

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), पंजाब, चंडीगढ़**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT) PUNJAB, CHANDIGARH****परिपत्र/ CIRCULAR**

सं०: प्रशासन -1/अ/ I/629072/2024

दिनांक: 31-05-2024

The office of Pr. Accountant General (Audit) Punjab, Chandigarh has been designated as the Estate Office for the IA&AD offices of Punjab, Haryana, and Chandigarh, stationed at Chandigarh and has been vested with the Estate Management functions. Para 1.4 of MSO (Estates) provides that "As far as practicable and as decided by the EMC, Estate Management Section will have representation from all IA&AD offices at the station, in proportion to their staff strength".

Accordingly, applications are invited from the eligible and willing officers/officials of the O/o Pr. AG (Audit) Punjab, O/o DGA (Central) Chandigarh, O/o Pr. AG (Audit Haryana, O/o AG (A&E) Punjab and the O/o PrAG (A&E) Haryana to fill the following Ex-cadre posts on deputation basis in the Estate Management Section (EMS) of the Estate Office of IA&AD at Chandigarh.

Sl. No.	Name of post	No. of posts	Eligibility of officer/officials
1.	Assistant Audit Officer (EMS)	02	Holding analogous post on regular basis in the parent cadre of AAO.
2.	Supervisor/ Asst. Supervisor/ Sr. Auditor/ Auditor	05	<ul style="list-style-type: none"> Holding analogous post on regular basis in the parent cadre; Auditors should have minimum three years of regular service in the grade and should have passed departmental examination for Auditors.
3.	DEO	01	Holding analogous post on regular basis in the parent cadre of DEO GR-A/B.
4.	Clerk	01	Holding analogous post on regular basis in the parent cadre of Clerk.

Other Terms and conditions of Deputation:

- The deputation to the above-mentioned Ex-cadre posts shall be governed by the CAG's MSO (Estates) and other guidelines issued in this regard from time to time.
- The initial term of deputation for all posts shall be for a period of two years and may be extended by the Competent Authority subject to continued suitability of the candidates and administrative convenience.
- The officers/officials above the age of 56 years as on the date of this circular are not eligible to apply.
- All the eligible and willing officers/officials should forward their applications along with neatly typed and signed Bio-data and APAR gradings for last 05 years, through their parent office within 15 days from the date of this circular.

RANDEEP KAUR AUJLA
Estate Officer-Cum-Sr.DAG (Admn.)

Endst. No.: Admn-I/CAG's MSO (Estate)/EMS/Vol-I/2021-22/

Copy of the above is forwarded to the following for wide circulation amongst the officers/officials with request that applications of the eligible and willing officers/officials may be forwarded to this office along with Bio-data and APAR gradings for last 05 years for further necessary action. Copies of APAR need not to be sent as of now.

1. The Sr.Dy. Accountant General (Admn.), O/o the Pr. AG (Audit) Haryana, Chandigarh.
2. The Sr.Dy. Accountant General (Admn.), O/o the Pr. AG (A&E) Haryana, Chandigarh.
3. The Sr.Dy. Accountant General (Admn.), O/o the AG (A&E) Punjab, Chandigarh
4. The Director (Admn.), O/o the Principal Director of Audit (Central) Chandigarh.
5. The Director, Branch Office DGA, Central Expenditure (A,F & WR), Chandigarh
6. सभी समूह अधिकारी एवम् कल्याण अधिकारी I
7. प्रधान महालेखाकार महोदया के सचिव I
8. प्रवर उप-महालेखाकार (प्रशासन) के निजी सहायक/गोपनीय सहायक I
9. व०ले०प०अ०(सभी समूह के मुख्यालय एवं अनुभागों को), अपने समूह/अनुभाग में तैनात सभी अधिकारियों/कर्मचारियों को जानकारी के लिए प्रस्तुत करने हेतु I
10. व०ले०प०अ०(ई.डी.पी) को कार्यालय परिपत्र की प्रति कार्यालय वेब साईट पर प्रदर्शित करने हेतु I
11. कार्यालय आदेश फाईल I
12. सूचना पट I

वरिष्ठ लेखापरीक्षा अधिकारी (प्रशा-1)