

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA,
NEW DELHI

No. 557 /11-Exam/Progr./Annual SAS/RA/I/CPD-I&II/Sept.17

Dated: 11-05-2017

EXAMINATION SECTION

CIRCULAR NO. 9 of 2017

To

All concerned IA&AD offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: Eligibility criteria of candidates for appearing in the Annual/Main 2017 Subordinate Audit/Accounts Service (SAS) Examination.

Sir/Madam,

In continuation of Staff Appointment Wing Circular No. 07-Staff (App-1)/2017 issued vide their No.94-Staff (App.-1)/18-2010/KW dated 25-01-2017 regarding relaxation in the provisions contained in Para 9.2.6 of the C&AG's MSO (Admn.) Vol.I, it is stated that the next annual/regular SAS/RA/I/CPD-I&II Examinations are scheduled to be conducted in the month of September 2017. Eligibility criteria of the candidates for appearing in aforesaid Annual/Main 2017 examinations may be decided accordingly.

2. While registering the candidates, the eligibility criteria of the candidates for appearing in the aforesaid exam. Para 3 of ibid circular strictly be adhere to.

Receipt of this circular may please be acknowledged through email ID: **examsection@cag.gov.in.**

Yours faithfully,

Sd/-
(S R Dhall)
Director General/Exam

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ
MARG, NEW DELHI.

No. 556 /11-Exam/SAS/RA/CPD-I&II/Prog./Sept.2017

Dated: 11-05-2017

EXAMINATION SECTION

Circular No. 8 of 2017

To

All IA&AD Offices
RTIs/RTCs/NAAA Shimla /iCISA Noida &
Director (P)

Subject:- September 2017 Subordinate Audit/Accounts Service (SAS)/Revenue Audit/Incentive/Continuous Professional Development (CPD)-I and II Examinations.

Sir/Madam,

It has been decided to hold the September 2017 Subordinate Audit/Accounts Service (SAS)/Revenue Audit/Incentive/Continuous Professional Development (CPD)-I and II Examinations in the following offices:-

(A) Audit Offices

- (i) Revenue Audit Examination (RAE) and Continuous Professional Development-I and II (CPD-I&II) examination will be conducted in all the Audit Offices.
- (ii) Subordinate Audit Service (SAS) Examination will be conducted (for all categories) in all the Audit Offices.

(B) A&E Offices

- (i) Incentive Examination (IE) and Continuous Professional Development-I and II (CPD-I&II) Examination will be conducted in all the A&E Offices.
- (ii) Subordinate Accounts Service Examination will be conducted (for all categories) in all the A &E Offices.

(C) SAS (Audit) for A&E officials: Fresh candidates from A&E Offices will not be allowed to appear in the SAS (Audit) 2017 Examination. However, such of the Group 'B' and 'C' Officials who have already appeared in the SAS (Audit) Examination in previous years and still have some papers to clear and are yet to exhaust their chances would be allowed to appear in the SAS (Audit) September 2017 Examination. However,

candidates after getting promotion as Accounts Officer cannot be allowed to appear in SAS examination 2017.

(ii) The Competent Authority has decided that such of the existing A&E officials who are still appearing in SAS (Audit) Examination for their eventual absorption in Audit offices are attaining the age of 56 years at the time of holding of SAS examination, may not be permitted to appear in SAS (Audit) Examination 2017 and onwards.

(iii) CPD-II Examination is to be held for all successful candidates of CPD-I Examination, who have passed the CPD-I (Main) Examination held in August 2013.

Yours faithfully,

Sd/-
(S R Dhall)
Director General (Exam)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG,
NEW DELHI.

No. 420/45-Exam/Circulars/SAS/RA/I/CPD-I/Mar. 2017(Suppl.)/2010(Vol.III)

Speed Post

Dated :16 -03-2017

EXAMINATION SECTION

Circular No. 07 of 2017

To

All concerned Heads of the Department
RTIs/RTCs/NAAA, Shimla/iCISA, Noida & Director (P)

Subject: Admit Cards for March 2017 Supplementary SAS/RA/I/CPD-I Examinations.

Dear Sir/Madam,

The Admit Cards for March 2017 Supplementary SAS/RA/I/CPD-I Examinations scheduled to be held from 30-03-2017 to 07-04-2017 are ready and can be downloaded from the following link from 22-03-2017 to 28-03-2017. The Admit Cards are to be issued by the office and no direct downloading by the candidate is permitted. The candidate has to affix his recent passport size photo taken not before 1st February, 2017 on the admit card in the space provided for thereon and sign it. The candidate's signature is to be attested on the admit card by Sr. AO/AO In-charge of the administration. It is in two copies; one for the candidate and the other for the office record (Office copy). Print of admit cards can be taken in batches of 25 Admit Cards with one click as per following route:

- Link http://examreg.cag.gov.in/cag_admin
- Use "user ID and HOD password" is as communicated earlier for approval of candidature.
- After log in click on SAS/RA/I/CPD-I candidates appearing in the menu bar.
- Click on 'to print 25 admit cards with hyper link 0_24, 25_49.....so on' to take print in batches of 25 Admit Cards.
- For taking print of one Admit card, just click on the Index Number of the candidate.

Admit cards have to be countersigned by the Sr. AO/AO (Admn.) in the space provided for in the Admit Card.

Receipt of this circular letter may please be acknowledged by email id: examsection@cag.gov.in.

Yours faithfully,

Sd/-
(S R Dhall)
Director General (Exam)

**OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10 - B.S.Z. MARG,
NEW DELHI.**

Speed Post

No. 419/45-Exam/Circulars/SAS/RA/I/CPD/March 2017(Suppl)./Vol.III

Dated: 16-03-2017

EXAMINATION SECTION

Circular No. 06 of 2017

To

All IA&AD offices,
RTIs/RTCs/NAAA/iCISA &
Director (P)

Subject: Date Sheet for March 2017 Supplementary Subordinate Audit/Accounts Service (SAS)/Revenue Audit (RA)/Incentive (I) and Continuous Professional Development-I (CPD) Examinations.

Sir/Madam,

In continuation of Examination Section Circular No. 03 of 2017 issued vide No. 151 /45-Exam/Circulars/Feb/Mar-2017/Supply/2010(Vol.III) dated 17-02-2017, it is stated that the supplementary SAS/RA/I/CPD-I Examinations will be conducted from 30-03-2017 to 07-04-2017 as per enclosed Date Sheet. The eligible candidates appearing in the said examinations may be informed accordingly.

Receipt of this circular letter may please be acknowledged by e-mail to ID: **examsection@cag.gov.in**.

Encls: Date Sheet

Yours faithfully

Sd/-
(S. R. Dhall)
Director General/Exam

Date Sheet for SAS/RA/I/CPD-I (Suppl.) Examinations, Mar 2017

Date / Day	Forenoon Session (09.00 hrs to 11/11.30 hrs)	Afternoon Session (14.00 hrs to 16.00 hrs /16:30 hrs to 18:30 hrs)
30-03-17 Thursday	PC-1 (1 paper)	RAE-1 & IE-1 PC-27, 28, 29 (5 papers)
31-03-17 Friday	PC-2 (1 paper)	PC- 8, 9, 10, 11 & 12 (5 papers)
01-04-17 Saturday	PC-3 & IE-3 (2 papers)	PC- 13, 14 & 15 (3 papers)
02-04-17 Sunday	Holiday	Holiday
03-04-17 Monday	PC-4 & IE-4 (2 papers)	PC-16, 17, 18, 19 & 20 (5 papers)
04-04-17 Tuesday	Holiday	Holiday
05-04-17 Wednesday	PC- 5, 6, 7 & RAE-10 (4 papers)	PC-21, 22, 23, 24, 25 & 26 RAE-4 to RAE-9 (12 papers)
06-04-17 Thursday	RAE-2 & RAE-3 (2 papers)	IE-2 (1 paper)
07-04-17 Friday	C - 2 (1 paper)	C - 1 (1 paper)

Batch Timings

Date	Forenoon Session	Afternoon Session	
	Batch I	Batch II	Batch III
30-03-2017 (Thursday)	09:00 to 11:30	14:00 to 16:00	16:30 to 18:30
31-03-17 to 07-04-17	09:00 to 11:00	14:00 to 16:00	16:30 to 18:30

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10-BSZ Marg, NEW DELHI

EXAMINATION SECTION

No. 367/45-Exam/Circulars/March 2017/2010(Vol.III)

Dated: 01 -03-2017

CIRCULAR NO. 05 of 2017

To

All concerned IA&AD offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: March, 2017 Supplementary Subordinate Audit/Accounts Service (SAS)/Revenue
Audit/Incentive and Continuous Professional Development (CPD)-I Examinations.

Sir/Madam,

It is for information that for Hindi medium candidates of PC-1, Language Skills, the commonly used "Akshar" Font with Remington Key board customized layout will be made available for giving the examination in the March 2017 Supplementary SAS Examination. The same is already uploaded in the demo test link of CAG's website for practice by the candidates in PC-1, Language Skills. The demo test is available at the website <http://cbexams.com/cagdtest>, which can also be accessed through CAG's website under route About Us—Resources—Examination. For PC-4/IE-4 Information Technology (Practical) & PC-1 Language Skills paper of March, 2017 (Supplementary) SAS/Incentive Examinations, the operating system and the software will be "Windows XP" & "MS Office 2003" respectively. Candidates may therefore familiarise themselves accordingly. It is reiterated that the candidates may be encouraged to do practice in the relevant papers including Section – B (Drafting and Writing Abilities Basics) of PC-1, Language Skills, for familiarization with the CBT mode of examination.

Further, the Tab & Control Keys, Cut, Copy and Paste commands are deactivated in CBT mode while giving examination in PC-1, Language Skills. "Indent" buttons shown in the tool box will be used for increasing/decreasing para spacing as mentioned in the instructions. In PC-4/IE-4, Information Technology (Practical) paper also, the shortcut keys like "Ctrl. Key" will be disabled.

Candidates appearing in the March 2017 Supplementary SASE/IE may, therefore, be informed accordingly.

Receipt of this circular letter may please be acknowledged by email ID :
examsection@cag.gov.in.

Yours faithfully,

Sd/
(S R Dhall)
Director General/Exam

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI

Examination Section

No. 257/35-Exam/2008/V

Date: 21 -02 -2017

Circular No. 04 of 2017

To

All IA&AD Offices
(Including Subordinate Offices)
RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: Supplementary Subordinate Audit/Accounts Service (SAS) Examination scheduled to be held in March 2017 - Determination of relaxed standards for Scheduled Caste/Secluded Tribe Candidate.

Sir/Madam,

The extent of relaxation allowed to the candidates belonging to Scheduled Caste/ Scheduled Tribe categories for the SAS Examination as per Examination Section Circular No. 10 of 2016 issued vide No.468/35-Exam/2008/V dated 20-06-2016 will continue to be applicable for the March 2017 Supplementary SAS Examination also.

The extent of such relaxation for future SAS examination for SC/ST candidates will be reviewed and notified accordingly before the commencement of such examinations.

Wide publicity may be given to this relaxation and the SC/ST candidates may be informed of the above relaxation suitably.

The receipt of this letter may please be acknowledged by email ID :
examsection@cag.gov.in.

Yours faithfully,

Sd/-

(S R Dhall)

Director General/Exam

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-B.S.
ZAFAR MARG, NEW DELHI**

No: 151 /45-Exam/Circulars/Feb/Mar_2017/Supply/2010(Vol.III)

Dated: 17-02-2017

EXAMINATION SECTION

Circular No. 03 of 2017

To

All Heads of Department of IA&AD Offices
RTIs/RTCs/NAAA/iCISA & Director (P)
(Except overseas Audit Offices)

Subject: Guidelines for On-line registration of candidates for Supplementary Subordinate Audit/Accounts Service (SAS)/Revenue Audit/Incentive/Continuous Professional Development (CPD)-I Examinations scheduled to be held in March 2017 and list of Centres.

Sir/Madam,

As already communicated vide Examination Section Circular No.02 of 2017 issued vide No. 149/45-Exam/Circulars/Supply.14/2012 dated 17-02-2017, the Supplementary SAS/RA/I/CPD-I Examinations will be held in March 2017. The Examination would be conducted for the existing candidates i.e. the candidates who have appeared in SAS/RA/I/CPD-I Examinations of August 2016 or earlier examinations but failed to qualify the Examination. The date sheet will be issued in due course.

2. The prospective candidates for the aforesaid examinations will be registered online from 22-02-2017 to 03-03-2017. Since the registration is online, there is no scope for re-opening of the registration as well as that of entries made therein. It is therefore emphasized that the correctness of the particulars of the candidates should be verified and ensured from the Service Book and other related record in this regard. Further, once a candidate is registered the chance will be treated as having been availed of.

3. The candidates intending to appear in the above mentioned examinations are to be registered online by filling up applications in the respective Cadre Controlling offices. Sr. DAG/DAG (Admin) or Sr. AO/AO (Admin) of the respective offices are required to personally supervise the process of registration of the candidates and ensure correctness of the particulars of the candidates. This will not only ensure the accuracy of the facts but also avoid duplication in registration and act as input control. For this purpose, the field offices should earmark one or more dedicated Personal Computers with internet facility. The passwords for the Registration of the candidates will be sent separately. The password for the approval of candidature by the Heads of Department are being communicated separately.

MOST IMPORTANT

4. Despite clear cut instructions issued to the field offices for online registration of candidates, some cases of incomplete/incorrect/delayed registration have been noticed. **There has been instance of registration of ineligible candidates.** During check of registration details it was noticed that some of the candidates at the time of registration had applied for only Group-I or only for Group-II and at the last moment requested for change of groups. Some of the candidates had not claimed exemption in certain papers at the time of registration and subsequently claimed it either after the closure of registration or at the time of issue of Admit Cards. There were also the cases where the candidates, though had registered themselves on-line in the previous examination registered again as fresh candidates by not using the Index number allotted to them in the latest examination. This was done by small alteration in the name (using space (-)/underscore (_) or comma (,) or dot (.) or suffixing/prefixing/dropping letters in the name. **All these clearly indicate that the particulars of the candidates were not checked properly by the field offices while approving the candidature for the examination.** It should not be repeated.

It may, therefore, please be ensured inter-alia that:-

(i) Full name of the candidate and his/her parentage is recorded as per Service Book. The registration of candidates is to be approved/submitted only after complete checking of all particulars. Heads of Department are requested to please ensure that the particulars filled in are correct and complete and only eligible candidates are registered.

(ii) The particulars of the candidate are duly checked, particularly the Index No./Year/Branch in which he/she appeared, designation and the exemptions claimed. Particulars of exemptions claimed on account of SAS/SOGE/RA/I/CPD-I examination papers and non-SAS examination papers are filled in the appropriate fields only. The examination year in which exemption secured/earned must invariably be mentioned to enable the Hqrs office to verify the exemption.

(iii) A field for filling up the "Unique ID Number" (UIDN) of the candidates has been created in the on-line registration form. The 'UIDN' was required to be allotted vide Headquarter Circular No. 35-N.G.E./2005 issued vide letter No.315-N.G.E.(App)/11-2004 dated 11-05-2005. It may be ensured that the "Unique ID Number" allotted by the Cadre Controlling office is filled in at the time of registering the candidates for the Examination.

(iv) A field has been provided in the registration module for claiming exemption in PC-16 by the Divisional Accountants/DAO-II, if eligible. The year of passing the Divisional Accountant Grade Examination and the Roll No. are to be entered in the field provided therefore. The particulars of the Divisional Accountants/DAO-II in regard to claim of exemption in PC-16 are to be duly checked.

(v) The candidates are to be registered by the respective Cadre Controlling offices to which they belong. Photo being uploaded is the latest one, taken not before **1st February, 2017.**

(vi) In case of transfer of any candidate to any other office after the candidate has been registered from a particular office, the fact of his transfer to other office may be reported to the Headquarters immediately. Request for change of particulars and centre will not be considered after 15 March, 2017.

5. Detailed instructions/steps to be followed for registration of the candidates for the aforesaid examinations are enclosed along with the list of Centres.

6. Further, all other checks prescribed at Chapter IX of MSO (Admin) are to be exercised by the Head of the Department besides thorough verification of vital information furnished by the candidates like category, exemptions claimed etc.

Receipt of the circular may please be acknowledged by email ID: **examsection@cag.gov.in**.

Encl: As above.

Yours faithfully,

Sd/-

(S.R. Dhall)

Director General (Exam)

Detailed instructions for Registration of Candidates for March 2017 Supplementary SAS/RA/I/CPD-I Examinations.

A- Registration of Candidates (Registration Module)

1. Log – on to the Web address: <http://examreg.cag.gov.in/registration/>
2. System asks for your office code and password. Please enter them. Password has already been sent.
3. All the important information required in the application for the registration is indicated in asterisk. The system will not allow the submission of application unless all information with asterisk is filled in.
4. Enter the **latest** CBT Index number of the candidate if he is already registered under on-line CBT mode of registration. Select Date of Birth and click submit button. Then fill the required field as asked for.
5. The candidates who have taken previous SOG examination and have not taken examination under CBT mode have to enter his/her SOGE index number, year and month in which he/she has appeared last and click on the “Submit New Registration” button. Then fill the required fields as asked for.
6. Particulars of the candidate should be checked minutely before its submission by clicking on “Submit” button. If some information is to be modified it should be done by clicking on ‘Edit’ button. **When any of the information is modified/edited by using ‘Edit’ button, the photo with signature is to be re-uploaded by using ‘Browse’ button. Repeat, if any of the information is modified/edited by using ‘Edit’ button, photo with signature has to be re-attached/re-uploaded by using “Browse” button.**
7. Once the information is confirmed by using “confirm” button, the modification cannot be carried out at registration stage.
8. After confirmation, the system considers the application as final and generates index number of the candidate prefixing ‘S’ for SAS examination, ‘R’ for Revenue Audit examination, ‘I’ for Incentive examination and ‘C’ for CPD-I examination.
9. The index number may be noted down for future correspondence and close the window.
10. To facilitate sending messages regarding generation and collection of admit cards and entry into the examination hall, it will be helpful if the optional information like e-mail address and mobile phone numbers of the candidates are filled in.
11. Each registration is counted as one attempt. w.e.f. November 2010 . There are only six attempts permissible to pass the SAS examination. However, the candidates who have exhausted all the six chances and secured exemption in/passed five papers of SAS Examination have been given **four (4) more** consecutive chances commencing from the immediate successive examination and lapsing immediately after conclusion of 4

consecutive SAS examinations. Withdrawal of candidature is **NOT** permissible once the candidate is registered.

12. The centre for candidates shall be their current Duty Stations including those candidates who are on deputation to other Offices.

B - Approval by the Head of Department (Admin Module)

1. HoD should thoroughly carry out all the checks as required to be exercised as per Chapter 9 of MSO (Admin) including exemption allowed.

2. Log on to the website http://examreg.cag.gov.in/cag_admin

3. System asks for your User ID and password. User ID is; 'cag', the password is being sent separately. Please enter them. HoD can change the user ID and password.

4. The Head of the Department (HoD) can see the details filled in by the candidate. The system exhibits the number of applications received till date with their Index Number.

5. Head of the Department can verify online the exemption claimed by the candidate by clicking on the registration number and the exemption matrix available on the screen.

6. HoD can modify the information furnished by the candidate through "Edit" button. After verification and modification, if any, of the details of the candidate, click on 'Submit'. This completes the HoD's approval of the application of the candidate i.e. approval of candidature of the candidate for the examination.

7. The candidate cannot be kept under 'await' mode. His candidature has to be either 'approved' or 'disapproved'. The candidate in 'await' mode at the time of closing date will be disapproved automatically.

8. HoD should ensure the correctness of the eligibility of the candidates.

Sd/-

(S.R. Dhall)

Director General/Exam

Exam centres for March 2017 SAS/RA/I/CPD-I Examinations.

Sl. No	Name of the Center
1.	Agartala
2.	Ahmedabad
3.	Aizwal
4.	Allahabad
5.	Bangalore
6.	Bhopal
7.	Bhubaneswar
8.	Chandigarh
9.	Chennai
10.	Madurai
11.	Dehradun
12.	Gangtok
13.	Goa
14.	Gorakhpur
15.	Guwahati
16.	Gwalior
17.	Hyderabad
18.	Itanagar
19.	Imphal
20.	Jaipur
21.	Srinagar
22.	Jammu
23.	Thiruvananthapuram
24.	Kochi
25.	Thrissur
26.	Kohima
27.	Kolkata
28.	Lucknow
29.	Mumbai
30.	Nagpur
31.	New Delhi
32.	Patna
33.	Pune
34.	Raipur
35.	Rajkot
36.	Ranchi
37.	Shillong
38.	Shimla

**OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA,
NEW DELHI**

Examination Section

No. 149 /45-(Exam)/Circulars/Supply.14/2012

Date: 17-02-2017

Circular No. 2 of 2017

To

**All concerned IA&AD offices,
RTIs/RTCs/NAAA/iCISA & Director (P)**

**Subject: Conducting Supplementary SAS/RA/I/CPD-I Examinations in
March 2017.**

Sir/Madam,

In terms of Staff Appointment Wing Circular No. 34-Staff (App-I)/2011 issued vide letter No. 938-Staff (App-I)/25-2011 dated 24-11-2011 Supplementary Examination for SAS is to be conducted in the month of February/March every year. Accordingly the next Supplementary examination will be conducted in March 2017. It has also been decided to conduct Supplementary Revenue Audit/Incentive and CPD-I examinations in March 2017 along with Supplementary SAS exam. The dates will be intimated later. The on-line Registration of candidates will be from 22-02-2017 to 03-03-2017.

Receipt of the circular may please be acknowledged by email ID:
examsection@cag.gov.in.

Yours faithfully

**Sd/-
(S.R.Dhall)
Director General/Exam**

**OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, 10 -
B.S.Z. MARG, NEW DELHI.**

EXAMINATION SECTION

**No. 131 /Pr. Dir.(Exam)/Result/SAS/RA/IE/CPD-I/Aug-2016
Date: 18 -01-2017**

Circular No. 01 of 2017

To

**All concerned IA&AD offices,
RTIs/RTCs/NAAA/iCISA & Director (P)**

Subject: - Result of August 2016 SAS/RA/I/CPD-I Examinations.

Sir/Madam,

This is to inform you that the result of August 2016 SAS/RA/I/CPD-I Examinations held from 21-09-2016 to 28-09-2016 has been declared. All concerned HsOD are requested to please download the result and the score cards from either of the following web links, www.cag.gov.in/content/examinations/Results Or cag.gov.in >About us > Resources > Examinations>Results. The user ID and Password is same as was sent to the HsOD for approval of Registration of candidates. Duly signed hard copy is being sent separately.

**Yours faithfully
Sd/-
(S.R.Dhall)
Director General /Exam**