

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
Pocket 9 Deen Dayal Upadhyay Marg, New Delhi-110124

Tender No.333/GS/75-2016

Dated : 24.10.2016

NOTICE INVITING TENDER

Office of the Comptroller and Auditor General of India, New Delhi invites sealed quotations under integrated manner (single bid) from agencies for Annual Rate Contract for procurement of housekeeping / cleaning materials.

Sealed quotations duly filled in the specified proforma addressed to the Sr. Administrative Officer (General Service), Office of the Comptroller and Auditor General of India, Pocket 9, Deen Dayal Upadhyay Marg, New Delhi-110124 must reach **latest by 11.00 am on 25.11.2016**. The sealed quotations should be delivered in the GS Section of this office by the stipulated date and time. Specified proforma alongwith all terms and conditions may be collected from General Service Section, Office of the Comptroller and Auditor General of India, Pocket 9, Deen Dayal Upadhyay Marg, New Delhi on any working day between 4.00 pm to 5.00 pm. These are also available on website <http://saiindia.gov.in>. The Bids shall be opened in Committee Room of the office of the Comptroller and Auditor General of India, New Delhi **on 25.11.2016 at 3.00 pm** by the Committee authorized by this office and in the presence of such bidders who may wish to be present. The Competent Authority reserves the rights to reject any or all the quotations without assigning any reason.

(DINESH KUMAR)
SR. ADMINISTRATIVE OFFICER (GS)

Encl :

1. Annexure-I (Bid Submission Form)
2. Annexure-II (Bidder's profile with undertaking)
3. Annexure-III (General Terms and Conditions/Schedule of Works)
4. Annexure-IV (Quote your prices)

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Annexure-I

BID SUBMISSION FORM

Date:

LETTER OF BID

To

Sr. Administrative Officer (GS)
Office of the Comptroller and Auditor General of India
Pocket 9, Deen Dayal Upadhyaya Marg,
New Delhi-110124.

Ref: Invitation for Bid No. **TENDER NO. 333-GS/75-2016 DATED 24.10.2016.**

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders.
2. We offer to execute in conformity with the Bidding Document for providing housekeeping / cleaning materials for the Office of the Comptroller and Auditor General of India, New Delhi.
3. Our bid shall be valid for a period of 180 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and it shall remain binding upon us and maybe accepted at any time before the expiration of that period.
4. If our bid is accepted, we commit to submit a performance security in accordance with the Bidding Documents.
5. We also declare that Government of India or any other Government body or PSU or any other organization has not declared us ineligible or black listed us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of any nature.
6. We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid / lowest bid or any other bid that you may receive.

Yours sincerely,

Authorised Signatory
(Authorised person shall attached a copy of Authorisation for signing on behalf of Bidding company)

Full Name and Designation
(To be printed on Bidder's letterhead)

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Annexure-II

BIDDER'S PROFILE

1. Name of the firm.....
2. Name of the authorised person submitting the Bid "Shri/Smt.....
3. Designation of the authorized person submitting the Bid.....
4. Name, Designation, address and Mobile Number of alternate
person.....
5. Address of the firm
.....
.....
6. Tel no. with STD code (O).....(Fax).....(R).....
7. Mobile No. of the person submitting the Bid.....
8. E-mail of the person submitting the Bid.....
9. Organization's email ID.....
10. Website Address.....
11. Registration & incorporation particulars of the firm:
 - i) Private Limited
 - ii) Public Limited
 - iii) Proprietorship
 - iv) Partnership
 - v) Any other-Please specify.....
12. Name of Director(s) / Proprietors / Partners.....
13. Email ID of Director (s)/ Proprietors / Partners
14. Mobile Number of Director (s) /Proprietors / Partners.....
15. Bidder's bank, its address and current account number
16. Permanent Income Tax number, Income Tax circle

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(Please attach copies of income tax return for last three years)

17. Service Tax Number.....

(Please attach copies of Service Tax Registration Number)

18. TIN Number.....

19. Particulars of EMD

i) Demand Draft / Bank Guarantee No.....

ii) Date.....

iii) Name of Bank.....

iv) Address of Bank.....

v) Validity of BG/DD.....

20. Description of Experience for the last one continuous year in the Government Department

Name of Government Department / Organization	Actual Value of work / order executed during the last three years

UNDERTAKING

- I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them.
- The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution in India.
- I/We give the rights to the competent authority of the office of the Comptroller and Auditor General of India to forfeit the Earnest Money/Security money deposit by me/us if any delay occur on my/agent's part or fail to provide the required services or in cases of non acceptance of work order or in cases of non submission of performance bank guarantee, within the appointed time and of desired quality.
- I hereby undertake to provide the housekeeping / cleaning materials, as per direction given in the tender document/work order/contract agreement within the stipulated period, failing which I am liable to be blacklisted / debarred by the office of the CAG of India.
- I also declare that Government of India or any other Government body /PSU/Autonomous Body has not declared us ineligible or black listed us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of any nature.

Place:

Date:

Signature of Bidder/Authorized signatory.....

Name of the Bidder.....

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Annexure-III

GENERAL TERMS AND CONDITIONS

1. The office of the Comptroller and Auditor General of India shall empanel agency on Annual Rate Contract basis for procurement and supply of housekeeping/ cleaning materials for its office.
2. **PARTIES:-** The parties to the Bid shall be the Bidders (to whom the work has been awarded) and the Office of the Comptroller and Auditor General of India, New Delhi.
3. **ADDRESSES:** For all purposes of the contract including arbitration thereunder, the address of the bidder mentioned in the bid shall be final unless the bidder notifies a change of address by a separate letter sent by registered post with acknowledgement due to the Office of the Comptroller and Auditor General of India. The bidder shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.
4. **EARNEST MONEY DEPOSIT:** Earnest Money of Rs.10,000/- (Rupees ten thousand only) in the form of Bank Guarantee/Demand Draft of any nationalized bank must be deposited by bidders alongwith their duly filled up bidding documents. The validity of the Bank Guarantee must be up to 3 (three) months starting from the date of submission of the bids. The Bank Guarantee / Demand Draft shall be in favour of **PAO, Pr. Accountant General (Audit), Delhi and payable at New Delhi.**
 - 4.1 No request for transfer of any previous deposit of earnest money or security deposit or adjustment against any pending bill held by the Department in respect of any previous work shall be entertained.
 - 4.2 Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe the terms and conditions of the tender enquiry and / or comply with the stipulations made herein or backs out after quoting the rates, or in cases of non acceptance of work order, or in case fails to submit the performance bank guarantee, the aforesaid earnest money deposit shall be forfeited to the Government, besides debarring from future participation in tender.
 - 4.3 The bids without Earnest Money Deposit shall be summarily rejected.
 - 4.4 No claim shall lie against the Government / Department in respect of erosion in the value or interest on the amount of earnest money deposit or security deposit.
 - 4.5 The Bid Security (Earnest Money)/Performance security may be forfeited in the following cases:
 - a) If a Bidder withdraws his bid during the period of bid validity;
or
 - b) In the case of the finally selected Bidder, if the Bidder fails:
 - i) To furnish Contract Performance Security in accordance with tender/work order;
or

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- ii) If at any stage any of the information/ declaration is found false.
 - iii) In case of failure by the supplier to execute the contract as per the terms and conditions and to the full satisfaction of the **competent authority of this office**, the security deposited by the firm shall be forfeited and action for debarring / blacklisting shall be initiated.
- 4.6 Bid Security (Earnest Money) in respect of the finally selected Bidder will be discharged upon the Bidder signing the Contract and furnishing the Contract Performance Bank Guarantee.
- 4.7 The EMD to the unsuccessful bidders shall be returned within 15 days from the date of opening of the bids.
- 4.8 No interest shall be payable on EMD.

5. MINIMUM ELIGIBILITY CRITERIA:

- a. The Bidder shall have experience in the similar field of providing HOUSEKEEPING / CLEANING MATERIALS in the Government Offices for not less than three years. The Bidder shall be required to produce copies of experience certificates alongwith copies of work orders issued by the concerned Government offices.
- b. The Bidder must be registered with Income Tax Department and Service Tax Department. Attested copies of PAN/Service Tax Registration shall be required to be enclosed.
- c. The Bidder should not have been blacklisted by any Ministry / Department of the Government of India or any PSU or any other organization. An undertaking to this effect shall be required to be enclosed by the Bidder alongwith the Bid.

6. PREPARATION AND SUBMISSION OF BIDS:

- 6.1 The bids should be submitted in the integrated manner i.e. one single bid in an envelope superscribed as "Tender for Empanelment of Suppliers for housekeeping/ cleaning materials" and Tender No.333/GS/75-2016 dated 24.10.2016 with name and address of the Bidder. The following documents shall comprise the Bid:-
- i) Bid Submission Form, duly signed and printed on agency's letterhead.
 - ii) Bidder profile filled in with undertaking duly signed and stamped
 - iii) The complete Notice Inviting Tender duly stamped and signed on each page.
 - iv) Earnest Money Deposit.
 - v) All attested supporting document in proof of having fully adhered to minimum eligibility criteria.
- 6.2 The bids shall be submitted not later than 1100 hours of 25.11.2016 addressed to

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Sr. Administrative Officer (GS), Office of the Comptroller and Auditor General of India, Pocket 9, Deen Dayal Upadhyay Marg, New Delhi-110124.

- 6.3 Bidders sending their bids through courier should also ensure that their bids are received on the said address by the stipulated date and time. No time extension for couriers shall be granted.
- 6.4 Bids must be received in the office at the address specified above not later than the date and time stipulated in the notification. No Bid shall be accepted after the aforesaid date and time. However the competent authority of the office of the Comptroller and Auditor General of India reserves right to extend the date / time for receipt of bids, before opening of the Bids.
- 6.5. **Signing of Tender:** Individual signing the bids or other documents connected with contract must specify whether he signs as:-
- (a) A “sole proprietor” of the concern or constituted attorney of such sole proprietor.
 - (b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
 - (c) Director or principal officer duly authorized by the Board or Directors of the Company, if it is a Company.

N.B.

- (1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn of affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
- (2) In the case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any parties the bids and all other related documents must be signed by all partners of the firm.
- (3) A person signing the bidding form or any documents forming part of the bids on behalf of another person should have an authority to bid on behalf of such other person and if, on enquiry it appears that the persons so signing had no authority to do so, the Office of the Comptroller and Auditor General of India may, without prejudice to its rights whatsoever cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- (4) The bidder must sign and affix his/his firm's stamp at each page of the bids and all

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its Annexures as the acceptance of the offer by the bidder shall be deemed as a contract and no separate formal contract will be drawn. **NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS BIDDING DOCUMENT.** (This sub-clause will not be applicable in cases where signing of a separate agreement is considered by the Comptroller and Auditor General of India necessary).

7. VALIDITY OF THE BIDS:

The bids shall be valid for a period of 180 days from the date of opening of the bids.

8. BID OPENING PROCEDURE AND EMPANELMENT:

8.1 The Bids will be opened by a committee authorized by the competent authority at **3.00 pm on 25.11.2016** in the Committee Room, in the presence of such bidders who may wish to be present. If the date fixed for opening of the bids is declared as a holiday subsequently by the Government, then the bids will be opened on the next working day at the same time. The bidder is at liberty either himself or authorize, not more than one representative to be present at the opening of the bids. The representative attending the opening of the bids on behalf of the bidder should bring with him a letter of authority from the bidder and proof of identification.

8.2 The Bidders meeting with the minimum eligibility criteria with the lowest bid price, subject to arithmetical correction, shall be deemed as the successful Bidder-L1 and shall be empanelled by the office for procurement and supply of the respective housekeeping / cleaning materials.

8.3 The Bidders whose bid are found to be higher than the L-1 shall have the option to match their quoted prices with the lowest bid prices in the respective categories for empanelment in this office.

9. **RIGHT OF ACCEPTANCE:** The Office of the Comptroller and Auditor General of India reserves all rights to reject any bids including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific bids. The decision of the Competent Authority of the Office of the Comptroller and Auditor General of India in this regard shall be final and binding.

9.1 Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvass for the work shall render prejudice the bidder's bids liable for rejection.

9.2 The competent authority of the office of the Comptroller and Auditor General of India reserves the right to award any or part or full contract to any successful agency (ies) at its discretion and this will be binding on the bidders.

9.3 In case of failure to comply with the provisions of the terms and conditions mentioned, by the agency that has been awarded the contract, the competent authority of the Office of the Comptroller and Auditor General of India reserves the right to award the contract to the next higher bidder or any other outside agency and the difference of price shall be recovered from the defaulter agency who has been awarded the initial contract and this will be binding on the bidders.

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10. **ASSISTANCE TO CONTRACTOR** : The contractor shall not be entitled to assistance either, in the procurement of materials required for the fulfillment of the contract or otherwise.
11. **COMMUNICATION OF ACCEPTANCE**: Successful Bidder will be informed of the acceptance of their bids.
12. **VALIDITY OF CONTRACT**: The empanelment of Supplier Agencies, if awarded, will be initially for a period of two years from the date of award subject to continuous satisfactory performance. However, on failure on this aspect by the contractor / successful bidder, the office of the Comptroller and Auditor General of India shall have the right to terminate the contract forthwith in addition to forfeiting the security amount deposited by the contractor and initiating administrative actions for black listing solely at the discretion of the competent authority of the office of the Comptroller and Auditor General of India. The initial period of two years can be further extended to a maximum of one more terms of one year, at the sole discretion of the office of the Comptroller and Auditor General of India.
13. **SECURITY DEPOSIT**: On acceptance of the bids, the contractor / successful bidder shall within the period specified by the competent authority of the office of the Comptroller and Auditor General of India shall submit an amount of Rs.25,000/- (Rupees Twenty five thousand only) as Performance Security Deposit in the form of a Bank Guarantee in favour of PAO, Pr.Accountant General (Audit), Delhi, New Delhi, payable at New Delhi. The Bank Guarantee can be forfeited by order of the competent authority of the Office of the Comptroller and Auditor General of India in the event of any breach or negligence or non-observance of any terms/condition of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said Bank Guarantee as may be considered by the Office of the Comptroller and Auditor General of India sufficient to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined.
 - a) If the contractor is called upon by the competent authority of the office of the Comptroller and Auditor General of India to deposit Security and the contractor fails to provide the security deposit within the period specified such failure will constitute a breach of the contract and the Office of the Comptroller and Auditor General of India shall be entitled to make other arrangements at the risk and expense of the contractor.
 - b) On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor without any interest on presentation of an absolute No Demand Certificate in the prescribed form and upon return in good condition of any specifications, samples or other

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property belonging to the purchaser, which may have been issued to the contractor

14. PENALTY

(a) In case of breach of any conditions of the contract and for all type of losses caused during the currency of the Contract, the Contractor shall fully indemnify the office of the Comptroller and Auditor General of India for all types of losses.

(b) In cases of negligencies in performing duties, as stipulated herein the Annexures or as agreed in the Contract by the Contractor, the Office of the Comptroller and Auditor General of India shall be at liberty to get the housekeeping / cleaning materials procured from somewhere else at the cost and risk of the Contractor and shall make deductions from the bills preferred by the Contractor or that may become due to the contractor under this or any other contract or from the security deposit or may be demanded from him to be paid within seven days to the credit of the Office of the Comptroller and Auditor General of India.

(c) The Contractor shall be required to supply the items as per the contractual obligations / work orders as may be decided by the competent authority of this office. In case the Contractor fails to do so, there shall be a penalty of Rs.1000/- per day.

(d) The powers of the Office of the Comptroller and Auditor General of India under this condition shall in no way affect or prejudice the powers in certain events to terminate the contract vested in him as herein provided nor forfeiture of deposit mentioned under clause 13 above.

15. DISCLAIMER: The near relatives of employees of the Office of the Comptroller and Auditor General of India are prohibited from participation in this bid. The near relatives for this purpose are defined as:

(a) Members of a Hindu Undivided Family.

(b) Their spouse.

(c) The one is related to the other in the manner as father, mother, son(s), son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband (brother-in-law).

16. INSOLVENCY

The competent authority of the office of the Comptroller and Auditor General of India may at any time by notice in writing summarily terminate the contract without compensation to the contractor in any of the following events, that is to say:-

If the contractor being an individual or a firm, any partner in the contractor's firm, shall at any time be adjudged insolvent or shall have a receiving order or orders for administration of his estate made against him or shall take any proceedings for liquidation or composition under any insolvency not for the time

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being in force or shall make any convenience or assignment of his efforts or enter into any arrangements or composition with his creditors or suspend payment of if the firm be dissolved under partnership act, or

- i) If the contractor being a company shall pass a resolution or the court shall make an order for the liquidation of the affairs or a receiver of Manager on behalf of the debenture holder shall be appointed or circumstances shall have arisen which entitled the court or debenture holders to appoint a receiver or Manager.
- ii) If the contractor commits any breach of this contract not herein specifically proved for: Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also that the contractor shall be liable to pay the purchaser for any extra expenditure, he is thereby put to but shall not be entitled to any gain on repurchase.

17. BREACH OF CONTRACT

In case of breach of any of terms and conditions of the Contract, the Competent Authority of the office of the Comptroller and Auditor General of India shall have the right to cancel the Contract without assigning any reason thereof, and nothing will be payable by the Office of the Comptroller and Auditor General of India in that event and the security deposit in the form of performance Bank Guarantee shall be forfeited and encashed and necessary action for blacklisting the Contractor shall be initiated by the Office.

18. **SUB-LETTING OF WORK:** The contractor shall not sublet, transfer or assign the contract or any other part thereof without prior written permission of the competent authority of the office of the Comptroller and Auditor General of India. In the event of the contractor contravening this condition, competent authority shall be entitled to place the contract elsewhere on the contractors risk and cost and the contractor shall be liable for any loss or damage, which the office of the Comptroller and Auditor General of India may sustain in consequence or arising out of such replacing of the contract.

19. TERMS OF PAYMENT:

- 19.1 No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.
- 19.2 The Contractor shall be required to submit the bills after supply of the housekeeping / cleaning materials against the work orders to the office. The payments shall be made only after completion of the work satisfactorily by the Contractor. In the event of negligence or breach of the terms and conditions of the contract, penalties as stipulated in the notice inviting tender shall be imposed.
- 19.3 All payments shall be made by cheque / NEFT only, after deducting TDS, as per

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- the rules of the Government and as applicable from time to time.
- 19.4 Office of the Comptroller and Auditor General of India shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding para.
- 19.5 The term 'payment' mentioned in this para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money Deposit and Security Deposit governed by the separate clauses of the contract.
21. **INSPECTION:-** The housekeeping / cleaning materials so supplied shall also, in any case be liable to inspection by the competent authority of the office of the Comptroller and Auditor General of India after execution and any item(s) not found as per specification / quality shall be rejected and the Contractor shall have to reexecute the same at their own cost and risk and shall be liable for such rejections.
22. **CONTRACTUAL OBLIGATIONS ON THE PART OF CONTRACTOR:**
- (i) The work orders for providing housekeeping / cleaning materials as per the terms of the contract shall be issued by the office to the empanelled contractor. The Contractor shall be required to supply the required items in the time specified in the work orders, failing which it will invite penalties as specified herein.
 - (ii) The Contractor shall ensure that only branded items, as undertaken as part of contractual obligations are provided to the office. If at any stage it is found that some other brands or inferior brands are supplied, necessary action against the Contractor shall be taken besides forfeiting the security deposit and initiating action for blacklisting the contractor.
 - (iii) The Contractor shall also ensure that all safety precautions / measures are taken by their firm / workmen while supplying the items. The work shall be executed in the best workmanship with all safety precautionary measures in place, which shall be the responsibility of the Contractor completely and this office shall own no responsibility in this regard.
 - (iv) The Contractor shall fully indemnify the office of the Comptroller and Auditor General of India in case of any losses arising out of the execution of the job assigned to the Contractor.
 - (v) The Contractor shall abide by all the laws in force from time to time.
 - (vi) The Contractor shall cover its personnel for personal accident and death whilst performing the duty and this office shall own no liability and obligation in this regard.
 - (vii) The Contractor shall completely indemnify and hold harmless this office and its employees against any liability, claims, losses or damages sustained by it or them by reason of any breach of contract, wrongful act or negligence by the Contractor or any of its employees engaged in the provision of the required services of cleanliness façade glasses to this office.

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- (viii) No transport charges will be provided by the office for bringing in the material required for undertaking the job during the currency of the contract.
- (ix) The quoted rates shall remain valid for two years. No price escalation shall be entertained during the currency of the contract. However, the rates may be decided mutually by both this office and the Contractor depending on the price index in case the contract is renewed subsequently after expiry of its initial term of two years
- (x) The quoted rates shall include cost on account of articles and labour charges or any other items / material required for undertaking the job during the currency of the contract.
- (xi) In the event of non-performance of the work either on the pre-defined timelines or on the directions of the office, the penal charges shall be deducted from the instant or subsequent bills. In case of damage to any of the article / material / office equipment / any other items is noticed, the Contractor shall be liable to completely indemnify and pay the cost accordingly to the office and the office shall have full rights to action in this regards.
- (xii) The Contractor shall mandatorily provide an e-mail account in the Tender Application Form (Annexure-III) apart from the telephone numbers of their service agency for lodging of complaints. All complaints shall be attended by the Contractor immediately failing which penalty as prescribed in para 14, shall be imposed on the Contractor and the decision of the Competent authority of the office of the Comptroller and Auditor General of India shall be final and binding.

23. **ARBITRATION** : In the event of any dispute or differences between the firm and the this office, whether arising during the execution of orders under these terms and conditions or thereafter whether by breach or in manner in regard to;

- (i) the construction of the terms and condition
- (ii) the respective rights and liabilities of the parties hereto thereunder
- (iii) any matter or thing out of or in relation to or in connection with these terms and conditions then either party shall give notice to the other of the same and such dispute or difference shall be and hereby referred to the arbitration of such person as the office of the Comptroller and Auditor General of India New Delhi may nominate and the decision of such Arbitrator shall be conclusive and binding on the parties hereto.

34. The Contract shall be subject to the jurisdiction of competent courts of laws at Delhi / New Delhi

(DINESH KUMAR)
SR. ADMINISTRATIVE OFFICER (GS)

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ANNEXURE-IV

QUOTE YOUR PRICES
Housekeeping / cleaning materials

S.no	Item Description	Brands	Unit	Unit rates (including tax)	Quoted Specifications
1	Phenyle	Good quality	per liter		
2	Baygon Spray	Good quality	per liter		
3	All Out Machine with refill	standard	per pcs		
4	Odonil	standard	per 100 gm		
5	Sanitary urinal Cubes	Dabur	per 500 gm		
6	Tissue Paper 250 sheet	Good quality	Per roll		
7	Broom Phool	Good quality	per pcs		
8	Floor Duster (40 x40)	Good quality	Per Dozen		
9	Duster White (40x40)	Good quality	Per Dozen		
10	Duster Yellow (40 X 40)	Good quality	Per Dozen		
11	Glass cleaner	Colin	per 500ml		
12	Brush Mop Dust Cashwall	Good quality	per pcs		
13	Garbage bin (different sizes)	Good quality	per KG		
14	Old Dhoti White	Good quality	Per pcs		
15	Plastic Bucket (25 ltr)	Good quality	per KG		
16	Scotch Brite	3M	per pcs		
17	Liquid Soap FEM	FEM	per 200ml		
18	Dettol Liquid	Dettol	per 200ml		
19	Liquid soap lifebuoy	Lifebuoy	per 200ml		
20	Lotion cream Hand wash	Forbes / diversy	Per 2.5 ltrs		
21	Wiper Medium Size with steel pipe	Good quality	per pcs		
22	Wiper Big Size with steel pipe	Good quality	per pcs		
23	Toilet Brush with handle	Good quality	per pcs		
24	Toilet Brush Hard	Good quality	per pcs		
25	Dustbin Drum type280 ltr cap	Good quality	per pcs		
26	Dustbin Normal Plastic	Good quality	per pcs		
27	Broom Nariyal	Good quality	per pcs		
28	Bamboo Jharu long stick	Good quality	per pcs		
29	Finit Pump Steel	Good quality	per pcs		
30	Naphthalene Balls	Good quality	Per KG		
31	Mug Plastic	Good quality	per pcs		
32	Conc. Floor cleaner	Diversy R2/ Forbes A marine	Per 5 ltrs		

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
Pocket 9 Deen Dayal Upadhyay Marg, New Delhi-110124

Tender No.333/GS/75-2016

Dated : 24.10.2016

33	Toilet cleaner RTU	Diversy R6 / Forbes WC rein/ Harpic	Per 5 ltrs		
34	Conc. Glass cleaner	Diversy R3/ Forbes Plural plus	Per 5 ltrs		
35	Conc. Bathroom cleaner	Diversy R1/ Forbes Edelwessis	Per 5 ltrs		
36	Concentrate Descaler	Diversy Suma D5/ Forbes D cal	Per 5 ltrs		
37	Concentrate degreaser	Diversy spiral HD/ Forbes 6000	Per 5 ltrs		
38	AAA Eveready Cell	Ever ready	per pcs		
39	AA Eveready Cell	Ever ready	per pcs		
40	AA Duracell	Duracell	per pcs		
41	AAA Duracell	Duracell	per pcs		
42	Steel Polish	Diversy Emrel/ Forbes DAL	Per liter		
43	floor Polish	Diversy complete/ Forbes	Per liter		
44	Brasso	Good quality	per pack		
45	Mosquito Racket	Good quality	per pack		
46	Lemon Oil	Good quality	per liter		
47	Lavender Oil	Good quality	per liter		
48	POM Deodoriser oil based amber wood/ Orchid	standard	Per 500 ML		
49	Room freshener	Air wick	Per pack		
50	Rose 720 ittr	Good quality	per liter		
51	KacchiKaluittr	Good quality	per liter		
52	Kachi Kali 4832	Good quality	per liter		
53	Kona Remote Bell	Good quality	per pcs		
54	Hand Roll Towel (150 mtr)	Good quality	per pcs		
55	Feather Brush	Good quality	per pcs		
56	Surf Excel	standard	per Kg		
57	Vim Ultra	standard	per kg		

Date :

(SIGNATURE OF BIDDER)

Place:

(OFFICIAL SEAL)

FULL NAME & DESIGNATION