to submit the login information.
- Back To Website**: A button to return to the homepage.

Step 4: Multi menus window for applying for deputation for various posts SAO/AAO/Sr. Auditor/Sr. Accountant/Auditor/Accountant/Steno/DEO will be displayed. On clicking the Apply button for the particular post, the user will be taken to Step 5.



The screenshot displays the 'Deputation List' page on the CAG website. The page has a blue header with the CAG logo and the text 'Comptroller and Auditor General of India, Supreme Audit Institution of India'. Below the header, there is a search bar and buttons for 'Apply' and 'Reset'. The main content area lists six deputation posts, each with an 'Apply' button:

- Apply for SAO**: SAO
- Apply for AAO**: AAO
- Apply for Sr. Auditor/Accountant**: Sr. Auditor/Accountant
- Apply for Auditor/Accountant**: Auditor/Accountant
- Apply for Steno**: Steno
- Apply for DEO**: DEO

On the right side, there is a 'Contact Us' sidebar with a list of links:

- > Tenders And Contracts
- > Recruitment Notices
- > Student Intern Program
- > Young Professionals Program
- > Engagement of Research Associates at ICED, Jaipur
- > Engagement of Research Associates at ICED, Jaipur : Date Extended
- > Nomination of Nodal Officer to coordinate with the family members of deceased Government employees of CAG Office
- > Empanchment of retired officers as the Inquiry Officers

Step 5: Fill the Proforma for applying for deputation:

cag.gov.in/en/applicant-proforma?designation=1

MENU [Home](#) [e-Office](#) [e-IRMS](#) [FAQs](#) [OIOS](#) [Mail](#) [Telephone Directory New](#) [Audit Owas 2024](#) [Year wise Audit Reports approved by the CAG](#) [VPPs](#) [Tenders](#) [Dr. B.R. Ambedkar Lecture Series](#) [CPORAMS](#) [Login](#) [Skip to Main Content](#) [Screen Reader Access](#) [A](#) [A](#) [A](#) [English](#) [Hindi](#)

Comptroller and Auditor General of India
Supreme Audit Institution of India

Applicant Proforma

[Home](#) > [Applicant Proforma](#)

To be filled by the Applicant Proforma showing the bio-data of Officers/Officials for induction in Headquarters on deputation basis

Name	Stream	Gender
<input type="text"/>	--Select--	--Select--
Mobile No.	Email	Date of Birth
<input type="text"/>	<input type="text"/>	DD/MM/YYYY
Age		
<input type="text"/>		
Qualification		
Educational	Professional	
<input type="text"/>	<input type="text"/>	
Office to which belongs		
Parent Office	Office and station in which working at present	
--Select--	--Select--	
Whether belongs to SC/ST?	Date of entry into Govt. Service	Date of entry in IAS&AD
--Select--	DD/MM/YYYY	DD/MM/YYYY

Step 6 : After filling in the details in proforma, the user can submit the form by clicking on the submit button.

cag.gov.in/en/applicant-proforma?designation=1

Office to which belongs

Parent Office	Office and station in which working at present	
--Select--	--Select--	
Whether belongs to SC/ST?	Date of entry into Govt. Service	Date of entry in IAS&AD
--Select--	DD/MM/YYYY	DD/MM/YYYY
Year of passing SOG Examination	RAE/CPD-I, II & III Incentive Examination	Year of passing RAE/CPD-I, II & III Incentive Examination
--Select--	--Select--	--Select--
Date of promotion/appointment as AAO	Date of promotion/appointment as SAO	As on Date
DD/MM/YYYY	DD/MM/YYYY	18/06/2025
Number of years completed in the grade as on	Present Pay Level	
<input type="text"/>	--Select--	

Working Experience

--Select Type--	Title	Remove
<input type="text"/>	<input type="text"/>	<input type="button" value="Remove"/>
<input type="button" value="Add More"/>		
Select if Merit Certificate	Other Achievements, if any including sports	Any other information (not being covered under any of the above, like courses presently being pursued, proficiency in foreign languages, positions held in societies, sports bodies, etc.)
--Select--	--Select--	--Select--
Passport Photo (jpg, jpeg, png)	Candidate Signature (jpg, jpeg, png)	
<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	
Captcha		
<input type="text" value="Captcha"/>	<input type="text" value="1NDMr"/>	<input type="button" value="Submit"/>

In case of any technical difficulty, the following technical support officers may be contacted:

Name of the Official: Shri Sanjay Kumar, SAO

Wing: IS Wing/CAG Hqrs

Email ID: sao6is@cag.gov.in

Contact No.: 011-23509-378/ +91-9818844526

Name of the Official: Shri Deep Kumar, AAO

Wing: IS Wing/CAG Hqrs

Email ID: aao6is@cag.gov.in

Contact No.: 011-23509-419/ +91-7696071629